

Minutes of the Smithville Town Board
January 19, 2015

OPENING

Supervisor Fred Heisler Jr.

6:30PM

ATTENDANCE in addition to Supervisor Heisler: ALSO:

Councilman Karl Ludwig

Town Clerk Alison Owens

Councilman John Cammarata

PB Chair Jackie Centerwall

Councilman Bob Whitmore

Custodian Mindy Eldred

Boy Scout Kyle Eldred

Keith Sabin SCA Tractor Club

Councilman Tom Pollard, absent

LATE ADDITIONS/DELETIONS/REMARKS:

Kyle Eldred of Troop 162, Greene NY was present to work on merit badge Citizenship in the Community.
1863 Cortland/Chenango Co. map donation from Ross Joscelyn (NB3)

CORRESPONDENCE

6:40PM

C1) Municipal Shelter Inspection Report

C2) Notice of Defective Conditions: Robbins Rd

Response by Supervisor Heisler

C3) Request for Public Comment on Interstate Constitution Pipeline

C4) Chenango County Consortium 2014 Annual Report DOT Drug/Alcohol Testing

C5) NYS Dept. Public Service: Energy Modernization Initiative

NEW BUSINESS

6:45PM

NB1) Presentation by SCA (Tractor Club): Keith Sabin, President of the Club presented a \$200. check to the Town of Smithville as a donation for the playground from the Tractor Club to be held/deposited by Supervisor Heisler, another check given to Councilman Bob Whitmore for the use of the Geneganstslet Fire Station hall. The Tractor Club uses Town property for their tractor pulls.

NB2) Consider Resolution to set hourly wages for Town "General" Personnel: Since the minimum wage changed from \$8.00 to \$8.75 as of January 1, 2015, the following hourly employees will need to have their 2015 wages set by the Town Board:

Deputy Town Clerk 1

Deputy Town Clerk 2

Clerk, Part-time (PB,BAR)

Clerk to Justice

Custodian

Groundskeeper

Town Clerk Owens is recommending \$10. p/h for Deputy Clerk 1; \$12. p/h for Deputy Clerk 2 and Clerk, Part-time; \$15. for Clerk to Justice (no change from 2014); no recommendation was listed for Custodian/Groundskeeper. Board members discussed the wages and agreed to the recommendations for Deputy Clerk 1 and 2 and for the Clerk, part-time. The Town Clerk Deputies and Clerk part-time will work less hours for the increase in pay. They agreed the Custodian and Groundskeeper wages would remain at the new minimum level of \$8.75 p/h

RESOLUTION # 2 (2015): SET RATES FOR HOURLY WORKERS

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On a motion by Councilman Ludwig, 2nd by Councilman Whitmore, the following Resolution was ADOPTED.

AYES Heisler, Ludwig, Cammarata, Whitmore
NAYES 0
ABSENT Pollard

RESOLVED to set the 2015 wages for hourly workers at \$10.00 p/h for Deputy Clerk 1, 12.00 p/h for Deputy Clerk 2 and Clerk part-time, \$15.00 for Clerk to Justice, and \$8.75 for the Custodian and Groundskeeper. The 2 Deputy Clerks, the Clerk part-time, and Clerk to Justice will work less hours at the higher wage.

NB3) Town of Smithville resident Ross Joscelyn has given an 1863 wall-hung Chenango/Cortland County map to the Town of Smithville. Town Clerk Owens accepted the map and Supervisor Heisler will write a thank you to Mr. Joscelyn.

OLD BUSINESS 7:00PM

OB1) Time Warner Cable contract: Dave Whalen from Time Warner will be available at the February meeting.
OB2) Town Barn Engineering Plans. Supervisor Heisler has received notification that the grant money applied for and awarded is stuck in the Governor's office until further notice. The bulk of the money needed for the project is in the savings account at NBT. Supervisor Heisler has 3 engineering fee quotes and will discuss them at next month's meeting.

OB3) Town entrance signs on State Hwy 41: Supervisor Heisler has direction from the Smithville Historical Society as to wording and will continue to work on it.

REPORTS 7:45PM

R1.) Highway: no report submitted
R2.) Assessor: no report submitted
R3.) Enforcement Officer: no report submitted County: no report submitted
R4.) unassigned
R5.) DCO: late report submitted
R6.) Attorney: Currently there is no Town Att'y
R7.) Smithville Day: no report submitted

R8.) Custodian: report submitted. In response to items in the Custodian's report needing attention, Supervisor Heisler has drawn up an "action form" for the Custodian to submit to Supervisor Heisler to have items taken care of that she cannot do.

R9.) Playground Committee: report submitted

R10) Town Clerk: report submitted. The Town Clerk would like to have a small heater in the hallway to warm the unheated area up until heat from the Assessor's and Clerk's office can filter into the hallway.

R11) Planning Board: report submitted. Over 100 surveys have been received so far, both turned in at the Town Office and online through Survey Monkey. The latest draft of the proposed Road Use Local Law uses the Town of McDonough Road Use Law. The Planning Board is looking for input from the Hwy Sup't on what it would cost to replace the road, or section of the road, should it be damaged during contractor use. This would be in addition to the application fee, and would be called a bond, or damage fee.

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Discussion on a Town fee schedule continued with distribution to Board members of the proposed fee schedule as drawn up by the Planning Board. This fee schedule would take the fees from Town costs, i.e. copies, marriage licenses, etc., and also from Local Laws, i.e. dog licensing fees, septic fees, etc. and would be created into a single document, changed by the Town Board annually (as/if needed) at its Organizational meeting in January. A Public Hearing for each Local Law that has a fee in it would have to be held in order to delete that fee from the Local Law. Board members decided to table any further discussion until the February meeting to give the Supervisor time to obtain legal counsel.

R12) Supervisor's Report: This report was submitted and reviewed. Under the "Special Allocation of funds" on page 5, there appears to be a possible co-mingling of obscure funds. It is not known when these monies were set aside and for what purpose. In the General Savings there is \$30,483.00, money that could/should have been used for repairs to the Community Center. PB Chair Jackie Centerwall suggested the "Recreation" amount (\$17,000.) could actually be part of the subdivision fund from the Valentino Subdivision of 2008, where it was stipulated that monies be set aside for the development of a walking trail on the east side of the Genegantslet Creek. More research for information on this is needed. Supervisor Heisler suggested the Board consider separating out these obscure amounts and moving them into newly created separate accounts to better account for the funds.

General Discussion of Town Board agenda items for 2015, including the Town Barn, repainting the Community Center, bathrooms for Playground, improved communications with the Assessor, a Community parking lot between the Post Office and Fire Station, JCap grant for lighting, security; speeding problem on State Hwy. 41 and Co Rd 2; labeling "lanes" for 911 purposes; possible senior living complex; water improvement; fire hydrants.

A motion to accept the Supervisor's report was made by Councilman Whitmore, 2nd by Councilman Cammarata. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried.

MINUTES APPROVAL for December 15th, January 6th

8:15PM

The minutes of the December 15th and January 6th meetings were reviewed. A motion to approve both sets of minutes was made by Councilman Cammarata, 2nd by Councilman Whitmore. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried.

WARRANTS

8:20PM

General Warrant # 1, with Claims # 1-13 in the amount of \$6,643.21 was reviewed for payment. It was noted that the Town Barn electric bill for 2 months was very high. A motion to accept and pay these claims was made by Councilman Whitmore, 2nd by Councilman Cammarata. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried.

Highway Warrant # 1, with Claims # 1-9 in the amount of \$2,268.91, was submitted for payment, adding # 10 to Burr Truck for \$230.73 (to correct a steering leak) DA5110.4.

The Highway warrant funds for individual claims were not applied to the correct account so it was suggested to approve claims 1-10 and ask Hwy Sup't Schultes to work with the Bookkeeper to assign the claims to the correct account. Claim # 1 to Advanced Fire Protection should be listed under A5132.4. A motion was made by Supervisor Heisler, 2nd by Councilman Ludwig to approve payment for the claims but to request the Hwy Supt to

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correct the account #'s with the Bookkeeper. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried.

An invoice has been received for the last box installed on the truck,

INTO EXECUTIVE SESSION @ 8:46pm to discuss a personnel issue: So moved by Councilman Heisler, 2nd by Councilman Ludwig. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried.

OUT OF EXECUTIVE SESSION @ 8:54pm on a motion by Supervisor Heisler, 2nd by Councilman Ludwig. All four Board members: Ludwig, Cammarata, Whitmore and Heisler were in favor, Pollard absent. Motion carried. No business was transacted.

OTHER: Supervisor Heisler has received the renewal form for the Town insurance from Mang Insurance. A representative from Mang will be present at the March 16th meeting.

The Comprehensive Plan must be reviewed by the Town Board and the Planning Board in 2015.

Councilman Cammarata with Liz Vanderweyde will conduct an audit on the 2014 Justice records as required by the NYS Courts.

There was nothing else to come before the Board. Supervisor Heisler declared the meeting adjourned at 9:02PM. The next meeting is February 16th.

Alison B. Owens

Smithville Town Clerk