

MINUTES OF THE SMITHVILLE TOWN BOARD

March 17, 2008

The regular meeting of the Smithville Town Board was called to order at 6:12pm Monday March 17, 2008 by Supervisor Allan Johnson. Present were the following:

Supervisor Allan Johnson

Board members:

Kay Borne

Holly Mohr

Also: Town Clerk Alison Owens

Highway Sup't Bruce Kinney

David Craine, of Mang Insurance

Pat & Fred Heisler, SHS

Absent: Board members Roger Connelly & Vince Coletta

ADDITIONS TO AGENDA:

OB4: Contract with Genegantslet Fire Co.

NB3: Small Cities Block Grant

OLD BUSINESS:

OB1: Smithville Historical Society member Pat Heisler has obtained another quote from Alron Corporation for **railings for the front steps of the Community Center**. These railings will be made from iron and will more historically agree with the building's exterior. The quote is for \$375. each railing. Two are needed for a total of \$750. Price includes flat black paint and installation. Board members were agreeable to this.

RESOLUTION # 4 (2008): AUTHORIZE PURCHASE OF RAILINGS FROM ALRON

On a motion by Councilwoman Mohr, 2nd by Councilwoman Borne, the following resolution was:

ADOPTED

AYES: Borne, Mohr, Johnson

NAYES: 0

ABSENT: Coletta, Connelly

RESOLVED to authorize Alron Corporation to build, paint, and install 2 iron railings for the front steps of the Community Center at a cost of \$375. each for a total of \$750. The funds will come from the Building Fund CD at NBT.

Mrs. Heisler has also found a heavy brass plaque for the Community Center which says "This building is on the **National Register of Historic Places**". The plaque is made for placement on buildings like the Community Center which has been designated on the National Register. Mrs. Heisler has asked the Town consider purchasing the plaque to honor the Historical identification of the building. She recommended installation of the plaque on the front of the Community Center to the right of the right door. The cost of the plaque is \$90.00 Mr. & Mrs. Heisler will install the plaque. Board members offered the following resolution:

RESOLUTION # 5 (2008): AUTHORIZE PURCHASE OF HISTORICAL PLAQUE

On a motion by Councilwoman Borne, 2nd by Councilwoman Mohr, the following resolution was:

MINUTES OF THE SMITHVILLE TOWN BOARD

March 17, 2008

ADOPTED

AYES: Borne, Mohr, Johnson

NAYES: 0 ABSENT: Connelly, Coletta

RESOLVED to purchase a brass plaque for the Community Center which reads "This building is on the National Register of Historic Places" from Pat Heisler for \$90.00. Mr. & Mrs. Heisler will install the plaque in the designated spot.

OB2: David Craine of Mang, Craine & Mirabito Insurance was given the floor to present Town Board members with an **updated Town insurance policy for the 2008/09 year**. A synopsis of the year's quote was provided for each Board member. Mr. Craine has quoted the years policy with Selective Insurance again as the Utica National Insurance program is not yet competitive. A copy of the Premium Summary page is included in the minutes.

Highlights and considerations included: replacement cost insurance for the buildings, less deductible; flood insurance is not mandatory but can be included if the Board desires; equipment floater to insure replacement cost for the Town Highway equipment vehicles; increasing the liability general umbrella from 1 million to 2, 3, 4, or 5 million and adding \$100,000 crime insurance for the Deputy Town Clerks (\$311. per year).

The Board also asked if the Pavilion was currently insured. The reply was no but \$10,000. insurance could easily be added to the policy. Board members thought Crime Insurance should be added for the 2 Deputy Town Clerks. Highway Sup't Kinney recommended no additional Equipment Floater insurance for the Town's Highway Equipment as the vehicles were too old. There was no comment on additional liability insurance. The current renewal policy amount is \$18,522.44. The following resolution was brought forth:

RESOLUTION # 5 (2008): RENEW TOWN INSURANCE POLICY

On a motion by Councilwoman Mohr, 2nd by Councilwoman Borne, the following resolution was:

ADOPTED

RESOLVED to renew the Town's Insurance policy through Mang, Craine & Mirabito with Selective Insurance at an initial cost of \$18,522.44. Crime Insurance will be added for the Deputy Town Clerks at a cost of \$331.00 for one year; \$10,000. replacement cost will be added to the building schedule for insurance on the Pavilion.

OB3: Polling Place for Election District 1

Town Clerk Owens has received a phone call from Harriet Jenkins of the Chenango County Board of Elections indicating another inspection will be done of the Smithville Center Church to see if that building could be used as a polling place for Election District 1. A contact name and phone # was needed for someone at the church. An inspection of

MINUTES OF THE SMITHVILLE TOWN BOARD

March 17, 2008

the building will be done in the next few weeks. No guarantees would be made that it would pass inspection. Town Clerk Owens asked for a copy of the report and if there were reasons why the building could not be used, what improvements could be made so the building would be acceptable. Mrs. Jenkins also cautioned the Town of Smithville only has one voting machine to use this year.

OB4: Genegantslet Fire Co. contract

Supervisor Johnson indicated a 2008 contract has not yet been signed with the Genegantslet Fire Co., Inc. for fire protection within the district. This should be done. The following resolution was brought forth:

RESOLUTION # 6 (2008) APPROVE SIGNING GENEGANTSLET FIRE CONTRACT

On a motion by Councilwoman Mohr, 2nd by Councilwoman Borne, the following resolution was:

ADOPTED AYES: Borne, Mohr, Johnson
 NAYES: 0
 ABSENT: Coletta, Connelly

RESOLVED to approve signing of the Genegantslet Fire Co., Inc. fire contract for the period Jan. 1, 2008- Dec. 31, 2008.

NB1: Personnel Committee

It has been questioned whether the Personnel Committee could help in designating job descriptions for the various positions in the Town. The Personnel Committee consists of Roger Connelly, Alison Owens and Larry Sherwood. Mr. Sherwood has submitted a verbal resignation from the Planning Board and has not worked with the Personnel Committee. It was suggested to talk with Gary Huttleston to see if he would be interested. The committee would recommend possible changes to the duties of Custodian and groundskeeper.

NB2: Create New Position for Highway Dept.

Highway Sup't Kinney had asked the Town Board a couple of months ago and had provided paperwork to them to create a new position for the Highway Dept. This would be labeled a temporary, as needed, 5th MEO position. It would be used to hire someone on a temporary basis while a current highway worker is out for a period of time or, as anticipated this spring, to hire a temporary worker to work alongside one who is planning to retire shortly. After some discussion, Board members brought forth the following resolution:

RESOLUTION # 7 (2008): CREATE NEW TEMPORARY MEO POSITION

On a motion by Councilwoman Mohr, 2nd by Councilwoman Borne, the following resolution was:

MINUTES OF THE SMITHVILLE TOWN BOARD

March 17, 2008

ADOPTED AYES: Borne, Mohr, Johnson
 NAYES: 0
 ABSENT: Coletta, Connelly

RESOLVED to create a new, temporary MEO position for the Highway Dept. to work as needed in an emergency situation. Such will be the 5th MEO position of the Town of Smithville Highway Dept.

NB3: Small Cities Block Grant Program

Councilwoman Borne has been asked by Townspeople if Smithville could apply for similar grant monies to improve the hamlet of Smithville Flats. Preliminary research indicated these monies are available to small communities. It was unknown if these were matching grant funds or fully funded grants. The application deadline is April 21, 2008. More information is needed.

Minutes:

The minutes of the February meeting were reviewed. Two word changes had been earlier noted and corrected. A motion to accept the minutes as amended was made by Councilwoman Mohr, 2nd by Councilwoman Borne. All 3 Board members Borne, Mohr, and Johnson were in favor, motion carried. Connelly and Coletta were absent.

Correspondence:

C1: A letter from the NYSORPS has been received announcing the new 2008 residential assessment ratio for the Town of Smithville is 70.80. This is a change from 2007's equalization rate of 75.96.

C2: NYSCCC concern: Revision of Article X of NYS Public Service Law regarding Home Rule.

C3: a letter from Haefele TV Inc: there will be an increase in the cable rate to \$39.95 monthly.

Reports:

R1: Planning Board: report submitted. The Planning Board has been continuing work on the Comprehensive Plan and is patterning Smithville's after the Town of Greene's plan. A website has been established for the Town of Smithville <www.SmithvilleNY.com> add /cp to view the comprehensive plan. A verbal resignation from the Planning Board has been received from Larry Sherwood. The Board asked to have the position advertised in the Chenango American once a written resignation is received from Mr. Sherwood.

R2: Assessor: report submitted. The assessor has met with a representative from the OPRS in Albany to discuss Smithville's equalization rate. It is hoped an upward change in the equalization rate will be announced shortly. The increase in the Veteran's exemptions will be reflected in the 2008 roll.

R3: Enforcement Officer: report submitted. The trailer in question at last month's meeting appears to be a storage or office trailer and is not hooked up to a septic system. A new house using an existing, working septic system will be constructed shortly on County Rd. 3.

MINUTES OF THE SMITHVILLE TOWN BOARD

March 17, 2008

R4: Justice: no report

R5: DCO: no report

R6: Attorney: report submitted.

R7: Mitigation: no report

R8: Community Center: no report

R9: Playground: no report

R10: Town Clerk: report submitted. Matthew Owens will take pictures of Town Personnel for their ID badges as part of his "Citizenship in the Community" merit badge.

R11: Highway: report submitted and included in the archival copy of the Minute Book.

Additional notes and/or discussion:

- The salt contract for 2008/2009 has been renewed.
- Conquest Gas is doing exploration on County Rd. 3A and Hammerle Rd., through to the Town of McDonough until Apr. 1st or so.
- Highway Sup't Kinney asked the Board to consider ending probation a month early for Highway worker Steve Ingraham. Board members replied "no". (4F)
- Highway Sup't Kinney is still considering options for '08 Equipment plan.

R12: Supervisor's report: The Supervisor's report was reviewed. A motion to accept the Supervisor's report was made by Councilwoman Mohr, 2nd by Councilwoman Borne. All 3 Board members Borne, Mohr, and Johnson were in favor, motion carried. Board members Connelly and Coletta were absent.

General Warrant:

General Warrant # 3, Vouchers 37-54 (adding #53 & 54) in the amount of \$26,593.37 was submitted and reviewed for payment. A motion to pay all claims in Warrant # 3 was made by Councilwoman Borne, 2nd by Councilwoman Mohr. All 3 Board members Borne, Mohr, and Johnson were in favor, motion carried. Board members Connelly and Coletta were absent.

Highway Warrant:

Highway Warrant # 3, Vouchers # 31-49, in the amount of \$11,970.85. was submitted and reviewed for payment. A motion to pay all claims in Warrant # 3 was made by Councilwoman Mohr, 2nd by Councilwoman Borne. All 3 Board members Borne, Mohr, and Johnson were in favor, motion carried. Board members Connelly and Coletta were absent.

There was no JRC business. Supervisor Johnson declared the meeting adjourned at 8:03PM.

Alison B. Owens

Smithville Town Clerk