

Minutes of the Smithville Town Board  
December 20, 2021

OPENING of Town Board meeting  
ROLL CALL/PLEDGE/LATE ADDITIONS:

6:30PM

ATTENDANCE in addition to Deputy Supervisor Pam Holcomb:

ALSO:

Councilman Bob Whitmore  
Councilman Karl Ludwig  
Councilman Mike Evans

Alison Owens, Town Clerk  
Shane Butler, Planning Board  
Keith Sabin. Groundskeeper  
Brendan Becker, Lamont Engineering

Absent: Supervisor Cammarata

**GRANT UPDATE**

Brendan Becker of Lamont Engineering was recognized and gave an update on the water grant. The Community Block Planning Grant which was applied for did not materialize earlier this year. The Town can apply again but not until July. The Town is not eligible for the USDA grant because the Town income is too high. ARCO grant funds could be used—how much does the Board want to spend from those funds? It is still unknown how monies from these grant funds can be used.

A survey of the condition of the existing water wells can possibly help with funding with little or no cost help available from the NYS Health Dept. There will be a new round of grants in the fall of 2022. Supervisor Cammarata was hoping to use the first round of ARCO grant \$ for the new tractor at the Community Park. It was mentioned the tractor would probably not be covered, but a walking track or an extension of a walking track might. Councilman Whitmore recommended using the NYS Health Dept to do the study. Brendan mentioned it would probably cost about \$20-25K to do the water study. Board members decided to wait for the year flip to 2022 and discuss it at the Organizational meeting on January 3<sup>rd</sup>.

Bridge NY awards were announced last week and Smithville was not one of the ones selected. We can resubmit again this coming year. Awards are gauged by bridge usage, stability; can list multiple culverts on one application.

**CORRESPONDENCE**

6:35PM

C1) none

**NEW BUSINESS**

6:35PM

NB1) Considerations for Service Request # 18 (Marvin Rd.)

Hwy Sup't Witkowski said it has been 5 months now, owner will not answer door; the SPCA took the cows. The DEC has also been up there, 50' of the right of way is blocked, Town truck cannot turn around. Sewage is running into the road. Can the Town write the owner a letter explaining the situation and asking him to clean up the property? A trailer has appeared on the property. Town Clerk Owens will search building app'ls from 2012 to present to see if there is one, if no prior owner is indicated, Dave Curtis might be able to provide information.

Councilman Whitmore: suggested the need an attorney to step into the situation

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NB2) Positions available January 1, 2022 & applicants  
Wait until January for PB member

NB3) Correction Resolution for NYSLRS:

**RESOLUTION # 74 (2021):**

**ESTABLISHING FOR THE NEW YORK STATE AND LOCAL RETIREMENT SYSTEM, A 6HR. WORKDAY WITH 5 EMPLOYEES, and AN 8HR WORKDAY WITH 1 EMPLOYEE AS MEMBERS OF THE RETIREMENT SYSTEM BASED ON THE REVISED ROA'S KEPT AND FILED IN THE TOWN CLERK'S OFFICE.**

On a motion

by Councilman Ludwig, 2nd by Councilman Whitmore the following RESOLUTION was ADOPTED

AYES: Ludwig, Whitmore, Holcomb, Evans

NAYES: 0

ABSENT: Cammarata

RESOLVED to establish for the New York State and Local Retirement System a corrected (2021) Standard Work Day and Reporting Resolution (RS 2417a) with the Standard Work Day being 6 hours and the following 5 employees: Alison Owens, Jeffrey Lowe, Bruce Kinney, Pam Holcomb and Jordon Lilley as current members of the Retirement System having filed an ROA with the Town Clerk; also an 8 hour Standard Work Day with 1 employee, Vince Witkowski, who has filed an ROA. Such Resolution will be posted on the Town's website and at the entrance to the Town Clerk's office for 30 days.

NB4) Consider Resolution to encumber funds in 2021 Budget of up to \$175. From either A1460.4 or A1990.4

**RESOLUTION # 75 (2021): ENCUMBER FUNDS FROM THE 2021 BUDGET, A1990.4 TO PAY FOR DESTRUCTION OF AUTHORIZED INACTIVE RECORDS**

On a motion by Councilman Evans, 2<sup>nd</sup> by Councilwoman Holcomb to encumber funds from the 2021 Budget A1990.4 to pay for the destruction of authorized records.

AYES: Ludwig, Whitmore, Holcomb, Evans

NAYES; 0

ABSENT: Cammarata

NB5) Consider Resolution to pay end of the year claims

This was so moved in the following Resolution.

**RESOLUTION # 76 (2021): PAY END OF THE YEAR 2021 CLAIMS**

On a motion by Councilman Evans, 2<sup>nd</sup> by Councilwoman Holcomb to pay end of the year claims.

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AYES: Ludwig, Whitmore, Holcomb, Evans  
NAYES; 0  
ABSENT: Cammarata

**EXECUTIVE SESSION** to discuss Candidates for open positions and Union Negotiations 7:08pm  
Into Executive Session at 7:08pm on a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Evans; all 4 Board members: Ludwig, Evans, Whitmore and Holcomb were in favor; Cammarata absent, motion carried.

Out of Executive Session @ 7:59pm on a motion by Councilman Whitmore, 2<sup>nd</sup> by Councilman Evans

**ACTION**

Postpose action on the Planning Board appointment to the January 3<sup>rd</sup> meeting.  
Union negotiations are ongoing.

**RESOLUTION # 77 (2021): APPOINT ROGER BARROWS JR. AS DOG WARDEN FOR THE TOWN OF SMITHVILLE**

On a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Evans to appoint Roger Barrows Jr. as the Dog Warden for the Town of Smithville. Mr. Barrows was the most qualified of the 3 applicants for the position.

AYES: Ludwig, Whitmore, Holcomb, Evans  
NAYES; 0  
ABSENT: Cammarata

**OLD BUSINESS (UPDATES IF ANY)** 8:05PM

**REPORTS** 8:05PM

R1.) Highway: report submitted

- Will probably hire 1 permanent employee and then 1 per-diem part-time for the winter, with a full hire in the spring
- Is considering closing Stone Quarry and Whitling portions of those unused roads for the winter to allow the road to settle
- '02 is back and running nicely, under 2K

R2) Assessor: report submitted.

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: minutes submitted

R5.) DCO: no report submitted

R6.) vacant

R7.) vacant

R8.) Custodian: no report submitted

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R9.) Playground Committee: no report

R10) Town Clerk: report submitted

R11) vacant

R12) Supervisor's Report: submitted and reviewed. A motion was made by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore to approve the Supervisor's report. All 4 Board members: Ludwig, Evans, Whitmore and Holcomb were in favor; Cammarata absent, motion carried.

**MINUTES APPROVAL** for November 15, 2021 \*

8:20PM

The minutes of the November 15<sup>th</sup> meeting were reviewed. A motion to accept these minutes was made by Councilman Whitmore, 2<sup>nd</sup> by Councilman Ludwig. All 4 Board members: Ludwig, Evans, Whitmore and Holcomb were in favor; Cammarata absent, motion carried.

**WARRANTS**

8:30PM

General Warrant # 11, Vouchers # 182-200, in the amount of \$4,823.50 were reviewed by the Board for payment. Three of these claims were previously paid:

Keith Sabin # 182 \$188.710

Maximum Security # 183 \$352.00

B&H (Axis 3008s Recorder) # 185 \$599.00

A motion to pay claims # 184, 186-202 was made by Councilman Evans 2<sup>nd</sup> by Councilman Ludwig. All 4 Board members: Ludwig, Evans, Whitmore and Holcomb were in favor; Cammarata absent, motion carried.

Highway Warrant # 11, Vouchers # 142-157 in the amount of \$21,400.19 were reviewed by payment.

Bookkeeper Smith said # 146 & 148 should be moved to the General warrant as they are General claims. A motion was made by Councilman Evans 2<sup>nd</sup> by Councilman Ludwig to pay claims 132-145, 147, and 149-157; add claims # 146, 148 to the General Warrant as claims # 201 & 202, thus reducing the Hwy warrant to \$21,130.00. All 4 Board members: Ludwig, Evans, Whitmore and Holcomb were in favor; Cammarata absent, motion carried.

Other: Groundskeeper Keith Sabin was recognized and thanked the Board for the recent purchase of a JD tractor for mowing the park/snowblowing the sidewalks and walking track.

**Next Board meeting is January 3, 2022 ORGANIZATIONAL MEETING**

OTHER/CLOSE:

8:41PM

Alison B. Owens  
Smithville Town Clerk