

**YEARLY – APPLICATION TO USE COMMUNITY CENTER &
EAGLE SCOUT PARK
PROFIT & NON-PROFIT ORGANIZATIONS**

EXPIRES _____

NAME OF ORGANIZATION &
NAME/ADDRESS OF CHAIRPERSON/
OR CONTACT PERSON:

MTG. SCHEDULE _____
TIME NEEDED: _____

PURPOSE OF USE: _____

PHONE: _____

EST. # OF PEOPLE: _____

NEED: KITCHEN..... _____ PARK..... _____ OUTDOOR ELECTERIC..... _____
 UPSTAIRS... _____ PAVILION..... _____
 DOWNSTAIRS.... _____ OUTDOOR BBQ..... _____

The undersigned/applicant agrees to the following conditions:

- 1) Group agrees to set fee of \$ 25.00 for a 1 year period from Sept. 1 to August 31 of any given year, usage by organization other than regular meeting schedule will require "single use" application but no deposit
- 2) **NO ALCOHOL ON THE PREMISES**
- 3) Organization must provide a certificate of insurability to be filed with the Town of Smithville.
- 4) Upon exit, the building must be left in the same clean condition as it was found upon entry. Dishes and utensils belong to the Grand and must be washed and put away. Garbage must be bagged and tied. A clean bag is to be place in trash can.
- 5) Table and chairs need to be returned to original positions: 2 tables together on the north side of the room with 8 chairs around, and a row of chairs facing the Board table on the south side of the room
- 6) If organization does not have a key to the building, the chairperson or contact person is responsible for contacting the custodian ASAP to give ample notice for need of building.

Signature of Organization Chair/Contact person:

acknowledged on: _____

Smithville Town Clerk _____