

Minutes of the Smithville Town Board
July 15, 2013

OPENING

Supervisor Fred Heisler

6:30PM

ROLL CALL

Supervisor Fred Heisler Jr.
Councilwoman Elizabeth Vanderweyde
Councilman Bob Whitmore
Councilman Karl Ludwig
Councilman John Cammarata

ALSO PRESENT

Town Clerk Alison Owens
Deputy Town Clerk Christine Buck
Highway Sup't. Bruce Kinney (arrived at 6:35)
DCO Christine Stark (arrived at 7:25)
Larry Sherwood

CORRESPONDENCE

None. No public comment.

NEW BUSINESS

NB1: Resignation of Planning Board Clerk Dylan Huff. Written resignation received and noted.
NB2: Procurement Policy. Supervisor Heisler reviewed thresholds for purchase as outlined in the Town's Procurement Policy. Further, he reported receipt of unsolicited correspondence from Attorney Monaco regarding the "best value by local option" municipal law. Should the Town wish, it may adopt a local law allowing a bid award, based on best value, to someone other than a lowest bidder. There was consensus that the Board should explore this as an option. It will be discussed at a future meeting.

OLD BUSINESS

OB1: Website discussion. Since the last Board meeting, Tim Hanna has updated the site on an emergency-only basis (tax rolls and Town Clerk temporary office change). At the Town's request, Woollybear Web submitted a proposed fee for maintaining the Town website. Options are \$35 for one hour; \$60 for a two-hour update; or a yearly contract for one hour per month at \$180. Woollybear maintains other Chenango County Town sites such as Afton, Coventry, and McDonough. By consensus, the Board agreed to add this service as a line item in next year's budget. Further, it was agreed that Woollybear could be engaged as needed this year if funds are available.

OB2: NYSORPS: Assessor re-appointment. No action taken. Assessor Keith Klein will be at the August meeting with a report and to answer questions from the Board. There was general discussion of update and re-evaluation of property assessments in the Town.

REPORTS

R1.) Planning Board: No July meeting was held.

R2.) Assessor: no report submitted.

R3.) Enforcement Officer: report submitted. County: report submitted.

R4.)

R5.) DCO: No written report was submitted. DCO Stark said there were no July complaints or bites. Two dogs, subjects of previous complaints, still reside in the Town.

R6.) Attorney: See above discussion under Procurement Policy.

R7.) Smithville Day: no report submitted.

R8.) Community Center: The custodian's report was discussed and noted. When the building modification is completed, a new communication plan will be considered.

CC Inspection report items discussion. Materials are available for the tasks below. Supervisor Heisler and Councilmen Cammarata will schedule a work day.

- door handle on front door
- light post installation for side entrance
- cigarette disposal receptacle—placed in hot water heater closet for safekeeping

R9.) Playground Committee: report submitted and discussed. The bathroom project may be subject to multiple County inspections.

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R10.) Town Clerk: report submitted. Since the DEC will no longer provide a computer for its licenses, Town Clerk Owens will purchase a new one. No license training is needed until next year.

R11.) Highway: no written report submitted. Highway Superintendent Kinney gave a verbal report and will provide a written report. He met with a DEC representative about work still required on the Pond Creek project. A permit is in place and minimal work on steps up to the pools is needed by October 15. The purchase of small stone may be necessary.

Dust oil or calcium has been applied to all but three roads (Winner, Buckley Hollow, and Nelson) and in front of two homes. Stone and oil and blacktop patching is scheduled for August. Damage from the recent storm was minimal, with most washouts on Tucker, Decker, Cummings, and South Tyner Roads. Cemetery maintenance by the Sheriff's Department has not yet occurred.

Superintendent Kinney asked for a meeting with the Personnel Committee (or Supervisor Heisler and Councilman Cammarata) to review benefits and job applicant submittals. He will schedule the meeting.

R12.) Supervisor's Report: report submitted. The transfer of funds reported in June from the General savings account to the Highway savings account is reflected in the current report.

Supervisor Heisler and Councilman Ludwig will attend an NBT program on reciprocal deposits, hoping to learn of prospects for improved rates of return.

Updating of Smithville's portion of the Chenango County Multi-Municipality Hazard Mitigation Plan will not be as burdensome as first thought. An update of statistics such as population and floods is needed.

Town Hall office modifications began 7/15. Impressive progress by the contractor was noted.

A motion to approve the Supervisor's Report was made by Councilwoman Vanderweyde, 2nd by Councilman Cammarata. All five Board members voted aye: Vanderweyde, Whitmore, Ludwig, Cammarata, and Heisler.

MINUTES APPROVAL FOR JUNE 17th. Minutes of the June 17th meeting were reviewed. A motion to approve the minutes was made by Councilman Whitmore, 2nd by Councilwoman Vanderweyde. All five Board members voted aye: Vanderweyde, Whitmore, Ludwig, Cammarata, and Heisler.

WARRANTS

General Warrant # 7, Vouchers # 84-94, in the amount of \$3,639.51 were presented for payment. It was noted that Vouchers # 92 and # 93 would be paid from the Bottle Fund. Because of duplicates, Town Clerk Owens will remove Voucher # 88 and a portion of Voucher # 89 (dyed kerosene) from Warrant # 7 and reissue it. A motion to pay the bills as modified was made by Councilman Ludwig, 2nd by Councilman Whitmore; all five Board members, Vanderweyde, Whitmore, Ludwig, Cammarata, and Heisler were in favor; motion carried.

Highway Warrant # 7, Vouchers # 78-87, in the amount of \$14,598.29 were presented for payment. A motion to pay these bills was made by Councilman Cammarata, 2nd by Councilwoman Vanderweyde. All five Board members, Vanderweyde, Whitmore, Ludwig, Cammarata, and Heisler were in favor; motion carried.

Town Clerk Owens thanked the Board for the beautiful floral arrangement sent at the time of her husband David's death.

There was no other business to come before the Board. A motion to adjourn was made by Councilman Ludwig, 2nd by Councilwoman Vanderweyde. All five Board members were in favor. The meeting was adjourned at 8:33 p.m. The next meeting is August 19, 2013.

Christine E. Buck
Smithville Deputy Town Clerk