

Minutes of the Smithville Town Board
February 18, 2019

OPENING of Town Board meeting
ROLL CALL/PLEDGE:

Supervisor Heisler

6:30PM

ROLL CALL/PLEDGE:

ATTENDANCE in addition to Supervisor Heisler:

Councilman Mike Evans
Councilman Bob Whitmore
Councilman John Cammarata
Councilman Karl Ludwig

ALSO:
Alison Owens, Town Clerk
Vince Witkowski, Hwy Sup't
Shane Butler, Planning Board Chair
Bob Brooks, Planning Board
Angelo Cioffi, resident
Bruce Kinney, Enforcement Officer (arrived 6:40pm)
Chris Lum, Mark Howe, Hwy Employees

LATE ADDITIONS/DELETIONS/REMARKS:

PRESENTATION OF TOWN INSURANCE BY DAVID CRAINE OF MANG INSURANCE

- Renewal in mid-March; slight increase over 2018/19
- Officials liability available up to 1 mil also umbrella policy to 2 mil
- DOT requirement for liability up to 1 mil

Commercial Policy: vehicles over 10 yrs old have comp and collision, newer ones covered under equipment floater and are eligible for replacement coverage. Hwy Sup't Witkowski will do an inventory of the major equipment as perhaps some of the equipment currently insured may no longer apply.

- Blanket coverage is also for replacement on buildings
- Umbrella coverage can be increased to 3 mil or about \$900 more in premiums
- Repeater coverage and electronic sign is insured under extension
- Fidelity bond was increased and computer fraud was added last year, as also "faithful performance", a bond written by Zurich Insurance Co.; everything else is written by Selective Insurance.

CORRESPONDENCE

7:00PM

C1) NYSDOT: **decision on parking on State Hwy 41**. A letter was received by the Town from NYSDOT in response to the Town's request to ask for a restriction to parking on State Hwy 41 from the corner of Round Pond Rd north on the west side of the road. This was in response to complaints that vehicles parked on the west side of State Hwy 41 were causing visibility problems for drivers exiting Round Pond Rd. After doing a study, NYSDOT did recommend that parking on the west side of State Hwy 41 from the corner of Round Pond north 50 +/- be restricted by request of the Town of Smithville. Signage would be placed by Chenango County as their time permitted.

NEW BUSINESS

7:04PM

NB1) consider **Town Fee Schedule** for 2018/make changes/approve for 2019

Board members considered the previous years fee schedule and noted the dog redemption fees were not what was originally in the Local Law. Town Clerk Owens looked up those fees and found them as follows: \$30 for 1st offense, \$40 for 2nd offense and \$50 for third offense. Each offense carries an additional fee for the SPCA holding the dog more than 24 hours. These fees will be added to the Town Fee Schedule.

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Also discussed was a Signature Fee to be paid to Town of Greene Enforcement Officer Mike Wheelock if he should need to sign a Town of Smithville (Chenango County) building application permit or a Town of Smithville septic application upon absence of Town of Smithville Enforcement Officer Bruce Kinney. This was discussed at last month's Board meeting but no decision was made. Enforcement Officer Kinney still needs to discuss with Mr. Wheelock a dollar amount and return with that information to the next Town Board meeting.

RESOLUTION # 7 (2019): APPROVE THE TOWN FEE SCHEDULE FOR 2019

On a motion by Supervisor Heisler, 2ND by Councilman Cammarata, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to add the previous dog redemption fees from Local Law # 1 (2011) Dog Local Law to the fee schedule and to then approve the Town Fee Schedule for 2019.

NB2) consider Resolution to receive and file AFR (Annual Financial Report) for 2018

RESOLUTION # 8 (2019): RECEIVE AND FILE THE 2018 AFR (Annual Financial Report)

On a motion by Councilman Ludwig, 2ND by Councilman Whitmore, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to receive and file the 2018 Annual Financial Report as compiled by the Town Bookkeeper.

NB3) discussion of AIM removal impact for 2019

Supervisor Heisler has received information that the Town's State Aid provided by New York State will be cut by \$7,321 for 2019 under the impact removal

NB4) Councilman Cammarata requested a flag replacement for the Community Center outside pole. In addition he also asked for the Smithville Center sign, which is in deteriorated condition, be replaced. Supervisor Heisler asked to have action tabled until closer to spring.

OLD BUSINESS (UPDATES IF ANY)

7:15PM

OB1) complaint of unkempt properties on Pearl St./Fred Wilcox Rd: Councilman Cammarata has spoken with Mrs. Castaldy to ask for a formal written complaint on the Fred Wilcox Rd but one has not been received yet. The blank County Code complaint forms are ready to be filled out when the written letter is received.

OB2) update on electronic signpost for Community Center: Supervisor Heisler is still trying to find someone to work the display but has not been successful

OB3) Fire Contract for Smithville Center and Smithville Flats: The requested changes were emailed to Town Clerk Owens, the new page inserted and is ready for Supervisor Heisler's signature.

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OB4) **consideration BAR appointment** of Angelo Cioffi: A vacancy on the Board of Assessment Review from retiring Chair Tony Zdobyak has resulted in one candidate for the position. Angelo Cioffi has submitted a letter of intent to serve on the BAR. Board members were pleased to make the following appointment.

RESOLUTION # 9 (2019): APPOINT ANGELO CIOFFI TO SERVE ON THE BOARD OF ASSESSMENT REVIEW
TERM to EXPIRE 9/30/2023

On a motion by Councilman Cammarata, 2ND by Councilman Evans, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to appoint Angelo Cioffi to the Board of Assessment Review for a 5 year term to expire Sept. 30, 2023.

OB5) consideration of Registrar appointment requirement for 2 yr appointment: At last month's meeting Registrar Alison Owens was appointed for a 1 year term. She has been notified she can serve for 2 or 4 year but not a 1 year term. This will have to be corrected for her position to be legal.

RESOLUTION # 10 (2019): APPOINT REGISTRAR ALISON OWENS TO A 2 YEAR TERM AS REGISTRAR

On a motion by Councilman Evans, 2ND by Councilman Whitmore, the following Resolution was ADOPTED.

AYES Ludwig, Cammarata, Evans, Whitmore, Heisler
NAYES 0

RESOLVED to appoint current Registrar Alison Owens two a 2 year term as Registrar from January 1, 2019-December 31, 2020.

OB6) It was also questioned about the DEC parking across from the Town Barn but nothing more has been heard from the DEC.

REPORTS

7:30PM

R1.) Highway: report submitted:

- Some discussion on last week's snowstorm where roads were not plowed in time
- Doing some revamping work at the Town Barn, shelving for tools, etc.
- Making repairs to equipment. Most repairs are because of lack of grease. Servicing for trucks is well overdue
- '02 Volvo will need brakes and restoration of frame
- '02 International will need to be replaced. Recommend doing it sooner than later to get a better price for it
- No outlets in the brake room and would like electric updated and will eventually have door into the break room
- Stand by generator is not hooked up
- Met with FEMA about Collyer Rd.

R2) Assessor: no report submitted

R3.) Enforcement Officer: no written report submitted. No other business to be reported

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R4.) Planning Board: minutes submitted.

- Constructive criticism of Road Use Permit. Rather than a fee for the Road Use Permit, the Planning Board will recommend a bond to be put into non-interest bearing account. The property owner will be responsible for damage to any Town road used. The Planning Board is still working out the details and will have a Public Hearing when the proposed Local Law is ready.

R5.) DCO: no report submitted.

R6.) Attorney: no report submitted

R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee/Eagle Scout project: no report.

R10) Town Clerk: report submitted.

R11) vacant

R12) Supervisor's Report: report submitted.

- Notice of availability of funds available to help with forestry products to develop properties
- A motion to accept the Supervisor's report was made by Councilman Cammarata, 2nd by Councilman Whitmore. All 5 Board members present: Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

MINUTES APPROVAL for January 21st

7:45PM

- The minutes of the January 21st meeting were reviewed. A motion to approve the minutes of this meeting was made by Councilman Whitmore, 2nd by Councilman Cammarata. All 5 Board members present: Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

WARRANTS

7:50PM

General Warrant # 1, Claims # 11-25 in the amount of \$3,728.16 were reviewed for payment. A motion to accept and pay these claims was made by Councilman Ludwig, 2nd by Councilman Cammarata. All 5 Board members in favor, motion carried.

Highway Warrant # 1, Claims # 14-31, in the amount of \$20,491.50 were reviewed for payment. A motion to accept and pay these claims was made by Councilman Cammarata, 2nd by Councilman Ludwig. All 5 Board members in favor, motion carried. # 31 to Cargill for salt in the amount of \$2096.55 was added with the correct total **\$20,491.50**

OTHER: There was no other business to come before the Board.

CLOSE

Supervisor Heisler

7:55PM

Alison B. Owens

Smithville Town Clerk