

Minutes of the Smithville Town Board
July 20, 2020

OPENING of Town Board meeting by Supervisor Cammarata 6:30 PM
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE in addition to Supervisor Cammarata
Councilman Mike Evans ALSO:
Councilwoman Pam Holcomb Donna Marie Utter, Acting Town Clerk
Councilman Bob Whitmore Vince Witkowski, Hwy Sup't.
Councilman Karl Ludwig Jeff Lowe, Assessor
Angelo Cioffi, BAR

CORRESPONDENCE: (none) 6:34 PM

NEW BUSINESS: 6:35 PM
NB1) Consider Resolution to change payment of BAR members from A3610.1 (Examining Boards-Audit) to A3610.4
This was so moved by the following Resolution:

RESOLUTION #20 (2020): CHANGE PAYMENT OF BAR MEMBERS FROM ACCOUNT A3610.1 (Examining Boards-Audit) TO A3610.4

On a motion by Councilman Ludwig, seconded by Councilman Evans
AYES – 5 Cammarata, Ludwig, Holcomb, Evans, Whitmore
NAYES – 0

RESOLVED to change payment of BAR members from account A3610.1 to A3610.4.

NB2) Matt Leach: request for 1 and 5 year plans for Williams Rd and junction with Buckley Hollow (pictures emailed to Board).

- Matt Leach was present and reiterated his safety concerns regarding the deterioration of Williams road. While he understands the fiscal constraints of the Town, the deterioration has been going on for several years and needs to be a priority. He commented that when the road reaches the Oxford town line, it is paved.
- Highway Superintendent Witkowski stated that he agrees that the road is in disastrous shape and needs major build up of material. He assured Mr. Leach that Williams road is on his project list for this year and money has been set aside to complete the project.
- Matt Leach asked if the highway department man hours would go up to 40 hours a week to help with completion of projects.
- Superintendent Witkowski stated that financially the Town cannot do that at this time.
- Supervisor Cammarata commented that sales tax is down from last year due to COVID and

Minutes of the Smithville Town Board
July 20, 2020

the Governor is cutting Pave New York budget, winter recovery and CHIPS by 20%, which results in almost \$100,000 out of the Town's budget which made it necessary to cut workers' hours.

- The Town's tax cap has been reduced from 1.67% to 1.5% as a result of the Governor's cuts and we may need to use our reserves to meet possible shortfalls.
- Matt Leach stated that the only service (return on our tax dollars) we get from the Town is road maintenance.
- Superintendent Witkowski commented that the Town has many dirt roads and as we work to repair them, some people are going to suffer. We are attempting to do minimal maintenance on many of the roads until they can be scheduled for a full project.

NB3) Web request from Eric Wells for service on Stone Quarry

- Supervisor Cammarata shared an on-line form which has been set up on the Town's website for residents to submit requests to aid in keeping record of requests. Eric Wells submitted a request regarding the need to fill potholes on Stone Quarry road.
- Superintendent Witkowski stated that he and Mark did pothole repairs on Stone Quarry in the early spring. Due to the road base being bad, it needs repair again and Kenny and Mark have begun patching the potholes again.

OLD BUSINESS (UPDATES IF ANY)

6:44 PM

OB1) Consider glass or plexiglass panel at Town Clerk's window.

- Supervisor Cammarata stated that he has had a hard time getting plexiglass. Alison Owens, Town Clerk, has found an acrylic free-standing barrier on Amazon for \$119.99.

RESOLUTION # 21: Purchase free standing acrylic barrier for Town Clerk Office from Amazon.

On a motion by Councilman Ludwig, 2nd by Councilwoman Holcomb, the following Resolution was ADOPTED.

AYES – 5 Cammarata, Ludwig, Holcomb, Evans, Whitmore

NAYES – 0

RESOLVED to proceed with purchase of the acrylic free-standing barrier from Amazon in the amount of \$119.99.

OB2) Consider replacement of windows in Town Clerk, Assessor and Justice office.

- Supervisor Cammarata stated that one of the thermal pane windows in the Justice Office was hit by a stone and has a hole in it. Attempts to find a company to replace the window has

Minutes of the Smithville Town Board
July 20, 2020

not been successful or cost prohibitive. Councilwoman Holcomb suggested calling Madison Window to obtain a bid to replace the window. Supervisor Cammarata will contact them.

OB3) Marie Kehl: incinerator toilet concerns at Echo Lake

- Supervisor Cammarata spoke to the Town's attorney and based on the agreement between the parties (removal of incinerator toilet and installation of a flush toilet hooked up to septic system) which Mrs. Kehl has completed. As far as the Town is concerned, this matter is complete and Mrs. Kehl completed everything the Town asked of her. If Mrs. Kehl still has concerns, she should contact Mr. Getz's attorney.
- Mrs. Kehl was present and commented that she has yet to remove the smoke stack, however she is using a flush toilet at this time.

Other updates as needed: (none)

REPORTS:

6:50 PM

R1) Highway: report submitted

- Widen shoulders on Hattie Clark Rd to get ready for pavement
 - Graded potholes on Winner and Buckley Hollow, S. Tyner, and Pollard Rd
 - Calcium placed on some roads
 - Continued ditching and repairing culvert for FEMA project on Stone Quarry Rd
 - Started patching for second time on Stone Quarry Rd
 - Started mowing shoulders on Hammerle, Stone Quarry, and Tucker Rd
 - Will be starting Williams Rd project soon
- Superintendent Witkowski stated that he has spoken with FEMA to see if it is possible to speed up the receipt of FEMA funds. A FEMA representative is working on coming out for a day to view each FEMA project that we have submitted to help speed up obtaining estimated costs and fund receipt so that we can proceed on the projects. Bids are coming in for pavement, and we have had a few breakdowns.

R2) Assessor: report submitted

- Mailing Board of Assessment Review determinations
- Sale listings and sales were reviewed for inventory discrepancies
- Building permits were entered into the software
- Adjustments were made to the Final Tax Roll due to New York State providing a "Correction to the Tentative Roll" list for STAR Exemptions. Should be sent to the County tonight.

Assessor, Jeff Lowe, was present and reviewed the above with the Board.

Minutes of the Smithville Town Board
July 20, 2020

R3) Enforcement Officer: no report submitted

R4) Planning Board: minutes of July meeting submitted

- Supervisor Cammarata asked Councilman Whitmore if he had any information regarding the request for fire hydrants in the Town.
- Councilman Whitmore stated that years ago the possibility of feeding water from Round Pond road was discussed, but is not feasible due to high cost and maintenance concerns. He stated that the Town should look at an entire water system for the village.

R5) DCO: no report submitted

R6) Attorney: no report submitted

R7) vacant

R8) Custodian: no report submitted

R9) Playground Committee: no report submitted

R10) Town Clerk: report submitted

R12) Supervisor's Report: submitted

- Check for \$4300 for access for fishing has been received
- Dam inspection is set tentatively for the end of this month or beginning of next
- As recommended from our audit, written approval for the warrants each month need to be signed-off on by all Board members. He has sign-off papers for the warrants approved at the May 18th and June 15th meeting for Board members to sign. From here on, all Board members will sign at each meeting.
- Virginia is getting nervous about a possible \$60,000 shortfall in the budget at the end of the year, based on her projection numbers. We will need to begin working on our budget which will be based on a tax cap of 1.5% due to the Governor's recent cuts.

A motion to accept the Supervisor's report was made by Councilman Ludwig, 2nd by Councilwoman Holcomb. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore, and Cammarata were in favor, motion carried.

- Supervisor Cammarata asked Bruce Kinney if he had anything to report, or had any information regarding possible fire hydrants in the Town. Bruce Kinney responded that he has issued a couple septic permits, but knows nothing about discussions regarding fire hydrants.

MINUTES APPROVAL: for June 15, 2020

7:06 PM

The minutes of the June 15, 2020 meeting were reviewed. A motion was made by Councilman Whitmore, 2nd by Councilman Ludwig. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore, and Cammarata were in favor, motion carried.

Minutes of the Smithville Town Board
July 20, 2020

WARRANTS:

7:08 PM

General Warrant #7, Vouchers #88-#104, in the amount of \$3,505.43 were reviewed for payment.

A motion was made by Councilman Ludwig, 2nd by Councilman Whitmore to pay General Warrant #7, Vouchers #88-#104 in the amount of \$3,505.43. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore, and Cammarata were in favor, motion carried.

Highway Warrant #7, Vouchers #68-#78, in the amount of \$25,506.90 were reviewed for payment.

Councilman Ludwig asked why Vouchers #72 and #73 for FEMA did not have a fund or account number. This will be reviewed with Alison to see if an account number should be assigned.

Councilman Evans asked how come some recent equipment repairs he noticed were not included in the warrant. Superintendent Witkowski stated that they did have a tire blow and McKee's put a new tub in and 3 new tires were purchased, however no bills have been received yet.

A motion was made by Councilman Ludwig, 2nd by Councilman Evans to pay Highway Warrant #7, Vouchers #68-#78 in the amount of \$25,506.90. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore, and Cammarata were in favor, motion carried.

OTHER:

7:15 PM

Tom Pollard who lives on Art Lake Rd asked if someone could push the County to mow along the guardrails on Route 220 as there are branches with leaves that hanging over the guardrails causing obstruction of views when pulling out of driveways. Supervisor Cammarata stated that he has a County meeting this week and will raise the issue.

Schedule 2021 BUDGET work

After discussion with Board members, Supervisor Cammarata set Thursday, August 6th, 2020 at 6:30 p.m. to meet and work on the 2021 budget.

Next meeting is Monday, August 17, 2020 at 6:30 pm

CLOSE:

7:19 PM

A motion was made by Councilman Ludwig to adjourn the meeting at 7:19 pm, 2nd by Councilwoman Holcomb. All 5 Board members: Ludwig, Holcomb, Evans, Whitmore and Cammarata were in favor, motion carried – meeting adjourned.

Donna Marie Utter
Acting Clerk

Corrections/Addendums by Town Clerk Alison Owens