

Minutes of the  
Smithville Town Board  
November 18, 2024

**OPENING** of Town Board meeting  
ROLL CALL/PLEDGE/LATE ADDITIONS:

6:30PM

|                              |       |                          |
|------------------------------|-------|--------------------------|
| Supervisor John Cammarata    | ALSO: | Alison Owens, Town Clerk |
| Board members: Dakota Warren |       | Marie Kehl, PB Chair     |
| Shane Butler (absent)        |       | Ken Whitmore             |
| Russell Wark (absent)        |       | BarbaraAnn Whitmore      |
| Fred Heisler                 |       | Mrs. Neudel, Kris Neudel |
|                              |       | Bob Whitmore             |

NB3 Boy Scout Kris Neudel was added to the agenda to discuss his completed Eagle Scout project

**PUBLIC HEARING: JUNK/REFUSE LOCAL LAW**

The legal ad as posted in the Evening Sun was referenced and copies were made available to the general public. Supervisor Cammarata opened the Public Hearing @ 6:32pm explaining this was a formality prior to approving the Local Law and asking for comments. There were no comments. Supervisor Cammarata declared the Hearing CLOSED at 6:33pm in a motion offered by Board member Warren, 2nd by Board member Heisler. All 3 in favor, motion carried.

**ACTION:**

Board member Heisler asked about the enforcement of the Local Law in question.

Supervisor Camarata has spoken with the Code Enforcement for Preston and is hoping she will take the per diem position of Enforcement Officer for these kinds of issues. Code Enforcement Officer Kinney is not able to take on the additional work.

Board member Heisler: Called the Assoc of Towns but was not able to speak with anyone. Would like to understand the enforcement of this local law.

Supervisor Cammarata feels the enforcement will come with a per diem appointment but will not consider further action until a full board meeting in December.

**CORRESPONDENCE**

6:35PM

C1) letter from the Association of Towns asking to assign a delegate for the NYC Training School Feb 16-19th. Supervisor Cammarata will not respond because the meeting is too far away and too costly to attend.  
C2) letter from Edmunds GovTech notifying Town of an increase in the tax collection program updates for 2025 of 5%.

**NEW BUSINESS**

6:40PM

NB1) consider RESOLUTION to adopt the new Junk/Refuse Local Law:  
This item will be tabled until December 16, 2024 on a motion by Board member Heisler, 2nd by Board member Warren. All 3 Board members: Heisler, Warren and Cammarata in favor, motion carried.

NB2) email from Williams Law Book regarding cost of tax collection program which was close to \$10K. Town Clerk Owens would not recommend and Board members concurred..

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NB3) Boy Scout Kris Neudel was recognized and talked about his Eagle Scout project which was the completion of a 8'x8' sand box at the playground. There was concern about the top coming apart so he is working on a fix for it. The 2nd half of his Eagle project is a flag retirement box which he showed and placed in the Community Center.

**OLD BUSINESS (UPDATES IF ANY)**

6:55PM

OB1) report on addition: It was decided to table this until December's meeting on a motion by Board member Warren, 2nd by Board member Heisler. All 3 Board members: Heisler, Warren and Cammarata in favor, motion carried.

**REPORTS**

R1.) Highway: report submitted

- Finished paving N. Tyner
- Now cutting brush and digging ditches
- Ken's truck is at Utica for updates
- Other trucks also having some difficulty
- Getting stuff ready for winter
- Getting reimbursed for CHIPS on Dec. 18th
- Load of salt delivered
- Collyer Rd needs crusher run and it has been widened
- Other hard surface roads will need to be fixed before they are lost and need major work. Two that came to mind were Round Pond Rd. (one of the busiest roads) and McBirney Rd. There are a couple others on the list

R2) Assessor: no report submitted, it was verbally reported the Assessor is sending out exemption forms for Roll Section 8 properties.

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: October minutes previously submitted

R5.) DCO: no report submitted;

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee: no report submitted

R10) Town Clerk: report submitted

- Town Clerk Owens had received an email from NYSEG indicating drone usage until the end of the year to inspect the power lines. Supervisor Cammarata asked that a copy of the letter be given to Bob Brooks
- Deputy Clerk Utter listened to a Docu-pet presentation which claimed to help obtain more dog licenses. But it was an expensive program and she felt it wouldn't be worth it.
- One additional item is the permission email from the NYSDEC allowing Agents to charge \$1.00 to print the 3 page license which is new this season. Town Clerk Owens recommended it be waived for this season. Supervisor Cammarata said it might be considered a possibility if a person loses their license material and comes in for a replacement. It was decided to re-visit this item of business next year.

R11) vacant

R12) Supervisor's Report: submitted

- Sales tax check of \$60,265.00 was divided up into 3 deposits as per the amounts in the October 21st minutes: \$6200. back into it the building fund account # 6557; \$29K into Smithville Acc't # 0024 and the balance put into new equipment for the truck, acc't # 9638 to bring it up to \$200K.
- A check for annual retirement system payment is being signed tonight. This is due by December 15th
- The Final audit for outgoing Town Clerk will cost \$3500. And is being done by a company called "Insero Cpa". The following Resolution was made to authorize this expenditure:

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**RESOLUTION #61 (2024): HIRE INSERO CPA TO DO FINAL AUDIT OF THE TOWN CLERK'S RECORDS FOR \$3500.**

On a motion by Board member Heisler 2nd by Board member Warren, the following Resolution was ADOPTED.

AYES: Cammarata, Heisler, Warren  
NAYES: 0  
ABSENT: Butler, Wark

RESOLVED to hire Insero CPA to do a final audit of the Town Clerk/Tax Collector's records for \$3500. A policies and procedures statement will also be recommended.

A motion to accept the Supervisor's report was made by Board member Warren, 2nd by Board member Heisler. All 3 Board members: Cammarata, Heisler and Warren were in favor, motion carried. Board members Butler and Wark absent.

**MINUTES APPROVAL** for October 21st, November 6th 6:50PM  
The minutes of the October 21st and November 6th meetings were reviewed. A motion was made by Board member Warren, 2nd by Board member Heisler to approve the minutes. All 3 Board members in favor, motion carried.

**WARRANTS** 6:55PM  
General Warrant # 11, Vouchers # 174-194 in the amount of \$5336.93 were submitted for payment. After review, all 3 Board members: Cammarata, Heisler and Warren were in favor, motion carried. Board members Butler and Wark absent.

Highway Warrant # 11, Vouchers # 116-128, in the amount of \$131844.39 were submitted for payment. After review, all 3 Board members: Cammarata, Heisler and Warren were in favor, motion carried. Board members Butler and Wark absent.

**THERE WAS NO EXECUTIVE SESSION**

The next meeting will be December 16th Board.

**ORGANIZATIONAL MEETING JANUARY 2nd 6:30pm Thursday**

There was no other business to come before the Board. Supervisor Cammarata declared the meeting adjourned.

CLOSE: 7:03PM

Alison Owens  
Smithville Town Clerk