

Minutes of the Smithville Town Board
July 18, 2022

OPENING of Town Board meeting

by Supervisor John Cammarata

6:30PM

ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE:

Supervisor John Cammarata **ALSO:**

Councilman Bob Whitmore

Councilman Shane Butler

Councilwoman Pam Holcomb

Councilman Russell Wark

Alison Owens, Town Clerk

Vince Witkowski, Hwy Sup't

Brendan Becker, Lamont Engineering

Bruce Kinney, Enforcement Officer

Brendon Becker for Lamont Engineering:

Aerial maps of the hamlet for the proposed water system were reviewed. The maps indicated elevation and included the immediate area around the hamlet. The area designated could be more or less depending on the location of the 2 water wells and the water tower.

Water testing will be conducted soon, the results of which will need to be included on the application for the grant for the water system. An income survey will also be started for another grant for the water system. It will be necessary to create the district for the water system and complete a bonding application for proposed debt for the water system. It was suggested to use the same bond Att'y: BOND, SCHOENECK & KING as was used for the truck bonding. A request was also made for the SEQR RESOLUTION to substantiate this:

RESOLUTION # 27 (2022): SEQR RESOLUTION FOR THE INTENT THE TOWN OF SMITHVILLE WILL MOVE FORWARD WITH THE SMITHVILLE FLATS WATER PROJECT TO DEVELOP AND PROCEED WITH GRANT FUNDING APPLICATIONS FOR A MUNICIPAL WATER SYSTEM TO SERVE THE HAMLET OF SMITHVILLE FLATS

On a motion by Councilman Butler, 2nd by Councilman Whitmore, the following Resolution was ADOPTED

Holcomb: aye

Butler: aye

Wark: aye

Whitmore: aye

Cammarata: aye

RESOLVED to pursue grant funding applications for a municipal water system to serve the Hamlet of Smithville Flats, the full copy of the Resolution to be contained at the end of the minutes for July 18, 2022.

Testing for the report for the application for the water system will begin shortly and an income survey will also be taken. A water district creation and bonding for the project will be ongoing. A price for the bonding will be obtained from a bond attorney.

CORRESPONDENCE none

6:35PM

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NEW BUSINESS

6:40PM

NB1) NYSLRS Resolution: tabled until next month

NB2) consider due date change for **Point Broadband**:

Point Broadband may not be able to serve the Town as their IP address constantly changes and cannot be corrected to enable the internet and phone connections to work at the Town Offices. Spectrum can take the service and can create a bridge to take care of the problem but costs \$10. more per month. Supervisor Cammarata would like approval by the Board to make the **switch from Point Broadband to Spectrum**. The change will only take place at the Town Offices as Spectrum does not service the Town Barn property. Board members were ok with the switch.

NB3) **create official policy for refunds for Pavilion/CC rental cancellations**. The current policy for cancellation of rental of the Community Center is that no refunds are given. In 2020 two rental reservations were canceled due to Covid and refunds were not issued. The parties involved were given a refund and the option to choose another date for rental. Town Clerk Owens stated that the deposit money is collected and stored separately from the rental use money and returned to the renter when the Custodian clears the condition of the building.

A rental was signed on for this past weekend but the renters came to the Town Clerk's office saying they could not keep their commitment and requested a refund. Board members suggested returning the \$75. deposit check to the renter. The Community Center Committee will review and revamp the rental agreement.

NB4) consider permission to plant a tree in memory for Buddy, the Town Park dog. Owners of Buddy have requested permission to plant a tree in memory of the dog along the north edge of the park in line with other commemorative trees. There is also a small worded plaque that can be placed at the base of the tree. Also suggested was a statue of Buddy in the park. Board members were ok with planting a dwarf evergreen tree on the north boundary line and placing the plaque at the base of the tree in concrete. Board members said no to a statue in the park.

NB5) aerial photo of hamlet: A photographer in the area stopped by to ask if the Town would like to purchase an aerial view of the hamlet he had taken. Board members were not interested but suggested he could turn it into a fundraiser project.

OLD BUSINESS (UPDATES IF ANY)

6:55PM

OB1) discussion on dog enumeration: The cost to do a dog enumeration through the mail by DogEnumeration.com will be \$902.00 for 2,050 notices. Other avenues for doing an enumeration have been discussed including having notices printed and hung from door knobs at Town residences. Board members felt an enumeration needed to be done and, currently, having DogEnumeration.com do a mailing, is the best option. There was also discussion of what account would be used to pay for the enumeration, the final decision being A3510.4 Dog Control contractual. A Resolution authorizing the dog enumeration by DogEnumeration.com was completed.

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RESOLUTION # 28 (2022): AUTHORIZE DOG.ENUMERATION.COM TO CONDUCT A DOG ENUMERATION BY MAIL IN THE TOWN OF SMITHVILLE

On a motion by Councilman Wark, 2nd by Councilman Whitmore, the following Resolution was ADOPTED

Holcomb: aye
Butler: aye
Wark: aye
Whitmore: aye
Cammarata: aye

RESOLVED to authorize DogEnumeration.com to conduct a dog enumeration by mail in the Town of Smithville at a cost of \$902.00 for 2,050 notices including to PO Box holders. The account this will be paid from is A3510.4

OB2) further presentation/discussion on **GPS trackers for Hwy trucks**

A presentation by Mr. Wei Lee: A GPS tracker can help with the Town with location of trucks, complaints about trucks, protect public property, and is useful for insurance purposes. Mr Lee's system also has live tracking and a history report status. His proposal includes a \$16.00 per month per truck x 6 trucks plus a \$45.00 up front one time hardware cost. The system can use either Verizon or ATT.

Two other companies, including Verizon were contacted. Their quotes were more than Mr. Lee's quote.

RESOLUTION # 29 (2022): AUTHORIZE Mr. LEE's GPS TRACKER FOR HWY TRUCKS AT A START UP COST OF \$45.00 PLUS \$16.00 PER MONTH FOR EACH TRUCK (6 TRUCKS)

On a motion by Councilman Butler, 2nd by Councilwoman Holcomb, the following Resolution was ADOPTED

Holcomb: aye
Butler: aye
Wark: aye
Whitmore: aye
Cammarata: aye

RESOLVED to authorize HiWiTrac to install initial equipment for Highway GPS tracking and to install the gps devices in 6 Town Highway trucks.

OB3) update on Enforcement letter: will ask other municipalities what kind of letter they use to send out to individuals with property issues.

OB4) update on ordered computer equipment, telephone: still working through things

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OB5) Cemetery law information: Town Clerk Owens gave basic NYS information on the relationship/responsibilities of Municipalities and cemeteries and also a Town map of cemeteries.

OB6) any continued discussion of garden area: see R9

OB7) consider new Resolution for adding 4th member to BAR; rescind June's Resolution this will be tabled until August so that questions could be answered as to whether an alternate could be appointed instead of changing to a 4 person BAR.

REPORTS

7:45PM

R1.) Highway: report submitted:

- grader is down again and is in for repair
- new loader is now in

R2) Assessor: report not submitted. Refurbished computer now repaired and back in the Assessor's hands.

R3.) Enforcement Officer: no report submitted. Only a couple of permits signed in the month of June

R4.) Planning Board: no minutes submitted

R5.) DCO: report not submitted.

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee: met to discuss projects for the Playground and ballfield. They suggested part of the monies to pay for these projects could come from ARPA, the rest from the Bottle Fund. The following items were listed as possibilities to be completed.

- Re-vamping of infield of the ballfield: Burrell's Excavation quoted \$15,900 to install a new pitcher's mound, bases, home plate, the project taking about 1 ½ weeks. It was suggested to call the Town of Greene and maybe one other place for a quote.
- trim trees in park
- need 2 more light fixtures in the Pavilion and make all 6 fixtures in the pavilion vandal proof lighting. Barnes Electric will provide 1 quote for them.
- need landscape contractor for flower bed area which needs to be redone as the timbers are rotting, invasive plants have taken over. It was suggested to talk with Darin Mills, local contractor.
- parking lot and walking track need to have cracks repaired and blacktop sealed
- camera system will be replaced, waiting for quote on that

R10) Town Clerk: report submitted:

- Hansmann's Mill sign dedication will be September 17th

R11) vacant

R12) Supervisor's Report: submitted:

- ARPA funds submitted in a report from Supervisor Cammarata indicate \$84,207.22 for 2021/2022 funds have been spent; remaining is \$45,741.11.

Quote from JM Wellsworth, for a **300 gal double walled fuel tank and supplies for a fuel tank for the Town Barn** which will be used for unleaded gas. The quote is for \$3,162.84 and will stand outside the fuel shed; A pump for it will need to be purchased separately.

RESOLUTION # 30 (2022): AUTHORIZE PURCHASE OF A 300 GAL FUEL TANK FOR UNLEADED GAS FOR THE TOWN BARN FROM JM WELLSWORTH FOR \$3,162.84.

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On a motion by Councilman Whitmore, 2nd by Councilman Wark, the following Resolution was ADOPTED

Holcomb: aye
Butler: aye
Wark: aye
Whitmore: aye
Cammarata: aye

RESOLVED to purchase a 300 gal fuel tank for unleaded gas for the Town Barn from JM Wellsworth for \$3,162.84. A pump for the tank will be purchased separately.

Maximum Security will upgrade the hard drive at the Town Barn on the computer equipment to add 6 new security cameras, one of which will cover the front of the building, the others on the right side of the building, another on the side where the sluice piping is stored, on the fuel shed storage, between sand/salt pile. The cost with connections, wiring, etc will be \$4370.

Town Offices: Maximum Security: will revamp and upgrade the entire camera security system at the Community Center with 60 day terabyte storage and other upgrades at a cost of \$9,154.00. Sentry Alarms also gave a quote for 4 weatherproof cameras but no terabyte at a cost of \$13,945.00. Above All Telecom quoted 9 camera's for \$3600. but they are not a not prevailing wage company. Board members decided to move forward with Maximum Security's quote for both the Town Barn and the Community Center:

RESOLUTION # 31 (2022): AUTHORIZE UPGRADES IN THE SECURITY CAMERA SYSTEM AT BOTH THE TOWN BARN AND THE TOWN OFFICES AT A COST OF \$13,524.00

On a motion by Councilman Whitmore, 2nd by Councilman Wark, the following Resolution was ADOPTED

Holcomb: aye
Butler: aye
Wark: aye
Whitmore: aye
Cammarata: aye

RESOLVED to purchase from and have installed by Maximum Security additional cameras and upgrades at the Town Barn at a cost of \$4370.00. Resolved also to purchase and have installed by Maximum Security additional cameras and upgrades at the Town Offices at a cost of \$9,154.00; the total cost for both upgrades being \$13,524.00

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- **Banner permits** for patriotic or seasonal use along NYS 41 and CO RD 2: NYSEG now needs the house #'s the poles sit in front of in order to complete the application. Supervisor Cammartarata is in the process of obtaining the information.
- Councilman Butler would like to see more comfortable chairs for the Board meeting and has chosen some from Amazon. A Resolution to purchase the chairs was completed.

RESOLUTION # 32 (2022): AUTHORIZE PURCHASE OF ADDITIONAL SEATING FOR THE COMMUNITY CENTER FROM AMAZON AT A COST OF \$937.83

On a motion by Councilwoman Holcomb, 2nd by Councilman Butler, the following Resolution was ADOPTED

Holcomb: aye
Butler: aye
Wark: aye
Whitmore: aye
Cammarata: aye

RESOLVED to purchase 12 chairs from Amazon.com for use in the Community Center.

A motion was made and 2nd by Councilmen Whitmore and Butler to accept the Supervisor's report. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

MINUTES APPROVAL for June 20, 2022

8:10PM

A motion was made and 2nd by Councilmen Whitmore and Butler to approve the minutes of the June 20, 2022 meeting.. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried

WARRANTS

8:15PM

General Warrant #7, Vouchers # 105--118, in the amount of \$5,508.03 were submitted for payment. After review, a motion to pay these vouchers was made by Councilman Whitmore, 2nd by Councilwoman Holcomb. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried
General Vouchers paid early were # 105-107,110,111,112 for a total of \$4202.63

Highway Warrant # 7, Vouchers # 81--93 in the amount of \$144,006.58 were submitted for payment. After review, a motion to pay these vouchers was made by Councilman Whitmore, 2nd by Councilman Butler. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

EXECUTIVE SESSION

9:45PM

Into: by Councilwoman Holcomb, 2nd by Councilman Butler The topic was personnel. Into EXS 9:45PM
Out of: motion by Councilman Butler, 2nd by Councilwoman Holcomb. Out of EXS 10:02PM
There was no action taken.

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OTHER:

Next Board meeting is August 15, 2022

CLOSE:

by Supervisor Cammarata

10:02PM

Alison B. Owens

Smithville Town Clerk