

**TOWN OF SMITHVILLE
PLANNING BOARD MINUTES
WEDNESDAY, MAY 1, 2024**

I. CALL TO ORDER: Board member Kehl called the meeting to order at 6:45 p.m.

II. ATTENDANCE:

Planning Board Members Present: Marie Kehl, Robert Brooks, Dakota Warren, and Donna Marie Utter, Clerk.

Planning Board Members Absent: Joshua Brigham, Kenneth Whitmore

Others in Attendance: Henry Burnor

III. REVIEW/APPROVAL OF MINUTES:

- Motion made by board member Warren, seconded by board member Brooks to approve the minutes from the April 3, 2024 meeting. All members in favor, motion carried.

IV. NEW BUSINESS:

1. Site Plan Review – Henry Burnor was present to request a Site Plan review of the old fire station located at 5273 State Hwy 41, Tax Map #202.13-1-25, which he is planning on turning into a two-bay repair shop. He paid the \$50.00 fee for the Site Plan Review. Motion made by board member Brooks, seconded by board member Warren to approve the Site Plan Review. All members in favor, motion carried.

2. Review of Refuse and Junk Laws – Board member Kehl attended the April Town Board meeting and the Board requested that the Planning Board review the Refuse and Junk Yard laws with the intent of combining the two laws into one. The Town stated that they are looking to hire someone to enforce the laws and serve notices on offenders. If continued non-compliance, a possibility is to add non-compliance fees to future tax bills.

After discussion, the Planning Board indicated that they would like to see/hear a step-by-step process that will be used and who is going to decide, or what parameters, are going to be used to decide who is in non-compliance and who is not. Concerns were raised regarding the possibility of frivolous claims resulting from neighbor disputes.

Board member Kehl will request further information from the Town Board, or invite a Board member to attend the next Planning Board meeting.

V. OLD BUSINESS:

1. Comprehensive Plan: Corrections to the Plan are being made. Census information changes are needed throughout the Plan with the current census

information. Board member Kehl received a census document from Shane Butler to be used and will update the needed information from the current 2020 census.

VI. ADJOURNMENT:

- A motion to adjourn was made by Board member Warren, seconded by Board member Brooks to adjourn the meeting at 7:20 p.m.

Next Planning Board Meeting is Wednesday, June 5, 2024 at 6:30 p.m.

Respectfully submitted,

Donna Marie Utter, Clerk
Smithville Planning Board