

Minutes of the Smithville Town Board
August 20, 2018

OPENING of Town Board meeting by Supervisor Fred Heisler @ 6:30PM
ROLL CALL/PLEDGE:
LATE ADDITIONS/DELETIONS/REMARKS: none

ATTENDANCE in addition to Supervisor Heisler:

Councilman Mike Evans

Councilman John Cammarata

Councilman Bob Whitmore

Councilman Karl Ludwig

ALSO:

Alison Owens, Town Clerk

Tracy Oliver, Hwy. Sup't.

Jeff Lowe, Assessor

Tim Hanna

Barbara Coleman

LATE ADDITIONS/DELETIONS/REMARKS:

AIR TEMP SERVICE MAINTENANCE AGREEMENT ON HEATERS AND AIR CONDITIONERS

A quote was recently emailed from Jim Allen, a rep from Air Temp, regarding a service/maintenance agreement for the Community Center's heating and air conditioning units. Mr. Allen is available to attend next month's Board meeting and/or to answer any questions which Board members might have regarding the proposal. The proposal includes testing, inspection and maintenance of 9 propane heating units, 3 electric heating/cooling units and 2 electric cooling units 1-2 times a year in the Community Center/Town Offices for \$1644.00 per year. This does not include the heaters at the Town Barn. Board members will review the quote more closely but also suggested a 2nd quote from Mirabito and/or Central Plumbing and Heating would be a good idea.

CORRESPONDENCE

6:50PM

C1) Air Temp Service report from August 6th*

C2) letter from NYSDOT regarding replacement of NYS 41 bridge downtown were distributed to Town Officials

NEW BUSINESS

6:55PM

NB1) The Genegantslet Fire Co. is seeking membership approval for Adam Youngblood. A brief synopsis of his experience was included in the request letter. Board members considered this request and so moved to approve his name to be added to the roster.

RESOLUTION # 30 (2018): APPROVAL OF ADAM YOUNGBLOOD TO THE GENEGANTSLET FIRE CO., INC ROLL

On a motion by Councilman Ludwig, 2ND by Councilman Cammarata, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Heisler, Whitmore

NAYES 0

RESOLVED to approve Adam Youngblood as a probationary member of the Genegantslet Fire Company

NB2) consider **Lime Energy Services proposal to transition to LED lighting** for the Community Center and Town Barn. Board members reviewed the proposal which was to retrofit 10 fluorescent fixtures and replace 16 light bulbs in the Community Center at a total project cost of \$1806.46 (NYSEG contribution \$1146.03). At the Town

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Barn 44 fixtures would be retrofitted and 8 light bulbs replaced for a total cost of \$14,715.41 (NYSEG contribution \$4,932.11). The Town Barn cost is higher because of special lifts needed to work on the lights at the higher ceiling limits. Prevailing wages also are included.

It was suggested the cost for doing this project could be taken out of Capital Savings. Another suggestion was to get a 2nd proposal from a different company for transitioning the fixtures/bulbs to LED lighting. There was no further action

OLD BUSINESS (UPDATES IF ANY)

7:05PM

OB1) **update on phone system:** the new phone system has been installed and is working. Calls are coming into 656-7969 and are transferring to the Clerk's Office, the Judge, the Assessor or the Town Barn. There are little minor adjustments that will need to be made and a \$967. Phone bill from Frontier for Town Barn service that has yet to be figured out.

OB2) update on back-up generator: still no communication yet from Mirabito regarding propane hook-up

OB3) update on electronic signpost for Community Center: need further communication between Hwy Supt and Supervisor

OB4) **update on outdoor restrooms:** A quote from Central Heating and Plumbing of NY, Inc. has quoted \$793.18 to replace the toilets and related hardware in the storage building outside due to freezing temps last fall and the water not being turned off. An additional inspection found the pipes carrying water from the well to the outside bathrooms were missing and a fix for that will have to be quoted separately by Central Heating.

RESOLUTION # 31 (2018): APPROVE PURCHASE/INSTALLATION OF PARTS FOR OUTSIDE RESTROOMS OF \$793.18

On a motion by Supervisor Heisler, 2ND by Councilman Ludwig, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Heisler, Whitmore

NAYES 0

RESOLVED to approve purchase and installation of material to replace outside restroom toilets and surrounding hardware. Central Plumbing and Heating of NY will make the repair. Resolved also to have Central Plumbing and Heating quote repair/replacement of the missing lines from pump to outside restrooms.

OB5) **Update on land for Fire Dept:** Supervisor Heisler is still getting requests for a decision on selling adjacent land to the Fire Dept.

Councilmen Evans, Ludwig, Whitmore felt the Town should keep the property and use it to work with Fire Dept to create a compatible use. Items discussed were:

- Entrance onto State Hwy 41 for sluice pipe work
- Municipal insurance would cover any accident protection
- Fire Dept would have to have umbrella policy
- Have someone from the Fire Dept come and explain why they want the property
- Have NYSDOT come and review the options for sluice pipe/driveway onto State Hwy 41

REPORTS

7:30PM

R1.) Highway: report submitted

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- Starting on gravel for Tarbell Rd, Tucker Rd
- Maintenance on roads during recent wet days
- New seat on loader
- New guy doing fine tuning on mechanics
- Culvert on Hofmann Rd.
- F-350 taken to Gordon's Transmission for repairs
- Dust oil for some roads has been applied
- Will apply for partial payment on CHIPS early, will receive in September
- Not enough damage in Smithville from recent storms to apply for FEMA aids
- There are loggers on Stone Quarry but was not able to catch them

R2) Assessor: report submitted. Many properties have not had a permit for building permits. This shows up as a lower equalization rate for the Town and people end up paying more in taxes. The Assessor can adjust the assessment when sales are made.

R3.) Enforcement Officer: no report submitted County: report not submitted.

R4.) Planning Board: minutes submitted. No one from Planning Board present to discuss minutes.

R5.) DCO: no report submitted. Phone call from resident missing a puppy. DCO will visit a residence on McBerny Rd. following a complaint. Also took dog from Tarbell Rd to shelter in Norwich. Owner has not licensed dog and it will not be allowed home.

R6.) Attorney: no report submitted

R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee/Eagle Scout project: no report.

R10) Town Clerk: report submitted

- Replace pavilion back door with aluminum or steel door? (Overhead door)
- Town Clerk Owens has spoken with resident Tim Hanna regarding computer services for the Town including maintaining and updating software, helping with security camera software functions, etc. Tim has already helped by taking databases from a no longer updated vendor and transferring them to Microsoft Excel. These databases have a lot of information on them such as septic applications, Vital Records, Court Records, Records Management and Historical Information. As reimbursement for time worked, Town Board members established \$25.00 p/h for 6-10 hrs a month for Tim Hanna as a computer services person. The following RESOLUTION was brought forth:

RESOLUTION # 32 (2018): APPROVE TIM HANNA AS A COMPUTER SUPPORT PERSON FOR THE TOWN OF SMITHVILLE

On a motion by Councilman Cammarata, 2ND by Councilman Ludwig, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Heisler, Whitmore

NAYES 0

RESOLVED to approve Tim Hanna as a computer support person for the Town of Smithville and to pay him \$25.00 p/h for 6-10 hours a month for updating computers, upgrading software and providing general computer support. The contractual amount will be taken from A1410.4

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- The Town website was updated, the password changed and webmaster WoollyBear could not get into the website to update this month's agenda on Town website. Mr. Hanna thought the Town was using WoollyBear to "host" the website and did not realize the Town was still using his site. He would like to be reimbursed \$125. , (\$25. Per year for the last 5 years) for hosting the website. Board members were open to the request and asked that he submit a voucher for next month's meeting.

R11) vacant

R12) Supervisor's Report: report submitted and reviewed

- Transfer not yet made for the \$12,+ from FEMA reimbursement for Stella storm damage.

A motion to accept the Supervisor's report was made by Councilman Cammarata, 2nd by Councilman Ludwig. All five Board members: Ludwig, Cammarata Evans, Whitmore, Heisler in favor, motion carried.

MINUTES APPROVAL

8:00PM

The minutes of the July 16th meeting were reviewed. A motion to approve those minutes was made by Councilman Whitmore, 2nd by Councilman Evans. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler in favor, motion carried.

WARRANTS

8:05PM

General Warrant # 8, Vouchers # 98-113, in the amount of \$ 2,328.13 were reviewed for payment. A motion to approve those minutes was made by Councilman Whitmore, 2nd by Councilman Evans. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler in favor, motion carried.

Highway Warrant # 8, Vouchers # 92-108, in the amount of \$ 14,031.04 were reviewed for payment. A motion to approve those minutes was made by Supervisor Heisler, 2nd by Councilman Whitmore. All five Board members: Ludwig, Cammarata, Evans, Whitmore, Heisler in favor, motion carried.

OTHER:

Painters working on the Community Center are still moving along, but they requested a \$3,000 interim check which was cut for them, ck # 4629.

There was no other business to come before the Board. The next Town Board meeting will be Sept. 17th. A Budget work session will be held Wednesday August 22nd and a Union contract meeting will be held August 30th @ 6:30pm.

CLOSE

by Supervisor Heisler

@ 8:30PM

Alison B. Owens
Smithville Town Clerk