

MINUTES OF THE SMITHVILLE TOWN BOARD
July 15, 2024

OPENING of Town Board meeting 6:30PM
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE:

Supervisor John Cammarata
Board members: Bob Whitmore
Shane Butler
Russell Wark
Fred Heisler

ALSO: Alison Owens, Town Clerk
Vince Witkowski, Hwy Sup't
Marie Kehl, PB Chair
later: Bruce Kinney, Enforcement Officer
Doug Kenyon, resident with one other resident

CORRESPONDENCE 6:35PM

C1) letter of resignation from Att'y Hanrahan: The Town's letter to Ms. Hanrahan was returned as undeliverable. Supervisor Cammarata has called the Coughlin/Gerhart office in Cortland and asked them if an Attorney was available to take Smithville. He was assured someone would get back to him with a quoted price. There is \$2800. in the Budget for 2025. Among the issues at the moment are Cincinnatus Lake, a FedEx issue and junk/trash on properties.

NEW BUSINESS 6:40PM

NB1) The grant check for \$10K from NYSEDA toward the \$16,500. quote for upstairs heating units has been received. Supervisor Cammarata asked for a Resolution to contact Dave Tourno to order and install the units.

RESOLUTION #37 (2024): MOVE FORWARD CONTACTING DAVE TOURNO TO ORDER AND INSTALL THE HEATING UNITS UPSTAIRS.

On a motion by Board member Butler, 2nd by Board member Wark, the following Resolution was ADOPTED.

AYES: Butler, Heisler, Wark, Whitmore, Cammarata

NAYES: 0

Resolved to move forward with ordering and installing 2 mini-split heaters/ac in the upstairs of the Community Center for a price of \$16,500. Grant monies of \$10K will be used against the final cost.

NB2) The Bookkeeper's internet connection in her neighborhood has been tampered with by a neighbor and is no longer working. Bookkeeper cannot do payroll without having to carry the hard drive with her or use a memory stick to transport information to a different computer to do her work. Supervisor Cammarata will try to contact Frontier to see if any resolution can be made.

OLD BUSINESS (UPDATES IF ANY) 6:45PM

OB1) Town Clerk position: As there is no candidate of any party that has a name on the ballot this November for the Town Clerk/Tax Collector position, TC Owens recommended advertising for a Clerk-part-time to start now with the commitment to run in the election in November as a write-in candidate. Coming into the position after the election without any experience in the Clerk's office would be very difficult. This was discussed at length with the result being that an ad should be placed on the outside electronic board and potentially on Facebook.

OB2) Records Management storage: Since extra space is still needed for storage, Supervisor Cammarata had suggested Board member Fred Heisler be given the responsibility for determining the needs for extra storage and potentially a new clerk's office. Board member Heisler had met with Town Clerk Owens to discuss the needs but asked the Board for a

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budget to work with. Supervisor Cammarata had indicated an engineering firm had originally drawn up plans which would have cost \$180K. Mr. Heisler was given an amount of \$114K. Board member Butler suggested ADA compliance.

REPORTS

6:50PM

R1.) Highway: report submitted:

- N. Tyner road has been postponed again until July 22nd due to weather
- S. Tyner is 1200-1400' shy of millings which can be added to another paved road; millings coming from Chenango County
- Proposed road project for 2024/25 was submitted

R2.) Assessor: no report submitted

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: June minutes previously submitted.

- Nearly completed the new Junk and Refuse Collection Local Law
- Completed Planning Board training
- Approved modified SPR for Rood's on Winner Rd

R5.) DCO: no report submitted;

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee: report submitted

R10) Town Clerk: financial report submitted

- Town Clerk Owens asked about the new rental form for the Community Center/Pavilion and was asked to email it to Board members for them to review
- Town Clerk Owens also gave Board members a preview of the new hunting license procedure starting August 1st. Licenses will be printed on plain paper, no more backtags. A fee for printing can be collected pending authorization from NYS.

R11) vacant

R12) Supervisor's Report: submitted. Everything in the budget is up to date. Sales tax collection is expected to be down by about 3% or perhaps as high as 22%. All accounts are balanced and up to date.

A motion to accept the Supervisor's report was made by Board member Butler, 2nd by Board member Wark. All 5 Board members: Heisler, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

Mr. Heisler left the meeting @ 7:10pm

MINUTES APPROVAL for May 15th`

7:10PM

Supervisor Cammarata noted a correction on the proposed %'s of the Oxford Fire Contract for 2025-2029. This will be corrected. A motion to then approve the minutes was made by Board member Butler, 2nd by Board member Whitmore. Four Board members: Butler, Wark, Whitmore and Cammarata were in favor, Heisler absent, motion carried.

OXFORD FIRE CONTRACT

Supervisor Cammarata asked Board members if they wanted to offer Oxford Fire District a 10% increase for 2025 rather than the 19.3% stipulated in the proposed contract. After some discussion, including the fact that the contract for Fire District # 23 should have separate contracts for each Town in the district, Board members finally agreed to make the 10% offer

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RESOLUTION #38 (2024): OFFER A 10% INCREASE TO THE OXFORD FIRE DISTRICT (VILLAGE OF OXFORD) FOR 2025 INSTEAD OF THE REQUESTED 19.3%.

On a motion by Board member Whitmore, 2nd by Board member Wark, the following Resolution was ADOPTED.

AYES: Butler, Wark, Whitmore, Cammarata
NAYES: 0
ABSENT: Heisler

Resolved to offer a 10% increase to the Village of Oxford for the Oxford Fire District for the year 2025. The other years 2026-2029 would remain the same as listed in the contract.

WARRANTS

7:25PM

General Warrant # 7, Vouchers # 101-116 in the amount of \$2562.02 were submitted and reviewed for payment. Voucher # 108 was misdirected to the wrong vendor on the voucher but the bookkeeper had written a check to the correct vendor. Town Clerk Owens will make the change. A motion was made by Board member Butler, 2nd by Board member Wark to accept and pay these claims, making the correction to Voucher # 108 as indicated. Four Board members: Butler, Wark, Whitmore and Cammarata were in favor, Heisler absent, motion carried.

Highway Warrant # 7, Vouchers # 68-77, in the amount of \$11937.57 submitted and reviewed for payment. A motion was made by Board member Butler, 2nd by Board member Whitmore to accept and pay these claims. Four Board members: Butler, Wark, Whitmore and Cammarata were in favor, Heisler absent, motion carried.

Additional work on the tentative Budget for 2025 was set for July 31st @ 6:30pm

OTHER: Next monthly Board meeting is August 19th

CLOSE: by Supervisor Cammarata 7:31PM

Alison B. Owens

Smithville Town Clerk