

Minutes of the Organizational Meeting  
Smithville Town Board  
January 2, 2024

**OPENING** of Town Board meeting Supervisor Cammarata 6:30PM  
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE:  
Supervisor John Cammarata ALSO: Alison Owens  
Board members: Bob Whitmore  
Shane Butler  
Fred Heisler  
Russell Wark

New Business:  
NB1) The resignation of Town Clerk Elect Philip Montelione was confirmed by NYS Sec’y of State and read by Supervisor Cammarata. This was accepted as Resolution # 1, 2024

**RESOLUTION # 1 (2024): ACCEPT RESIGNATION OF TOWN CLERK ELECT PHILIP MONTELIONE**

On a motion by Board member Butler, 2nd by Board member Whitmore the following Resolution was ADOPTED

AYES: Heisler, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to accept the resignation of Town Clerk elect Philip Montelione, confirmed by the NYS Sec’y of State Office. It was further recommended to do a personnel search for an acceptable candidate to fill the Town Clerk position on the ballot in November 2024.

Personnel search Fred Heisler, Alison, Bob Whitmore  
NB2) Appointment of Town Clerk/Tax Collector for 2024

**RESOLUTION # 2 (2024): APPOINT ALISON OWENS AS TOWN CLERK/TAX COLLECTOR FOR 2024**

On a motion by Board member Butler, 2nd by Board member Whitmore the following Resolution was ADOPTED

AYES: Heisler, Butler, Wark, Whitmore, Cammarata  
NAYES: 0

RESOLVED to appoint Alison Owens as the Smithville Town Clerk/Tax Collector for 2024. The term will expire December 31, 2024 and will be placed on the election ballot for November 2024.

NB3) Planning Board considerations for appointment: 2 candidates have submitted applications for consideration to the Planning Board: Karen Cammarata and Ken Whitmore. This was discussed at length but a decision was finally made in favor of Ken Whitmore.

**RESOLUTION # 3 (2024): APPOINT KEN WHITMORE TO THE PLANNING BOARD WITH A 1YR TERM**

On a motion by Board member Butler, 2nd by Board member Whitmore the following Resolution was ADOPTED

AYES: Butler, Wark, Whitmore,  
NAYES: Heisler  
ABSTAIN: Cammarata

RESOLVED to appoint Ken Whitmore to a position on the Planning Board for a 1 year term to expire December 31, 2024.

NB4) Other changes to the 2024 Roster included:

Bob Whitmore as Deputy Supervisor

Karl Ludwig replacing Fred Heisler on the Board of Assessment Review

Fred Heisler and Russell Wark relacing Pam Holcomb’s place on committees

Mileage rate is now \$.67 p/m

NB5) Approval of the 2024 Town of Smithville Roster as it currently stands with a couple of openings still available: Deputy Code Enforcement Officer and Court Clerk

**RESOLUTION # 4 (2024): APPROVE THE TOWN ROSTER FOR 2024 WITH EXCEPTIONS**

On a motion by Board member Wark, 2nd by Board member Butler the following Resolution was ADOPTED

AYES: Butler, Wark, Whitmore, Heisler, Cammarata  
NAYES: 0

RESOLVED to approve the 2024 Town roster with the exception of Deputy Code Enforcement Officer and Court Clerk.

NB6) Review of the 2023 Town Fee Schedule for changes

- It was recommended to change the septic application fee to \$50.00 per application
- The SPCA and any potential contract is still up in the air so the \$75.00 Redemption fee was left as is. DCO Roger Barrows can keep a dog for 24 hours at his residence. The dog license fees will remain the same for 2024.
- Other changes were discussed including whether the Road Use Local Law should have a 3 month permit rather than a per job fee; also it was asked if the amount should be listed on the application for the bond. This will be discussed at the January 15th meeting.

**RESOLUTION # 5 (2024): APPROVE THE TOWN FEE SCHEDULE FOR 2024**

On a motion by Board member Heisler, 2nd by Board member Wark the following Resolution was ADOPTED

AYES: Butler, Wark, Whitmore, Heisler, Cammarata  
NAYES: 0

RESOLVED to approve the 2024 Town Fee Schedule

Other items discussed:

- The submission of the FEMA paperwork was pushed back due to errors. It could be extended.
- The Cazenovia Equipment warranty expired before the signed contract was paid for. Supervisor Cammarata is working with John Deere to see if they would still honor it or a lesser form of it.
- The FEDEX billing is also still in limbo as to the amount quoted and the bill received.
- It was mentioned some of the street lights are on again, off again
- With the clear weather and unfrozen ground, they Hwy Dept should be utilizing the time to do ditching
- The Gradall transmission is still not fixed
- Williams Road still has problems despite being repaired
- The water system was also discussed. There is a possibility a well site can be located on property belonging to the DeJagers on Co Rd 3. The low income survey is still in the process of being done. There was some concern about the total cost of the water system when the time comes for commitment to installation. Other Board members were concerned about the hamlet wells and septic systems being on top of one another. Individual water filtering systems were mentioned as a possibility

There was no other business to come before the Board. Supervisor Cammarata declared the meeting adjourned at 7:40pm until the regularly scheduled meeting January 15, 2024.

Alison B. Owens

Smithville Town Clerk