

Minutes of the Smithville Town Board  
September 18, 2017

OPENING of Town Board meeting by Supervisor Fred Heisler 6:30PM

ROLL CALL/PLEDGE:

Board members:

Fred Heisler, Supervisor

Karl Ludwig, absent

John Cammarata

Bob Whitmore

Tom Pollard

Also Present: Alison Owens, Town Clerk  
Jeff Lowe, Town Assessor  
Tracy Oliver, Hwy Sup't  
Bruce Kinney, Enforcement Officer  
Jackie Centerwall, Planning Board

LATE ADDITIONS/DELETIONS/REMARKS:

PRESENTATION BY SENTRY ALARMS 6:35PM

The representative was not available. Supervisor Heisler asked the Board what would they like to do? Would they like to approve the back up purchase or wait to see if a rep show up. Board members asked to table a decision until the end of the meeting.

CORRESPONDENCE 6:45PM

C1) none

NEW BUSINESS 6:45PM

NB1) Collyer Rd name change from Collier to Collyer request: There were 2 requests in writing and one verbal request to change the spelling of this road to represent the name of the original family, COLLYER, who lived on it. Town Clerk Owens found the 1996 Resolution authorizing the spelling change and emailed it to the Chenango County 911 Addressing office. It was suggested to wait for a response from them first and then possibly write letter to residents of Collyer Rd. to inform them of what is happening. Hwy Sup't Oliver will order signs with the new spelling.

NB2) Echo Lake Rd. repair request: This is a request to repair the main section of Echo Lake Rd. in front of the camps, not the camp access road. Hwy Sup't Oliver is taking care of it.

OLD BUSINESS (UPDATES IF ANY) 6:55PM

OB1) Cowles Cemetery update: still trying to contact the surrounding property owner (Warren) to discuss with him the determination of the Town Att'y.

OB2) action on Sentry Alarms proposal. No action was taken as the representative was not available.

OB3) LUCA (Local Update of Census Address) no info yet. Supervisor Heisler will check with Chenango County.

OB4) update of Mrs. Whitmore's concerns: parking on State Hwy 41 in front of the apartment building has not officially been addressed with the property owner. The Board suggested a NYSDOT rep come and talk with the Town Hwy Supt about the situation, suggesting a "no parking here to corner" sign on State Hwy 41 in front of the apartment building owned by Joshua Curtis.

REPORTS 7:15PM

R1.) Highway: report submitted

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- striping of the parking lot will take place shortly
- Walden has had final grading, then ditching
- Ditching on Whitling, Waldon
- Ad in paper for highway applicants to replace Greg Brewer who leaves Sept. 28<sup>th</sup>
- Eye and dental insurance: some employees would still like it
- Speed signs put up on Round Pond Rd.
- Collyer Rd has been graded and crusher run added
- CHIP sealing on N. Tyner and Winner

Supervisor Heisler would like clarification of account #'s on the warrants from Hwy Supt. Oliver.

R2.) Assessor: no report submitted. Verbal report: trying to get building permits added to inventory, then will try and pick up new construction. He will be ordering a camera and wheel to help with assessments.

R3.) Enforcement Officer: no report submitted County: report not submitted.

Update: Opp request for holding tank on Cincinnatus Lake property can be approved by Chenango County. Enforcement Office Kinney will work with the County to make sure that happens.

There is also a building permit for Moody on Stone Quarry Hill Rd.

R4.) Planning Board: report submitted.

The Comprehensive Plan has been modified and an article put in the Chenango American asking for residents to comment.

At the last Planning Board meeting there was extensive discussion about the new proposed Road Use agreement update/draft copy. The Planning Board did make adjustments to this proposed Local Law: the proposals include a worksheet for every job but an annual permit for ie; loggers. Town Board members should review the new proposed Local Law. The provisions in the proposed Local Law will allow the Hwy Supt to review the activities going on within the Town/on roads; if no permit, then a \$1000. fee for not obtaining one.

The proposed Local Law describes either an annual or a per job fee. Planning Board Co-Chair Centerwall asked Board members to consider what the fee structure should look like for both the per job and the annual permits. Board members discussed this and asked also about a decal or document to place in the vendor's vehicle indicating purchase of and start/end date of permit. Town Clerk Owens replied she could print one off on card stock as part of the BAS Town Clerk program when the fee is paid to the Town? Board members discussed different fees but decided on \$120. For an annual permit, possibly with a pro-rate option or \$25.00 per job. This was put to Resolution.

**RESOLUTION # 24 (2017): ESTABLISH ANNUAL RATE OF \$120 OR \$25 PER JOB RATE FOR PROPOSED ROAD USE AGREEMENT**

On a motion by Supervisor Heisler, 2<sup>nd</sup> by Councilman Cammarata, the following Resolution was approved.

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AYES: Cammarata, Pollard, Whitmore, Heisler  
NAYES: 0  
ABSENT: Ludwig

RESOLVED to establish an annual rate of \$120 OR \$25.00 per job rate for the proposed Road Use Agreement.

- R5.) DCO: no report submitted. Quiet month, no activity
- R6.) Attorney: no report
- R7.) vacant
- R8.) Custodian: no report submitted
- R9.) Playground Committee/Eagle Scout project: no report submitted
- R10) Town Clerk: report submitted. New router for the internet connection ordered but was stuck in delivery attempts and then returned. Still working on someone to help with computer connections.
- R11) vacant
- R12) Supervisor's Report: report submitted. DASNY still requiring more info but things are moving along.

A motion to approve the Supervisor's report was made by Councilman Cammarata, 2<sup>nd</sup> by Councilman Pollard. All 4 Board members present: Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried. Councilman Ludwig absent.

MINUTES APPROVAL for August 21, 2017 8:00PM

The minutes of August 21, 2017 were reviewed. A motion to approve the minutes was made by Councilman Whitmore, 2<sup>nd</sup> by Councilman Cammarata, 3 Board members Cammarata, Whitmore and Heisler were in favor, motion carried. Councilman Pollard abstained, Councilman Ludwig absent.

WARRANTS 8:05PM

General Warrant # 9, Vouchers # 106-114, in the amount of \$ 3616.23 were submitted for payment. A motion to approve and pay these claims was made by Councilman Cammarata, 2<sup>nd</sup> by Councilman Pollard. All 4 Board members present: Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried. Councilman Ludwig absent.

Highway Warrant # 9, Vouchers # 130-144 in the amount of \$77,010.75 were submitted and reviewed for payment. It was noted Voucher # 131 should come out of the General Budget and was re-assigned to the General warrant. A motion to approve the Supervisor's report was made by Councilman Cammarata, 2<sup>nd</sup> by Councilman Pollard. All 4 Board members present: Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried. Councilman Ludwig absent.  
There are some budget concerns for sand for 2018.

OTHER/BUDGET WORK 8:30PM

Copies of the Tentative Budget were distributed to Board members and reviewed. The Brisben Fire Co. budget will come in for 2018 at a total cost of \$1101.00, which is less than originally projected. Board. Board members decided to approve the Tentative Budget and then set a date for the Public Hearings.

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**RESOLUTION # 25 (2017): APPROVE THE TENTATIVE BUDGET FOR 2018 WHICH WILL BECOME THE PRELIMINARY BUDGET.**

On a motion by Councilman Cammarata, 2<sup>nd</sup> by Councilman Whitmore, the following Resolution was approved.

AYES: Cammarata, Pollard, Whitmore, Heisler  
NAYES: 0  
ABSENT: Ludwig

RESOLVED to approve the Tentative Budget for 2018 which will become the Preliminary Budget .

**RESOLUTION # 26 (2017): SET PUBLIC HEARING DATE FOR ROAD USE PROPOSED LOCAL LAW, SNOWMOBILE/SEASONAL ROADS AND THE PRELIMINARY 2018 TOWN BUDGET ON OCTOBER 16<sup>TH</sup>, STARTING @6:30PM**

On a motion by Councilman Pollard, 2<sup>nd</sup> by Councilman Cammarata, the following Resolution was approved.

AYES: Cammarata, Pollard, Whitmore, Heisler  
NAYES: 0  
ABSENT: Ludwig

RESOLVED to hold Public Hearings for the proposed Road Use Local Law, Genegantslet and Smithville Center Budgets for 2018, the Snowmobile and Seasonal Roads and the 2018 Preliminary Budgets. Such Public Hearings will be held Oct. 16, 2017 starting at 6:30pm.

There was no other business to come before the Board. Supervisor Heisler declared the meeting adjourned at 8:32pm.

Alison B. Owens

Smithville Town Clerk