

Minutes of the Smithville Town Board  
January 18, 2016

OPENING Supervisor Fred Heisler Jr. 6:30PM

Board members:

Karl Ludwig

Tom Pollard

John Cammarata

Bob Whitmore

Also Present: Alison Owens, Town Clerk  
Jackie Centerwall, PB Chair

Tracy Oliver, Hwy Sup't  
Jamie Scott, resident

OPENING 6:30PM  
ROLL CALL/PLEDGE:

CORRESPONDENCE 6:35PM  
No correspondence

NEW BUSINESS 6:40PM

**NB1, OB4 and Highway Report)** Goals and long term planning for Town Highway Dept. There were many comments concerning the Highway Dept, which includes comments from the Hwy Supt. on his report. All comments are listed here.

Board members requested Hwy Supt. Oliver work on a 5 yr plan for roads and equipment. Since road conditions are not favorable at the moment for future plans, it was suggested to wait until May to have a rough draft of short/long term goals in. An equipment inventory is in the process of being done by Hwy Sup't Oliver. A tire cage has been purchased.

It was mentioned 2 roads listed on the CHIPS projects for 2015 were not yet completed. There is also shoulder, gravel and brush work that could be done if it continues to be a light winter. Radio equipment/range is still being worked on with the main communications tower proposed to be located on Pollard Rd. Locations for placement of the 9 new Town of Smithville signs (3 at the entrance to the Flats and 6 at the Town borders) are still being considered. Hwy Sup't Oliver will work with the County, Town for details and land owners for permissions to place the signs on private properties. Supervisor Heisler also requested the Highway Dept. take care of mowing or trimming the Town of Smithville abandoned cemeteries. These are required by NYS law to be maintained twice a year. Town Clerk Owens has a list of the cemeteries which can be provided to the Hwy Sup't.

Most of the equipment is now inside the Town Barn with the insulation of the new addition nearly complete. Hwy Sup't Oliver noted in his report there are several items in question that are not complete or have problems. They are:

- Grinding swales to get the water moving to the drain
- Little door in the back on the far end of the building is bent, unknown to contractor
- Seam between area of new building and old building has crack
- Outlets have condensation around them
- grading out front and who will be responsible for it

It was suggested that both the contractor and the architect be notified of these problems and find out what the plan(s) will be to correct them.

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Another question from Hwy Sup't Oliver was with regard to the old oil furnace. Can it remain in the old section of the building to heat the 3 bays? It would mean there would be two heating systems which would require upkeep. Councilman Whitmore recommended getting rid of the oil furnace and getting a 2<sup>nd</sup> propane heater for the older section and then to further insulate the remaining wall between the old and new sections. Hwy Sup't Oliver explained the additional bays would be needed for the 2 pick-ups. The use of a block heater was suggested but others expressed concern it could burn out. Board members were worried about heating costs with 2 heating units and suggested something could be planned for next year. It was suggested also to get pricing for an additional propane unit. The overhead doors on the old section need to be repaired to make them more weather-proof.

The new Union contract with Highway Employees has not yet been received, and no Health Insurance contract has been printed or received yet. The Town is continuing BC/BS health insurance and is not using the Union health insurance for 2016.

Bookkeeper Virginia Smith has written a memo outlining Highway expenditure line items for Hwy Supt Oliver.

NB2) Resolution adding Enforcement Officer Bruce Kinney and Highway Sup't Oliver to the NYSLR roster. These employees will need to submit a Record of Activity before the Resolution can take place. Town Clerk Owens suggested the Resolution be added to April's agenda.

OLD BUSINESS (UPDATES)

6:50PM

OB1) lights on poles, outside bathrooms. Supervisor Heisler contacted an electrician and the project will be completed.

OB2) JCAP Grant update: Supervisor Heisler announced that an \$18,500. JCAP Grant was obtained to take care of additional items for the Community Center/Court room expenditures to make the area safer including parking lot lights, heaters, Sound system, extra security lighting. Councilman Cammarata will bring a complete list next month.

OB3) consider Resolution appointing Michael Evans to the Planning Board, term to expire 12/31/2019: Mr. Evans did not formally submit a request to be appointed so this was put on hold.

OB4) Town Barn addition: already discussed

REPORTS

7:10PM

R1.) Highway: previously discussed

R2.) Assessor: no report submitted

R3.) Enforcement Officer: no report submitted County: no report submitted

R4.) unassigned

R5.) DCO: no report submitted

R6.) Attorney: no report submitted. Supervisor Heisler will call the Attorney about typing up the Fire contracts

R7.) Smithville Day: no report submitted

R8.) Custodian: no report submitted

R9.) Playground Committee: no report submitted

R10) Town Clerk: monthly report submitted. Tax Collections have been coming in consistently both in person, through mail and online; a new volunteer has worked a couple of days

R11) Planning Board: report submitted late. A Site Plan was done for Dennis Evans and a check for the fee involved has been received by Town Clerk Owens. The Planning Board is still working on a simple

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Quick Reference sheet for better understanding the Site Plan Review process. A letter was received from Joel Bowman of Bowman lumber expressing concern for a Road Use Local Law the Planning Board is working on. A copy of that proposed Local Law was given to Hwy Supt. Oliver.

R12) Supervisor's Report: report submitted. \$13,790 for sale of old Hwy trucks has been received. Further financial updates were discussed. A motion to accept the Supervisor's report was made by Councilman Whitmore, 2<sup>nd</sup> by Councilman Pollard. All 5 Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.

MINUTES APPROVAL for December 21<sup>st</sup>; January 4, 2016 7:30PM

The minutes of the above meetings were reviewed. A motion to accept the minutes of both meetings was made by Councilman Whitmore, 2<sup>nd</sup> by Councilman Pollard. All 5 Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.

WARRANTS 7:35PM

**General Warrant # 1**, Vouchers # 1-10 in the amount of \$3682.24 were reviewed for payment. A motion to pay these claims was made by Councilman Pollard, 2<sup>nd</sup> by Councilman Cammarata. All 5 Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.

**Highway Warrant # 1**, Vouchers #1-8, in the amount \$3223.57 were reviewed for payment. A motion to pay these claims was made by Councilman Pollard, 2<sup>nd</sup> by Councilman Cammarata. All 5 Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.

OTHER: Councilman Pollard indicated there is a new NYSEG person in charge of replacement light bulbs for street lights and they will be contacting the Town soon.

There was no other business to come before the Board. Supervisor Heisler declared the meeting adjourned at 8:03PM.

Alison B. Owens

Smithville Town Clerk