

Minutes of the Smithville Town Board  
October 17, 2022

**OPENING** of Town Board meeting  
ROLL CALL/PLEDGE/LATE ADDITIONS:

6:30PM

**ATTENDANCE:**

Supervisor John Cammarata ALSO:  
Board members: Bob Whitmore  
Shane Butler  
Pam Holcomb and  
Russell Wark

Alison Owens, Town Clerk  
Phil Montelione, Resident

**PUBLIC HEARINGS**

Seasonal Roads  
Snowmobile Roads

6:35PM  
6:40PM

The Public Hearing for both the Snowmobile and Seasonal Roads for the Town of Smithville were opened simultaneously at 6:31. Town Clerk Owens read the legal ads as they appeared in the Norwich Evening Sun. There was no audience and none of the Board members or the Hwy Sup't had any comments. The Hearings were declared closed at 6:32PM. In the following Resolution the Board duly authorized these roads to be active on the Snowmobile/Seasonal Roads list for the period of November 1, 2022 to April 1 2023.

**RESOLUTION # 46 (2022): AUTHORIZE THE ROADS LISTED TO BE SNOWMOBILE OR SEASONAL ROADS FOR THE PERIOD NOVEMBER 1, 2022 TO APRIL 1, 2023**

On a motion by Board member Whitmore, 2<sup>nd</sup> by Board member Wark, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to approve the list of Snowmobile and Seasonal Roads in the Town of Smithville for the period November 1, 2022 thru April 1, 2023.

**CORRESPONDENCE**

6:45PM

C1) in a communication from the Evening Sun, new advertising rates were announced.  
C2) A letter was received from Chenango County asking if there were any changes to the Senior Citizen Income levels for the 2023 Any changes to the Assessment rolls have to be done by Local Law, the deadline is December 30, 2022. Board members discussed this but decided the Town of Smithville is in line with other Towns in Chenango County. The levels were left as is.

**NEW BUSINESS**

6:45PM

NB1) consider SPCA contract for 2023. The SPCA contract for 2023 was reviewed. There were no changes from 2022. A Resolution was created to accept the SPCA for 2023

**RESOLUTION # 47 (2022): ACCEPT THE SPCA CONTRACT FOR 2023**

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On a motion by Board member Whitmore, 2<sup>nd</sup> by Board member Holcomb, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to accept the 2023 contract with the SPCA.

NB2/4) consider Resolution to adopt Tentative Budget as Preliminary Budget for 2023

Supervisor Cammarata explained the County checked over the Tentative Budget and found that the Town did not go over the appropriations limit. Sales checks exceeded the amount needed for the budget and the balance went to other areas, reserving \$22K for a carry over balance for next year. A Resolution is needed to adopt the 2023 Tentative Budget as the Preliminary Budget and to call for a Public Hearing

**RESOLUTION # 48 (2022): ADOPT THE TENTATIVE BUDGET AS THE PRELIMINARY BUDGET FOR 2023 AND TO CALL FOR A PUBLIC HEARING ON WEDNESDAY NOVEMBER 9, 2023 AT 6:45PM.**

On a motion by Board member Butler, 2<sup>nd</sup> by Board member Wark, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to adopt the Tentative 2023 Budget as the Preliminary 2023 Budget and to call for a Public Hearing on the Preliminary Budget for Wednesday November 9th at 6:45pm.

NB3) consider Resolution to call for Public Hearings on Genegantslet and Smithville Center Fire Contracts

**RESOLUTION # 49 (2022): CALL FOR A PUBLIC HEARING ON WEDNESDAY NOVEMBER 9, 2023 FOR THE FIRE CONTRACTS FOR THE GENEGANTSLET AND SMITHVILLE CENTER FIRE DISTRICTS**

On a motion by Board member Holcomb, 2<sup>nd</sup> by Board member Butler, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to call for a Public Hearing on Wednesday November 9, 2023 for the Genegantslet Fire Company Contract at 6:30pm and a Public Hearing for the Smithville Center Fire Contract at 6:35pm.

NB5) discussion regarding Records and storage: Supervisor Cammarata spoke of the need for additional records storage as the current records room is overstuffed. The Historical Society also has Town records and records of their own needing a better storage facility. Their building is unheated and has no water. He recommended a 16x18' addition to the west side of the Clerk's office to make the storage area similar in size to what is there now, and to continue to use the current outside door as an exit door. To bring in a portable storage unit is not a feasible alternative as it would require the same amount of set-up and would not be a permanent structure. He indicated funds in the building reserve could be set aside for construction. It was asked if ARPA funds could also be used? Supervisor Cammarata responded there might

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be \$10-13K left in the ARPA funds to work with. He will also talk to Brendon Becker from Lamont Engineering to see what he could come up with. Councilman Whitmore and Town Clerk Owens recommended expanded office space be included in the new Records storage area to accommodate either a revised Town Clerk office or a Supervisor's office.

NB6) accept resignation of Planning Board Chair Deb Lilley

**RESOLUTION # 50 (2022): ACCEPT RESIGNATION OF PLANNING BOARD CHAIR DEB LILLEY**

On a motion by Board member Butler, 2<sup>nd</sup> by Board member Whitmore, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to accept the resignation of Planning Board Chair Deb Lilley effective immediately.

**OLD BUSINESS (UPDATES IF ANY)**

7:15PM

OB1) further discussion on dog enumeration: The enumeration has netted about 30 new dogs so far, How would the Town Board like to proceed? Board members discussed this and decided the DCO should be sent out to check on remaining addresses not accounted for in the enumeration. The DCO has said he would like some sort of identification. Board members felt a cap and some stick on magnetic DCO signs for his vehicle would work and asked Town Clerk Owens to order them thru Amazon in the following Resolution:

**RESOLUTION # 51 (2022): PURCHASE CAP AND MAGNETIC VEHICLE SIGNS FOR THE DCO**

On a motion by Board member Holcomb, 2<sup>nd</sup> by Board member Wark, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to authorize purchase of a cap and magnetic vehicle signs for the DCO from Amazon.

OB2) updates on ARPA projects

- Ball field is being done now, waiting on pitchers mound and home base. Square concrete pad with garbage can is a possibility. Possibility of lime marker. Drone pictures can be taken to advertise the field
- Water is getting worse in the hamlet. Many people are drilling new wells or having to re-filter more often. Can the situation with the water system be hastened? Supervisor Cammarata will be speaking with Brendon Becker.

OB3) updates on Digital Solutions proposal for website

- After some initial discussion about the website proposal and finding out the Town would still be responsible for 2 of the 3 annual invoices plus finding someone to update the website, Board members decided to leave things as they were.

OB4) updates on Community Center Inspection report

- All Around Construction has been notified but has not yet showed up

OB5) NYSLRS Resolution: has been posted for the correct # of days and is ready to go to Albany

**REPORTS**

7:45PM. Did

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R1.) Highway: report submitted

- Gradall is still down. Will take it to Syracuse to a different vendor to fix. Can probably get a minimum of \$45K when he sells it. Would use CHIPS money to help replace the Gradall
- Rented mini-excavator to help with pipe collapses on roads
- Having difficulty with scrapping metal/renting dumpster. Board members suggested taking it to Otsego Crushers rather than renting a dumpster
- Highway workers have been working well
- Working with Stan Coleman on installation of the brackets/holiday banners for the light poles
- Cannot find housing part for the 2010 International and is thinking about a substitute
- Mr. Lei will coming on Friday with the new GPS system
- Has not yet hired a 4th Hwy worker

R2) Assessor: report submitted

R3) Enforcement Officer: report submitted but nothing to report

R4) Planning Board

R5) DCO: report not submitted

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee: no report

R10) Town Clerk: report submitted

R11) vacant

R12) Supervisor's Report: submitted

- Shelving, built by Keith Sabin, is going into the Town Clerk's office
- Frontier has 5 bills outstanding \$484.07+ \$108.46. What would the Board like to do with these bills? It was recommended to pay Frontier and not have this hanging any longer.

**RESOLUTION # 52 (2022): PAY FRONTIER THE REMAINING 5 BILLS FOR PRIOR SERVICE**

On a motion by Board member Holcomb, 2<sup>nd</sup> by Board member Whitmore, the following RESOLUTION was ADOPTED:

AYES: Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES: 0

RESOLVED to pay Frontier the amount of 5 invoices to close out the accounts.

- Projects through ARPA have been completed except for the Hwy generator
- Power not in yet in the Hwy fuel building
- All the accounts are looking good; 1 more sales tax check
- A motion to accept the Supervisor's report was made by Boardmember Holcomb, 2<sup>nd</sup> by Boardmember Whitmore, all 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

**MINUTES APPROVAL** for September 19, 2022

8:10PM

The minutes of the September 19th meeting were reviewed. A motion to accept these minutes was made by Board member Butler, 2<sup>nd</sup> by Board member Holcomb. Four Board members voted in favor; Board member Whitmore abstained due to his absence for part of the meeting. Motion passed.

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**WARRANTS**

8:15PM

General Warrant # 10, Vouchers # 162-176, in the amount of \$16,363.95  
Voucher # 162 to Maximum Security was paid early in the amount of \$9,154.00  
Total Warrant for October \$25,533.88 577.90  
Adding # 176 to Staples Commercial \$44.02, though it will appear on the November 21st warrant.

After a final review, a motion to accept and pay these claims was made by Board member Whitmore, 2nd by Board member Wark. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

Highway Warrant # 10, Vouchers # 124-142 in the amount of \$161,777.39 were submitted for payment. After review, a motion to accept and pay these claims was made by Board member Whitmore, 2nd by Board member Holcomb. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

Board member Butler spoke of listing the expenses of converting light bulbs to energy saving ones, electric heaters in CC, lights in parking lot used as improvement toward a grant for use with anything of the Board's choice. He asked if copies of receipts could be found.

**OTHER:**

**Next monthly Board meeting is November 21, 2022**

**Public Hearings on November 9th**

There was no other business to come before the Board. Supervisor Cammarata declared the meeting adjourned at 8:13PM.

Alison Owens

Smithville Town Clerk

**Addendum:**

Additional and further checking to the proposed 2023 Town Budget indicated it would be necessary to exceed the 2% tax cap for that Budget. Supervisor Cammarata notified Board members by phone/email of such and that a Public Hearing would be necessary to explain the reasons for the rise in the budget for 2023. All five Board members approved the measure:

Holcomb	aye
Butler	aye
Wark	aye
Cammarata	aye
Whitmore	aye

Town Clerk Owens posted a legal notice in the Evening Sun for the Public Hearing to Override the 2023 Budget to be held at 6:40pm Wednesday November 9th 2022, followed by the Public Hearing on the 2023 Budget to be held at 7pm.

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Public Hearings for the Genegantslet and Smithville Center Fire District Contracts will be held at 6:30pm and 6:35pm respectively.