

MINUTES OF THE SMITHVILLE TOWN BOARD

January 20, 2014

OPENING by Supervisor Heisler at 6:30PM

Present:  
Board members  
Karl Ludwig  
Bob Whitmore  
Tom Pollard  
John Cammarata

Also Present:  
Highway Sup't Harry Schultes  
Town Clerk Owens  
Shane Butler, Planning Board  
Jackie Centerwall, Planning Board Chair

CORRESPONDENCE 6:32PM  
C1) Program for possible rural area grant projects

PRESENTATION:  
Donna Jones, Chenango County Dept. of Planning & Development was ill and not able to attend the Board meeting to give her presentation.

NEW BUSINESS  
There was no new business.

OLD BUSINESS  
There was no old business for discussion.

REPORTS 6:35PM

- R1.) Planning Board: report submitted. Board members were given copies of the previous survey and results. Additional training is available. The Planning Board had met with Donna Jones last week, and would like to set up a work session with the Town Board for Jan. 23<sup>rd</sup>. Disaster relief mitigation meeting (for Emergency Preparedness) is tomorrow but may have to be rescheduled for Tues. 1/28.
- R2.) Assessor: report submitted. Data update will be discussed at next month's meeting. There was some discussion about doing an re-evaluation for the Town and the expense/time involved.
- R3.) Enforcement Officer: no report submitted County: report submitted
- R4.) Mitigation: no report submitted
- R5.) DCO: report submitted. There was additional discussion on the # of dogs in the Town of Smithville that could be unlicensed, whether an enumeration could/should be done, how that would be paid for, and who would do it. Town Clerk Owens indicated there were 14 dogs from a residence on Pollard Rd. licensed in December with 2 more from the same location to be licensed pending rabies vaccinations.
- R6.) Attorney: report submitted. The contracts for Smithville Center and Genegantslet Fire Districts need to be drawn up by the Attorney. Supervisor Heisler will check with the Attorney.
- R7.) Smithville Day: report submitted. Smithville Day is June 14<sup>th</sup> with the theme being patriotism for the Flag Day. An Encampment Group would like to stay overnight Saturday night; would like to pitch tents and have fires for cooking; they will cut out sod and replace the area when done; and have also requested a weapon firing demo. It was questioned about insurance restrictions with any of the mentioned activities or whether extra insurance would be needed. Supervisor Heisler will check with the Town insurance company. The Smithville Day Committee would like a key to the Pavilion and also permission to have a dance Friday night. Full Board permission for the requests is pending response from the insurance company.
- R8.) Custodian: no report submitted
- R9.) Playground Committee: no report submitted
- R10) Town Clerk: report submitted. Town Clerk Owens reported there have been a total of 3 online tax payments. The Toshiba copier seems to be working well. It saves considerable time to print a tax receipt directly to the copier instead of

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hand writing it. The Lotus database from the old computer is not compatible with the new laptop and the Town Clerk is trying to find a way to salvage all of the information from the databases.

R11) Highway: no written report submitted. Hwy Supt Schultes is still repairing equipment ie: the '03/550 and the '97 Mack. The new employee will start at the end of the week, the other recently hired employee may have to take medical leave. Wayne's Welding and Burr Truck have given quotes for a new box for the '02 Volvo. Burr Truck has also been asked to give the Hwy Supt a quote on what they would take in trade for the 2002 Volvo. There was concern about the '97 Mack which is ready to be replaced and for which a plan needs to be made. It was recommended the Highway Sup't and the Highway Committee meet together for discussion before meeting with the rest of the Town Board.

R12) Supervisor's Report: report submitted. There was discussion on the financial accounts in the Town of Smithville as reported on p. 5 of the report with Supervisor Heisler making the Board aware of transfers which will be taking place next month between the Highway Equipment account and the newly created Highway Emergency/Equipment savings account. Supervisor Heisler has developed a project list for 2014 with the following ideas in mind:

- Newsletter to Town residents with updates for:
- JCAP grants, completion of Eagle Scout Park work
- Work day for misc. items at Community Center
- Improvements to or/new Town Barn
- ID badges for Officials and Town heads
- Planning Board: Site Plan Review Public Hearing

Additions/deletions to this list are invited. The initial renewal notice for the municipal insurance has also been received.

A motion to accept the Supervisor's report was made by Councilman Cammarata, 2<sup>nd</sup> by Councilman Pollard. All five Board members, Ludwig, Whitmore, Pollard, Cammarata and Heisler were in favor, motion carried.

**MINUTES APPROVAL** FOR Dec. 16<sup>th</sup>, Dec. 30<sup>th</sup> and Jan. 7<sup>th</sup> 8:37PM

A motion to accept the minutes from Dec. 16<sup>th</sup>, Dec. 30<sup>th</sup> and Jan. 7<sup>th</sup> was made by Councilman Whitmore, 2<sup>nd</sup> by Councilman Ludwig. All five Board members, Ludwig, Whitmore, Pollard, Cammarata and Heisler were in favor, motion carried.

**WARRANTS** 8:38PM

General Warrant # 1, Claims # 1-11 in the amount of \$3771.25 were presented for payment. A Mirabito bill for Town Barn fuel was given to Town Clerk Owens to put on General Warrant # 2 but should be paid now. This will be claim # 12. A motion to accept and pay the claims from Warrant # 1 (1-11) in the amount of \$3771.25 was made by Supervisor Heisler, 2<sup>nd</sup> by Councilman Cammarata. All five Board members, Ludwig, Whitmore, Pollard, Cammarata and Heisler were in favor, motion carried.

Highway Warrant # 1, Vouchers # 1-10, in the amount of \$18,720.49 were presented for payment. A motion to accept and pay the claims from Highway Warrant # 1 (1-10) in the amount of \$18,720.49 was made by Councilman Ludwig, 2<sup>nd</sup> by Councilman Pollard. All five Board members, Ludwig, Whitmore, Pollard, Cammarata and Heisler were in favor, motion carried.

It was suggested to streamline the list of vendors.

There was no other business to come before the Board. A motion to adjourn was made by Councilman Cammarata, 2<sup>nd</sup> by Supervisor Heisler, all five Board members in favor, meeting adjourned at 9:02pm. The next Town Board meeting will be Feb. 17<sup>th</sup>.

Alison B. Owens

Smithville Town Clerk