

Minutes of the Smithville Town Board
November 20, 2017

OPENING of Town Board meeting 6:30PM

ROLL CALL/PLEDGE:

LATE ADDITIONS/DELETIONS/REMARKS:

ATTENDANCE in addition to Supervisor Heisler:

Councilman Tom Pollard

Councilman Karl Ludwig

Councilman Bob Whitmore

Councilman Cammarata

ALSO:

Alison Owens, Town Clerk

Tracy Oliver, Hwy Sup't

Jeff Lowe, Assessor

Mike Evans, Planning Board

CORRESPONDENCE 6:35PM

C1) NBT: new 11/20/17 letter reminding Smithville of NYS's Paid Family leave becoming mandatory in 2018. Local Gov'ts are exempt but may opt into it. Supervisor Heisler will gather more info.

NEW BUSINESS 6:35PM

NB1) proposal from Genegantset Fire Co. Inc for purchase of approx 3 acres land next to the fire station. It is suspected they need it for parking and that they would prefer to square off their existing property. It was questioned if a right of way for a driveway onto the property would be approved. Att'y for the Town Dave Berger has indicated a purchase could not take place until the Board Resolution to sell the property would go to a Permissive Referendum. It was also questioned whether the Town would need land for further development of a sanitary treatment system. If the Fire Dept needed extra parking space, it would be ok to use the Town's property for now.

Another idea was to retain the property but put in a parking lot for shared and/or public use next to the Fire Station. It was also suggested to put in sidewalk from the Post Office to the Fire Station to keep people from walking on the road.

Since there was no clear response the Board decided to table the request and further discussion in order to ask for clarification on the purpose for the 3 acres, perhaps negotiate on size of the property to be purchased, and further research permissive referendums before a decision can be made.

Response: Ask for clarification on purpose, permissive referendum, negotiate on size of property, research will need to take place before a decision can be made. Table the discussion until a later time.

It was also asked if Hwy Supt Oliver could begin to bring in enough fill to help with drainage of the ground area next to the Fire Station property.

OLD BUSINESS (UPDATES IF ANY) 6:50PM

OB1) parking situation across from Seeber's: update today 11/20/17 from NYSDOT indicates they will consider the request and will let the Town know of their decision whether a survey will be conducted or not. Supervisor Heisler will contact them to ask about both sides of State Hwy 41 near Seeber's and to reiterate complications of the bridge construction in the hamlet next year.

OB2) LUCA (Local Update of Census Address) Supervisor Heisler has indicated the County will do the update.

OB3) Road Use Local Law # 1 2017: file date with NYSDep't of State was Oct. 31, 2017

Minutes of the Smithville Town Board
November 20, 2017

OB4) consider new Resolution for transition of property to DEC for fishing rights: This was tabled until clarification could be obtained from Att’y Berger that the property to be sold or eased will/will not need a permissive referendum. Board members commented that NYSDEC, who does many of these easements, did not mention anything about a Permissive Referendum. Supervisor Heisler said he would contact NYSDEC for their comments and to see if the permissive referendum is really needed. Further discussion was tabled.

OB5) Sentry Alarms: representative was unable to be present. He will be available at the December meeting.

REPORTS

7:25PM

R1.) Highway: report submitted,

- CHIPS paperwork done and handed in
- Met with Oxford school, attended school in Cornell
- Hired and let go Ben Kircher, hired Bob Smith
- Sand is in, has sand screen
- Tree and storm clean-up
- Servicing trucks

Board members said they would like to see the following:

- An annual evaluations on each employee by the end of the year
- Specific training so problems with jobs being done incorrectly do not recur

R2.) Assessor: no report submitted. Cleaning up inventory, correcting Collyer Rd., exemption forms. The process is slow, more customers coming in to discuss situations.

R3.) Enforcement Officer: no report submitted County: report not submitted.

R4.) Planning Board: report submitted. Comprehensive Plan was not dropped off in Community so it is still an open period for review.

R5.) DCO: no report submitted

R6.) Attorney: no report submitted

R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee/Eagle Scout project: no report submitted

R10) Town Clerk: report submitted. In her report Town Clerk Owens emphasized the need to replace the aging Tax Collector computer at the counter. Because it has Vista on it, programs cannot be updated. There is enough in the Town Clerk equipment line item to buy a less expensive new computer and to purchase Open Office as opposed to Microsoft Office. Board members were concerned the purchase of a new computer would not answer the connectivity problems the equipment is having nor would it integrate all the computers in the office(es). Town Clerk acknowledged a computer purchase would only update the computer and not anything else. She feels the main problem is with the internet provider and their lack of updating the internet capabilities. It was also suggested a Linux system which would be able to connect all of the computers in the 3 offices and would be more secure. Board members counseled to continue questioning other Towns, to see what equipment they use and who they use as an “IT” person/business to update their needs. The Board did give authorization to buy a new computer with a business platform with a budget of up to \$2000.

Minutes of the Smithville Town Board
November 20, 2017

RESOLUTION # 32 (2017): PURCHASE OF NEW COMPUTER FOR "AT COUNTER" USE FOR TOWN CLERK

On a motion by Councilman Cammarata, 2nd by Councilman Whitmore the following Resolution was ADOPTED.

AYES Ludwig, Pollard, Whitmore, Heisler, Cammarata

NAYES 0

RESOLVED to purchase a new business platform laptop for the Town Clerk's office to be used for Tax Collection and sporting licenses, with a budget limit of \$2,000. For purchase, set-up, transfer of tax database and other incidentals.

R11) vacant

R12) Supervisor's Report: report submitted.

- Supervisor Heisler cautioned the Hwy Supt to give a heads up to the Town Board on expensive repairs, perhaps adding a little more in next year's budget line items to help maintain the vehicles. Even though vehicles are old, planned care will help them last longer. It was also mentioned to find identifiable ways to do small in-house repairs.
- New sales tax check of \$45,000.+ has been received
- \$475. Money has been recently turned in for sale of scrap metal

A motion to accept the Supervisor's report was made by Councilman Ludwig, 2nd by Councilman Pollard. All five Board members: Ludwig, Pollard Cammarata, Whitmore and Heisler were in favor, motion carried.

MINUTES APPROVAL for Oct.16, 2017

8:00pm

The minutes of the October 16 the meeting were reviewed. A motion to accept the minutes was made by Councilman Whitmore, 2nd by Councilman Ludwig. All five Board members: Ludwig, Pollard Cammarata, Whitmore and Heisler were in favor, motion carried.

WARRANTS

8:05PM

General Warrant # 11, Vouchers # 130-141, in the amount of \$ 4,063.32 were reviewed for payment. Voucher # 130 was approved at the October meeting. A motion to pay vouchers # 131-141 was made by Councilman Pollard, 2nd by Councilman Whitmore. All five Board members: Ludwig, Pollard Cammarata, Whitmore and Heisler were in favor, motion carried.

Highway Warrant # 11, Vouchers # 152-169 in the amount of \$ 18,141.75 were reviewed for payment. A motion to pay vouchers # 152-169 was made by Supervisor Heisler, 2nd by Councilman Pollard. All five Board members: Ludwig, Pollard Cammarata, Whitmore and Heisler were in favor, motion carried.

OTHER: Town Clerk Owens noted there would be 2 vacancies on the Planning Board plus the anticipated resignation of Planning Board Clerk Valachovic and asked if the Board would like these positions advertised in the Chenango American?

Minutes of the Smithville Town Board
November 20, 2017

RESOLUTION # 33 (2017): ADVERTISE VACANT POSITIONS IN CHENANGO AMERICAN

On a motion by Councilman Pollard, 2nd by Councilman Ludwig the following Resolution was ADOPTED.

AYES Ludwig, Pollard, Whitmore, Heisler, Cammarata

NAYES 0

RESOLVED to advertise vacancies in the Planning Board in the Chenango American.

There was no other business to come before the Board. The next meeting will be December 18, 2017.

CLOSE by Supervisor Heisler 8:14PM

Alison B. Owens
Smithville Town Clerk

Addendum 12/5/2017:

Town Board members were polled by email to determine whether to opt out of NYS's Paid Family Leave Mandatory Act which goes into effect Jan. 1, 2018. Public Employers are exempt from the coverage but the Town would need to email the Worker's Compensation Board of their decision to opt out. Of the five Board members polled: Heisler, Ludwig, Cammarata, and Pollard wished to opt out of PFL, while no response was received from Councilman Whitmore. Decision was made in favor of opting out of PFL.