

Minutes of the Smithville Town Board
February 19, 2017

OPENING of Town Board meeting by Supervisor Heisler 6:30PM
ROLL CALL/PLEDGE:

ATTENDANCE in addition to Supervisor Heisler:

Councilman Mike Evans
Councilman Karl Ludwig
Councilman Bob Whitmore
Councilman John Cammarata

ALSO:
Alison Owens, Town Clerk
Tracy Oliver, Hwy Sup't
Shane Butler, Planning Board
David Craine, Mang Insurance

LATE ADDITIONS/DELETIONS/REMARKS:

PRESENTATION FROM David Craine, Mang Insurance 6:35PM
Insurance policy renewal for 2018/19 due March 12th. Suggestions were:

- to lessen the overall total cost for the annual insurance consider a higher deductible (\$1000) for buildings/content
- computer fraud (computer hacking) /cyber protection

Mr. Craine will put together some quotes for the above suggestions.

CORRESPONDENCE 7PM
C1) none

NEW BUSINESS 7PM
NB1) A recent quote from Randy Hay for **Town Barn doors/openers and siding/gutter work** has been received in the amount of \$59,716., broken down as follows: \$44,910. (6 doors) and \$14,806. (siding/gutters) The quote is \$14,000 more than 2 years ago, the original quote being \$44,000.-- \$30,600 (5 doors) and \$13,400. (siding/gutters). There is \$39,555. left from the Grant \$ used to put on the addition.

Payment for the remaining project could come from major equipment, overages in the Budget or from the General side of the Budget since it is maintenance on the Town Barn. Supervisor Heisler will call Randy Hay and ask about using 3 unisulated doors in the cold storage side. An initial Resolution to move forward with having Randy Hay doing the remaining work at the Town Barn using 3 un-insulated doors on the cold-storage side was made, but in later discussion, the Resolution was revised to include all doors as being insulated.

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RESOLUTION # 4 (2018): AUTHORIZE RANDY HAY TO COMPLETE PROJECT AT TOWN BARN

On a motion by Councilman Cammarata, 2nd by Councilman Ludwig, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to modify the original Resolution asking for 3 non-insulated doors of the 6 and instead move forward with the new quote of \$59,716. for installing 6 insulated doors/openers at the Town Barn (\$44,910.) and siding and gutters (\$14,806). **

NB2) Consider creation of “Clerk to Justice” position. Currently the Justice Clerk is a “Clerk, part-time” position, which is competitive in nature. The original part-time clerk has resigned and a new one has taken over without submitting an application for approval. The Clerk to Justice position eliminates the competitive class, classes it as exempt and allows the Justice to select his own Clerk. This was approved by Board members in the following Resolution:

RESOLUTION # 5 (2018): CREATE CLERK TO JUSTICE POSITION

On a motion by Councilman Ludwig, 2nd by Councilman Cammarata, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED create a Clerk to Justice position within the Town of Smithville.

OLD BUSINESS (UPDATES IF ANY) 7:15PM

OB1) Sale of land to NYSDEC for fishing access—still awaiting info from DEC’s attorney

OB2) info from John Cammarata on phone system

Councilman Cammarata, Supervisor Heisler and Town Clerk Owens met with a rep from Frontier Communications last week. The rep indicated they could help with upgrading the internet speed into building, and can also check on providing service on the current security system. The rep also said she could work with combining the phones in both buildings in order to reduce the cost of billing. Currently the Town pays over \$300. a month for 4 lines. One line would serve the Town Clerk’s Office, Justice, Assessor and the Town Barn; the other line would be a dedicated fax line. An Independent contractor could do a similar proposal, but Councilman Cammarata suggested waiting until Frontier comes through with their proposal.

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OB3) **update on back-up generator:** Supervisor Heisler has sent in the deposit check. Barnes Electric said generator and parts will be available this week.

OB4) **update on NYSEG grants:** There has been a new email from NYSEG proposing to replace the current 34 NYSEG owned “unexpired life” cobra street lights in the Town of Smithville with energy efficient LED lights at a cost of \$1936.43. If the Town is interested, NYSEG will need a letter on Town letterhead to proceed with the replacement proposal. Board members had a question about the proposed cost and if there would be any additional costs involved. Town Clerk Owens will find out via email.

If there are no additional costs involved Board members would like to move forward with the replacement proposal to the next step.

Councilman Cammarata said Lowe’s is selling LED fluorescent and other bulbs which could be part of the NYSEG grant program to upgrade to energy efficient lights in the Community Center. Councilman Cammarata is willing to go through the Community Center and inventory the lights there to see what is needed. He anticipates a cost of \$2-300. to replace the bulbs.

RESOLUTION # 6 (2018): AUTHORIZE COUNCILMAN CAMMARATA TO INVENTORY TOWN OFFICES FOR LED REPLACEMENT BULBS

On a motion by Councilman Ludwig, 2nd by Councilman Evans, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to authorize Councilman Cammarata to inventory the Town Offices (Community Center) for the purpose of replacing the current fluorescent and other light bulbs with LED energy efficient one, purchasing them at Lowe’s, the cost not to exceed \$500.

OB5) **update from Genegantslet Fire Co. on land purchase.** No one was available from the Fire Dept. Councilman Ludwig suggested the Town work with Fire Dept on combined use and have a municipal parking lot for all to use, perhaps leasing the land instead of selling it. It would still require bringing fill in, filing for permit to have a driveway and sluice pipes. Would the Fire Dept. be willing to help financially? Other ideas for use of the property were discussed.

[In the drop box the day following the Town Board meeting were 2 letters of communication from the Fire Dept; one a letter asking for approval of a new fireman, the other a formal letter to the Town Board requested stating the reasons why the Fire Dept wanted to purchase 3 acres of land. Included also was a map showing the area of proposed purchase. Items were scanned and emailed to Board members and will be discussed at the March 19th Town Board meeting.]

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OB6) report on **Justice audit**. Justice audit has been completed and given to Supervisor Heisler who will mail it in tomorrow.

OB7) consider revising/approving the **Town Fee Schedule for 2018**. The 2017 Town Fee Schedule was reviewed. It was recommend to add the cost of Road Use permits (\$100. for an annual fee, \$25. for a per job fee), and to keep the rest the same.

RESOLUTION # 7 (2018): ADOPT 2018 TOWN FEE SCHEDULE AFTER MODIFICATIONS

On a motion by Councilman Whitmore, 2nd by Councilman Ludwig, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to add the cost of the Road Use Local Law permits (\$100. for an annual fee and \$25.00 for a per job fee) to the 2018 Town Fee Schedule and to keep the remaining fees the same as 2017.

REPORTS

7:35PM

R1.) Highway: report submitted:

- Servicing done on equipment, especially new truck
- Unthawed culvert pipes
- Built torch cart
- Would like to take grader to 5 Star and have them check front steering axle; electricians are having problem. Cost to transport by County would be \$150. each way. Repairs could range from \$2500-7/8000. Councilman Whitmore recommended getting it taken care of before spring/summer need, as did Councilman Cammarata, both on Highway Committee. Use the major equipment account to help with expenses.

RESOLUTION # 8 (2018): AUTHORIZE GRADER WORK TO BE DONE

On a motion by Supervisor Heisler, 2nd by Councilman Cammarata, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to authorize work to be done on the Highway grader at 5 Star.

- Hwy Sup't Oliver asked about a vibrator for small sanders. Supervisor Heisler asked if that could wait until next year.

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- Hwy Sup't Oliver also expressed the need for a pressure washer which runs about \$3500.; the old one is difficult to keep running and a garden hose does not keep up. Board members suggested Hwy Sup't Oliver price them out.

R2) Assessor: report submitted

R3) Enforcement Officer: no report submitted County: report not submitted.

R4) Planning Board: report submitted. Work will continue on

NYSEG's Energy Efficiency program. The four items chosen by the TB for the Town of Smithville will be: Benchmarking, LED street light conversion, Clean Energy upgrades and an Electric Vehicle Charging Station. Fred will call Tara Donario, rep for the program to discuss with her the 4 points needed and a final project which could be the possibility of solar heating, insulation and electric at the Town Barn. John Cammarata will talk to Barnes Electric regarding the installation of an Electric Vehicle Charging Station at the Community Center.

R5) DCO: no report submitted

R6) Attorney: no report submitted

R7) vacant

R8) Custodian: no report submitted

R9) Playground Committee/Eagle Scout project: no report submitted

R10) Town Clerk: report submitted.

- There was discussion on re-keying the lock at the Community Center with some Board members suggesting a pin code or a card swipe to gain entry into the building. Town Clerk Owens will call Benendum's, where the original lock was purchased and ask for their suggestions.
- There was also a request by Mindy Eldred for a portable sign to advertise events at the Community Center. Councilman Whitmore suggested an electronic sign which lights up and can be changed readily. Councilman Cammarata will check with Barnes Electric about electronic signs as well.

R11) vacant

R12) Supervisor's Report: report submitted

- The Teamster's Union wants to start negotiations this month especially to discuss health insurance. Since Supervisor Heisler will be out of Town until the 1st part of April, negotiations will have to wait until then. NYS's Deferred Compensation Plan could be a possibility. The Town has been advised Mang Insurance can be the Town's agent for health insurance.
- Online transfers at NBT are limited to 6, so Supervisor Heisler will transfer larger sums of money for bill paying/paychecks to move away from those limits.
- No FEMA checks yet
- Supervisor Heisler would like to raise the dual signature requirement to \$10,000. This was so approved in the following Resolution.

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RESOLUTION # 9 (2018): RAISE CHECK DUAL SIGNATURE REQUIREMENT TO \$10,000.

On a motion by Councilman Ludwig, 2nd by Councilman Cammarata, the following Resolution was ADOPTED

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to change the amount of a check requiring dual signature from \$3500. To \$10,000.

- A motion to accept the Supervisor's report was made by Councilman Ludwig, 2nd by Councilman Cammarata. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler were in favor, motion carried.

MINUTES APPROVAL for January 15, 2018 8:35PM

The minutes of the January 15, 2018 meeting were reviewed. A motion to approve the minutes was made by Councilman Whitmore, 2nd by Councilman Ludwig. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler were in favor, motion carried.

WARRANTS 8:45PM

General Warrant # 2, Vouchers # 8-21, in the amount of \$ 3,577.53 was submitted for payment and reviewed. A motion to pay these claims was made by Councilman Cammarata, 2nd by Councilman Whitmore. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler were in favor, motion carried.

Highway Warrant # 2, Vouchers # 8-18, in the amount of \$ 11,071.49 was submitted for payment and reviewed. A motion to pay these claims was made by Councilman Ludwig, 2nd by Councilman Evans. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler were in favor, motion carried.

There was nothing else to come before the Board. The next meeting will be March 19th.

CLOSE by Supervisor Heisler 8:57PM

Alison B. Owens

Smithville Town Clerk

** At the March 19th meeting Resolution # 4 was corrected to read 6 doors to be replaced at the Town Barn instead of 5.