

Town of Smithville
Planning Board Meeting Minutes
Wednesday, December 6, 2017

Planning Board Members: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Robert Brooks, Adam Whitbeck, and Mike Evans;
Clerk, Suzette Valachovic

Planning Board Members in Attendance: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Mike Evans, Adam Whitbeck, Robert Brooks and Suzette Valachovic

Planning Board Members Absent/Excused: None

Others in Attendance: Pam Holcomb

Co-Chair Jackie Centerwall called the Planning Board Meeting to order at 7:00 p.m.

1. Review and Approval of Minutes.

Minutes for November 1, 2017 were previously emailed to board member for review and presented for approval. Jackie Centerwall asked if there were any corrections, additions, deletions as presented. Motion made by Shane Butler to accept the Minutes for November 1, 2017; 2nd by Robert Brooks; vote unanimous, motion approved and accepted.

2. New Business.

- Suzette Valachovic presented her letter of resignation as Clerk of the Planning Board, effective December 31, 2017 to Co-Chair Jackie Centerwall and board members. Mike Evans also presented his letter of resignation as Board Member of the Planning Board, effective December 31, 2017 to Co-Chair Jackie Centerwall and board members, as he has been elected to serve on the Town Board. A vote of thanks to both Suzette and Mike were expressed.
- Board Members discussed meeting dates for 2018. Meetings will continue to be held on the first Wednesday of each month, with the exception of July. July's meeting will be held on July 11th. Note, this change will need to be published in the Chenango American.

3. Old Business.

- Comprehensive Plan. Co Chair Jackie Centerwall asked if anyone had received any feed back or inquiries from the townspeople concerning the Comprehensive Plan. No calls in opposition to the plan or negative comments have been received that the Planning Board is aware of. Shane Butler made a motion to present the Comprehensive Plan to the Town Board for adoption, 2nd by Adam Whitbeck. Vote unanimous, motion approved. Shane Butler will verify if there is a need for SEQR.
- Co Chair Jackie Centerwall will check with Alison Owens to verify when the DOS received the Road Use Agreement.

- 4. Adjournment.** Co-Chair Jackie Centerwall asked for a motion to adjourn; motion made by Shane Butler, 2nd by Mike Evans. Vote unanimous, motion approved.

Meeting adjourned at 7:28

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, January 3, 2018 at 7:00 p.m.

PLANNING BOARD 2018 SCHEDULE:

January 3rd

April 4th

July 11th

October 3rd

February 7th

May 2nd

August 1st

November 7th

March 7th

June 6th

September 5th

December 5th

Respectfully submitted,
Suzette Valachovic
Clerk