

Minutes of the Smithville Town Board  
April 18, 2022

**OPENING** of Town Board meeting Supervisor Cammarata 6:27PM

**ATTENDANCE:**

Supervisor John Cammarata  
Councilman Bob Whitmore  
Councilman Shane Butler  
Councilwoman Pam Holcomb  
Councilman Russell Wark

**ALSO:**  
Alison Owens, Town Clerk  
Vince Witkowski, Hwy Sup't  
Ken Whitmore, Hwy worker  
Chuck Bartosh, Point Broadband  
Bruce Kinney, Enforcement Officer

**ROLL CALL/PLEDGE/LATE ADDITIONS:**

**PRESENTATION:** Mr Bartosh was not available for the presentation 6:35PM

**CORRESPONDENCE** 6:45PM  
C1) none

**NEW BUSINESS** 6:45PM

NB1) Consider Resolution to approve Port-a-John rental for the park: **TABLED**

Rentals To Go appears to be the only company in the immediate area which offers port-a-john service. Their rates for 2022 are: monthly fee \$110, billed every 4 weeks and a \$20. Fee added to the 1<sup>st</sup> delivery and pick/up. It was asked if the unit was really needed and if the outdoor restrooms could be used instead. The response was that someone would need to be available on a daily basis to open/close the outdoor restrooms, that vandalism was more likely to take place, and that park-goers would be using the facilities inside the Community Center. Councilman Wark suggested a business from Castle Creek. It was recommended to **Table this Resolution until next month.**

NB2) **Consider Resolution for Fuel bids for May 22, 2022**

Fuel contracts will be up May 31, 2022. Town Clerk Owens submitted a proposed legal ad advertising for fuel bids for June 1, 2022-May 31, 2023. Some Board members felt fuel companies would not bid this year because of the volatility of fuel prices. Supervisor Cammarata recommended to add 2500 gal of regular unleaded fuel as the storage tank for that will be installed at the Town Barn this year. Also add to the legal ad that the tanks are Town owned. This was put to Resolution:

**RESOLUTION # 14 (2022): ADVERTISE FOR FUEL BIDS FOR THE 2022-2023 SEASON FOR MAY 16<sup>TH</sup> MTG**

On a motion by Councilman Butler, 2<sup>nd</sup> by Councilman Whitmore, the following Resolution was passed.

Holcomb: aye  
Butler: aye  
Wark: aye  
Whitmore: aye  
Cammarata: aye

RESOLVED to advertise for fuel bids for the May 16<sup>th</sup> meeting. Such bids will also include 2500 gal regular unleaded fuel and the statement that tanks are Town owned.



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Ken Whitmore: In Lewis County there are strict fines for not adhering to the local law. He would be willing to go around to different Towns if Smithville TB said ok.

Supervisor Cammarata: The Town Board would be interested in seeing if any other area Towns would be interested but Smithville would not commit to saying they would be in favor.

**This topic was TABLED for the time being.**

SR21) **Consider request by Dave Merchant, 1637 County Rd. 3 for neighbor's trash blowing into his yard**  
Town Clerk Owens spoke with Enforcement Officer Bruce who suggested a letter be written to the offending property owner and ask them to take care of the situation. Supervisor Cammarata suggested a blank form letter be on file for these types of violations and would consider drafting a template.

**OLD BUSINESS (UPDATES IF ANY)**

7:10PM

**OB1) consider Resolution to create Highway Laborer position retroactive to March 7, 2022**

There was continued discussion on whether the position being created is a Civil Service position or only a position temporarily until his experience is enough to hire him as an HMEO. At first the matter was tabled until further contact could be made with the Personnel Dept in Chenango County, but that was withdrawn and the following Resolution proposed:

**RESOLUTION # 17 (2022): CREATE POSITION OF LABORER IN THE HIGHWAY DEPT**

On a motion by Councilman Butler, 2<sup>nd</sup> by Councilwoman Holcomb, the following Resolution was passed.

Holcomb: aye  
Butler: aye  
Wark: aye  
Whitmore: aye  
Cammarata: aye

RESOLVED to create the position of Laborer in the Highway Dept, Town of Smithville, retroactive to March 1, 2022.

OB2) further discussion on GPS trackers for Hwy trucks. **TABLED**  
No further information was available. Table until next month.

**OB3) update on request from Genegantslet Fire Co., Inc. to approve membership names.**

Councilman Whitmore said it was only on the establishment of the Fire Company in 1949.

Ken Whitmore, Fire Chief: said the new Genegantslet Fire Company Board made the request which says the names must be approved by the Town Board

Councilman Whitmore: no other Fire Companies in the local area do this anymore.

It was left that the Town Board would not have to do any future action approving names, there having been previous action taken on not voting for individual roster membership into the Genegantslet Fire Company.

**ARPA FUND UPDATES**

- Water system for hamlet: Still working on info for Brendon Becker
- Sluice pipes: list of trouble spots most especially Pollard Rd. Cammarata has created paperwork simplifying the information of what flooded out and when, men working, equipment. May 15<sup>th</sup> is the deadline for submission to Brendon Becker. Stone Quarry is next for the paperwork.
- Standby generators for the Town Barn: ordered by Barnes Electric with an estimated delivery of 2-3 months

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- **Radio system for existing tower:** This is TABLED for now as the County has put in for an upgrade which will include the 23 Towns in Chenango County. There will be further updates on this progress.
- **Phone system at the CC and TB:** quote by AboveAll Telecom: purchase VOIP system phones as the Town is renting them right now. Cost of linework would be \$63.00 per month for phone service within the Town Offices and Town Barn. The outlay cost of phones, materials, labor for installation and training is quoted at \$3595. Monthly line rental is \$118. 1<sup>st</sup> month, then \$63.00 thereafter. Board members had some additional questions so this was **TABLED** until next month.
- **Printer system for CC:** quote of \$4,770. by Ink/Print/Save: Replacement of current 2 printers with by HP color laser jets, refurbished (3 were quoted) and toner. This was also TABLED as there were also further questions, particularly why the quote for 3 printers.
- **Mainframe computer for CC:** quote of \$4,473.98 by Digital Solutions for 2 Dell Vostro Desktops with 22” monitors, switch/cable to provide stronger internet to the main room and the Pavilion for the cameras, also refurbishment of 2 existing laptops for use with the camera equipment; includes installation and migration of data.. No action taken until further questions could be answered. TABLED
- **Fiber optic quote:** since Chuck Bartose of Point Broadband was unable to be at the Board meeting, it was suggested to TABLE this item as well. There was a verbal quote of pricing from Point Broadband of \$ fiber optic to the Community Center for \$60. Per month and \$129 per month to the Town Barn.
- Possible purchase of **Hansmann’s Mill property** for park. Out for now. Town Clerk Owens commented that the Historical marker being cast for inclusion at the property is being cast this week and should be ready shortly. It was recommended to put the marker in the Town right-of-way to prevent future problems with Mill property ownership.

**REPORTS**

7:55PM

R1.) Highway: report submitted

- The 2010 motor is dead. The question is—does the Town replace the motor and the box or purchase a used truck at the May 14<sup>th</sup> auction in Palmyra? The auction has 20 Hwy trucks available but the condition at this time is unknown. The loan for the new truck is good for 5 years but the Town’s order will not be built until 2023 and it will be a 2024 model. Supervisor Cammarata has prepared bonding info for a new used truck if the Board would like to move in that direction to buy one at the auction. After discussion it was decided to move the box from the International ’02 to the 2010, fix the 2010 motor and have that as the 3<sup>rd</sup> useable truck.
- Sherburne truck should be in this week
- FEMA week is done on Round Pond and working on Hattie Clark
- OSHA training done;
- Code of Conduct was discussed
- Ad for new Hwy employee was discussed. Town Clerk Owens will supply Hwy Sup’t Witkowski with a previous ad for his review

R2) Assessor: report will be submitted late. Grievance Day is June 1, 4-8pm

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: no minutes submitted

R5.) DCO: report submitted.

R6.) vacant

R7.) vacant

R8.) Custodian: no report submitted

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R9.) Playground Committee: no report

R10) Town Clerk: report submitted.

R11) vacant

R12) Supervisor's Report: submitted

- Added voucher #56, \$150,000. to the Highway warrant from Major Equipment fund DA5130.2. This is for payment for the used 2017 Mack truck for the Highway Dept.
- The County sales tax check has not been received yet

A motion to accept the Supervisor's report was made by Councilman Whitmore, 2<sup>nd</sup> by Councilwoman Holcomb. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

**MINUTES APPROVAL** for March 21, 2022

8:25PM

The minutes of the March 21, 2022 meeting were reviewed. Councilman Butler asked to have the letter "K" removed from the financial amount in the ARPA funds. A motion was made by Councilman Wark to approve the minutes with the correction, 2<sup>nd</sup> by Councilman Butler. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

**WARRANTS**

8:30PM

General Warrant # 4, Vouchers # 45--62, in the amount of \$ 9,777.99 were reviewed for payment.

General Vouchers paid early were # 45,46,47,48,49. A motion to accept and pay these claims was made by Councilman Whitmore, 2<sup>nd</sup> by Councilwoman Holcomb. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

Highway Warrant # 4, Vouchers # 42--55 in the amount of \$11,131.72

Hwy Voucher # 41 was moved to General voucher # 58; adding Voucher # 56 to the Town of Sherburne for the used 2017 Mack truck. Final total for the Highway Warrant is \$161,131.72. A motion to approve these claims was made by Councilman Butler, 2<sup>nd</sup> by Councilman Whitmore. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

**EXECUTIVE SESSION TO DISCUSS EMPLOYMENT**

9:00PM

Into Executive Session @ 9:08pm moved by Councilman Butler, 2<sup>nd</sup> by Councilwoman Holcomb. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

Out of Executive Session @ 9:26pm in a motion by Councilwoman Holcomb, 2<sup>nd</sup> by Councilman Butler. All 5 Board members: Holcomb, Butler, Wark, Whitmore and Cammarata in favor, motion carried.

**ACTION:** During the Executive Session there was discussion of implementing an Anti-Nepotism Policy in the Town of Smithville for both elected and appointed positions. The reason for doing this is to encourage a wide variety of people to work in the Town without limiting employment to families only. Other Townships and Municipalities are moving in this direction. During the discussion it was noted by some Board members they preferred to have the elections remain free of these restrictions. Board members decided to remove elected positions from the policy wording, change a misspelled word "Tow" to "Town" and then to approve the Anti-Nepotism Policy in the following Resolution.

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**RESOLUTION # 18 (2022): IMPLEMENTATION OF TOWN OF SMITHVILLE ANTI-NEPOTISM POLICY**

On a motion by Councilman Butler, 2<sup>nd</sup> by Councilman Wark, the following Resolution was passed.

Holcomb: aye  
Butler: aye  
Wark: aye  
Whitmore: nay  
Cammarata: aye

RESOLVED to implement a Town of Smithville Anti-Nepotism Policy for employment in the Town of Smithville which will affect all appointed positions in the Town. Elected positions are not affected.

**Next Board meeting is May 16, 2022**

CLOSE: Supervisor Cammarata 9:35PM

Alison B. Owens

Smithville Town Clerk

Addendum: April 24, 2022

A Resolution to approve Point Broadband to install fiber optic service to the Town Office Building and the Town Barn from the poles outside was approved in a Resolution. This is being done in preparation for a time when the Town Board will approve to have Point Broadband installed into the buildings instead of using Frontier services. The following Resolution was done by polling of the Board by Supervisor Cammarata; therefore there is no motion/2<sup>nd</sup>.

**RESOLUTION # 19 (2022): PERMISSION TO HAVE POINT BROADBAND INSTALL FIBER OPTIC LINES TO THE TOWN OFFICE BUILDING AND TOWN FOR FUTURE SERVICE**

Holcomb: aye  
Butler: aye  
Wark: aye  
Whitmore: aye  
Cammarata: aye

RESOLVED to allow Point Broadband to install fiber optic service from the outside pole to the Town Office Building and Town Barn for potential future service. Point Broadband is in the area doing installations now. Permission is needed by the Town Board for the installation. All five Boardmembers polled were in favor.