

Minutes of the
Smithville Town Board
December 19, 2022

OPENING of Town Board meeting by Supervisor Cammarata 6:35PM
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE:

Supervisor John Cammarata
Board members: Bob Whitmore
Shane Butler
Pam Holcomb
Russell Wark

ALSO: Alison Owens, Town Clerk
Phil Montelione, Clerk part-time
Marie Kehl, Planning Board
Bruce Kinney, Enforcement Office (arrived late)
Faline Ward
Dale and Tina Utter, Cemetery Preserv. specialists

CORRESPONDENCE 6:40PM
C1) none

NEW BUSINESS 6:45PM

NB1) Consider Benchmarking Resolution for tracking energy costs for the Town
Board member Shane Butler explained that NYSERDA gives Municipalities credit for benchmarking showing that they reduced their energy footprint. The Town of Smithville did receive credit or “points” for using energy saving bulbs in street lighting. The 15K grant applied for if benchmarking is set up is to track electric/oil/propane usage, earning points which in turn is applied for the grant \$. The Town of Smithville is slowly earning credit toward a 15K grant. The Benchmark Resolution would require someone to input data into a program. Board member Wark indicated he could run a report from Mirabito which would cut down on input time. Board member Butler has received an accumulated report from NYSEG and is willing to be the point person to input data into the program and to move forward with completion of the 15K grant.

RESOLUTION # 58 (2022): PASS BENCHMARKING RESOLUTION TO TRACK ENERGY COSTS

On a motion by Board member Wark 2nd by Board member Whitmore, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to authorize by Resolution the Town of Smithville establish benchmarking requirements for Municipal buildings in the Town of Smithville to track energy usage and costs, and to make them available to the Public.

Board member Shane Butler volunteered to input the data into the proper program.

NB2) Consider purchase of new heaters for the kitchen and Clerk’s offices. Discussion took place with regard to these 2 heaters which are original to the first update to the building. The kitchen one is not currently working and the one in the Town Clerk’s office runs very hot. It was recommended to contact John Tracy of Central Plumbing and Heating and also; Mike Paukette of Day and Night, to see if they could give quotes for new burners and installation.

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NB3) Consider purchasing a time clock for hourly employees: Use of a thumb print on a time clock would be advantageous rather than employees filling out a timesheet and/or a voucher. There were some questions regarding whether someone could timelog into work using a computer and whether there is a charge for a program for the tracking. This will be further looked into and reported on next month.

NB4) Consider disposition of old Christmas wreaths to Toby Eldred for a drive for a Children's Cancer Fund. The wreaths were purchased/decorated for hanging on the telephone poles. At this point, they are old and not usable, there is different wiring on them that cannot be used with the wiring on the current poles. Board members decided to donate them to Toby Eldred for the Children's Cancer Fund.

RESOLUTION # 59 (2022): DONATE OLD CHRISTMAS WREATHS TO TOBY ELDRED FOR CHILDREN'S CANCER FUNDRAISER

On a motion by Board member Whitmore 2nd by Board member Wark, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to donate old Christmas wreaths to Toby Eldred for Children's Cancer Fundraiser

NB5) Consider Historical marker for Loomis Cemetery from Pomeroy Foundation: Dale and Tina Utter of The Cemetery Association introduced themselves and indicated they are working with various communities to highlight some of the historical cemeteries in that community, both for the earliest date burial but also for carving of gravestones by well known early stone carvers of the time period. Loomis Cemetery has both early burials and unique carvings. The Utter's are proposing to apply for an historical marker through the Pomeroy Foundation/Grant to indicate the location of this cemetery on N. Tyner Rd.. The Utter's would need written permission from the Town Supervisor to put a sign on the property and for the Highway Dept to dig a hole in a designated location for the sign. The timeline for this to be put in place is about 3 months. The foundry used is located in Erie, PA. Board members were in favor of this.

RESOLUTION # 60 (2022): PERMISSION LETTER FOR HISTORICAL MARKER AT LOOMIS CEMETERY

On a motion by Board member Whitmore 2nd by Board member Butler, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to allow Supervisor Cammarata to write a permission letter for an Historical Marker at the Loomis Cemetery in Tyner. This will move forward an application to the Pomeroy Foundation Grant for the marker.

OLD BUSINESS (UPDATES IF ANY)

7:15PM

OB1) updates on ARPA projects; waiting on the generator.

- Lamont Engineering sent invoice of \$18, 258.92.
- Lights for pavilion on back order

OB2) updates on Community Center Inspection report: The front door was fixed by Fred Eaton and the bill is in the vouchers for December.

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REPORTS

7:00PM

R1.) Highway: report submitted

- New sander 9' spreader, approx cost of \$7K from Truck Outfitters is being considered. Sanders made with plastic have a tendency to clog whereas stainless steel sanders do not have this problem. After more discussion, Board members decided to move forward with purchasing a stainless steel sander for the F 550 dump truck.

RESOLUTION # 61 (2022): PURCHASE STAINLESS STEEL SANDER FOR THE F550 DUMP TRUCK

On a motion by Board member Whitmore 2nd by Board member Holcomb, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to purchase a stainless steel sander for the Ford F550 for an approximate cost of \$7.000.

- The 2010 International truck is non operational. Repairs to the vehicle, if parts can be found, would put the truck back on the road in the spring. In the meantime the Hwy Sup't is looking for a 4WD single axle 5 ton truck

R2) Assessor: no report was submitted but Assessor Ward gave a verbal report. She is waiting for tax exemption forms from Norwich to be mailed out. The Church on Stone Quarry Rd. is now defunct and no one from the Church is alive. The exemption will be removed. Also looked at other churches, one of which is also defunct and can be removed through a different process. The Assessor is recommending a reval of some sort. Doing a full one is time consuming and expensive. It may be better to do a reval on a portion of the assessment roll.

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: Supervisor Cammarata said the Planning Board is recommending Jeff Brigham be appointed as Planning Board member, and Marie Kehl as Planning Board chair. These appointments will be made at the Organizational Meeting January 16th. The Planning Board will be sending out cards announcing surveys for residents to be filled out.

R5.) DCO: no report submitted

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee: no report

R10) Town Clerk: report submitted

- US Bank has requested the leased Toshiba copier be returned to them per the terms of the agreement. US Bank said it also might be cheaper to purchase it at a cost of \$400. Town Clerk Owens suggested a copier in the Court room could be advantageous for the Court so they wouldn't have to keep running back and forth to the Judges office or the copier in the hallway. After discussion, Board members decided to purchase the copier for the Court and to use the Court account # A1330.4 to pay for it. The following is the Resolution:

RESOLUTION # 62 (2022): PURCHASE PREVIOUSLY LEASED TOSHIBA COPIER FOR COURT ROOM FOR \$400.

On a motion by Board member Whitmore 2nd by Board member Holcomb, the following Resolution was passed.

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AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to purchase the Toshiba Copier from US Bank in the amount of \$400. This will be paid from Justice Contractual and will be used in the Courtroom for Court.

R11) vacant

R12) Supervisor's Report: submitted

- Town JD tractor has been returned
- New Bookkeeper reports are now being used
- Another bill from Frontier. John will write a form letter to them
- Letter from Stephanie Hanrahan who will be the Attorney for the Town next year
- Comptroller's Office asking for account #'s for the ARPA fund expense sheet. It was so moved in the following Resolution to provide that for the Comptroller's Office

RESOLUTION # 63 (2022): PROVIDE ACCOUNT #'S FOR THE ARPA FUND EXPENSE SHEET TO THE COMPTROLLER

On a motion by Board member Whitmore 2nd by Board member Holcomb, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to provide account #'s for the ARPA fund expense sheet to the Comptroller.

- A Resolution was requested to pay year end bills.

RESOLUTION # 64 (2022): PAY YEAR'S END BILLS

On a motion by Board member Holcomb 2nd by Board member Wark, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to pay year's end bills.

- 30K was put into new highway equipment; office expansion building fund should have an amount; \$66K received for 3rd quarter sales tax
- General Savings 69K; 25K needs to remain, rest can be left or put into building account. Board recommended leaving it in General Savings;
- A motion to accept the Supervisor's Report was made by Board member Butler, 2nd by Board member Holcomb. All five Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

MINUTES APPROVAL for November 21st

7:30PM

The minutes of the November 21st were reviewed. A motion by Board member Whitmore, 2nd by Board member Holcomb was made to approve these minutes. All five Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

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WARRANTS

7:35PM

General Warrant # 12, Vouchers # 201-225, in the amount of \$23,630.02 were reviewed for payment

Vouchers paid early: 176-184 in the amount of \$11,186.56

Electric for the Communications Tower to be moved over to Highway utilities in 2023.

A motion to accept and pay these claims was made by Board member Butler, 2nd by Board member Wark. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

Highway Warrant # 12, Vouchers # 151-163 in the amount of \$7506.13 were reviewed for payment. The account # for Voucher 161 was corrected to DA5130.4. A motion was made by Board member Whitmore, 2nd by Councilman Butler to accept and pay these claims. All five Board members: Holcomb, Butler, Wark, Whitmore and Cammarata were in favor, motion carried.

EXECUTIVE SESSION

7:50PM

OTHER:

26 Banners are still being prepared to be hung on the poles. It was recommended that 13 more banners with a spring/summer theme be purchased. This was put to Resolution.

RESOLUTION # 65 (2022): ORDER 13 MORE BANNERS WITH SPRING/SUMMER THEME

On a motion by Board member Whitmore, 2nd by Board member Butler, the following Resolution was passed.

AYES Holcomb, Butler, Wark, Whitmore, Cammarata

NAYES 0

RESOLVED to purchase 13 more banners for the light poles with a spring/summer theme.

Next monthly Board meeting is January 16th which will include the Organizational meeting

CLOSE:

8:00PM

Alison B. Owens

Smithville Town Clerk