

Minutes of the Smithville Town Board
March 19, 2018

OPENING of Town Board meeting by Deputy Supervisor Karl Ludwig 6:30PM

ATTENDANCE:

Councilman Mike Evans
Councilman/Deputy Supervisor Karl Ludwig
Councilman Bob Whitmore
Councilman John Cammarata

ALSO:
Alison Owens, Town Clerk
Tracy Oliver, Hwy Sup't
Shane Butler, Planning Board
Bruce Kinney, Enforcement Officer
Christine Stark, DCO

ABSENT: Supervisor Fred Heisler

ROLL CALL/PLEDGE:

LATE ADDITIONS/DELETIONS/REMARKS: NB3, OB9, NB4

CORRESPONDENCE 6:40PM
C1) none

NEW BUSINESS 6:40PM
NB1) consider approval of Andrew Patterson for membership in Genegantslet Fire Co. Inc. Mr. Patterson's name and information was provided to the Board by the Genegantslet Fire Co. Inc.

RESOLUTION # 10 (2018): APPROVE ANDREW PATTERSON FOR MEMBERSHIP IN THE GENEGANTSLET FIRE CO., INC

On a motion by Councilman Cammarata, 2nd by Councilman Evans the following Resolution was ADOPTED.

AYES	Evans, Cammarata, Ludwig
NAYES	0
ABSENT	Heisler
ABSTAIN	Whitmore

RESOLVED to approve Andrew Patterson's name for membership in the Genegantslet Fire Co.Inc.

NB2) consider appointment of Rachel Raimo as "Clerk to Justice" and establish hourly wage. Ms Raimo has been acting as the Clerk to Justice since January. The Board created the position at the February 2018 meeting. With the creation of this exempt position, the Justice can choose who serves in the position. The Town Board appoints the person to the position and sets the wage.

RESOLUTION # 11 (2018): APPOINT RACHEL RAIMO AS CLERK TO JUSTICE

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On a motion by Councilman Cammarata, 2nd by Councilman Ludwig the following Resolution was ADOPTED.

AYES Evans, Cammarata, Ludwig, Whitmore
NAYES 0
ABSENT Heisler

RESOLVED to Rachel Raimo to serve as Clerk to Justice with immediate start.

RESOLUTION # 12 (2018): SET RATE OF PAY FOR CLERK TO JUSTICE

On a motion by Councilman Cammarata, 2nd by Councilman Evans the following Resolution was ADOPTED.

AYES Evans, Cammarata, Ludwig, Whitmore
NAYES 0
ABSENT Heisler

Resolved to set the hourly pay rate at \$15.00 p/h for Clerk to Justice and to approve Ms. Raimo's submitted claim for payment.

NB3) results of CC fire inspection. There were 3 items found on the inspection report which will need to be taken care of. Town Clerk Owens will call Groundskeeper Keith Sabin to ask if he would complete the tasks.

NB4) A written quote has been received from Birdsall Painting Service, who will scrape and paint the entire Community Center for a cost of \$9272. They would like a down payment of \$5032.00 which includes half of the labor and materials, balance on completion. Three bids were requested, this is the only company which has come through and is certified to do the lead paint removal on the older section of the building.

Deputy Supervisor Ludwig said the money has been set aside to pay for this, but asked Board members what they would like to do. Councilman Cammarata suggested moving forward so the project could be scheduled in for this summer. A motion was made to authorize approval of the project and to pay ½ down so the project could be scheduled.

**RESOLUTION # 13 (2018): APPROVE PAINTING OF COMMUNITY CENTER AND
AUTHORIZE DOWN PAYMENT**

On a motion by Councilman Cammarata, 2nd by Councilman Whitmore the following Resolution was ADOPTED.

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AYES	Cammarata, Ludwig, Whitmore
NAYES	0
ABSENT	Heisler
ABSTAIN	Evans

Resolved to contract with Birdsell Painting Service, Oxford NY to have them scrape, remove lead based paint and to re-paint the Community Center for a total cost of \$9272.00 (labor and materials), with a \$5032.00 down payment to be paid as soon as possible to schedule the project, and the balance to be paid upon completion.

OLD BUSINESS (UPDATES IF ANY) 7:00PM

OB1) Sale of land to NYSDEC for fishing access—still awaiting info from DEC’s attorney

OB2) info on phone system. No new information was available.

OB3) update on back-up generator: waiting on snow melt for installation

OB4) update on NYSEG grants: Benchmarking webinar March 21st 11:30am. Someone should attend.

Planning Board Chair Shane Butler said he would be in attendance and would be willing to help with the Benchmarking for Smithville.

OB5) update from Genegantslet Fire Co. on land purchase. Info was scanned/emailed to Board.

No further information as other options are being considered.

OB6) consider action on optional insurance quotes from Mang insurance. Deputy Supervisor Ludwig suggested tabling further discussion until next month.

OB7) update on electronic signpost for Community Center:

Councilman Cammarata has obtained a quote from TV Liquidator of California for a 16”x53” outdoor LED sign which can display 1 or 2 line messages, cost is \$785.00ea or a 36”x 53” which will display 4 lines for \$1785.00. 2 units are needed to place back to back. Installation needs would include a base for the unit(s), a top signifying Town of Smithville and electric line. Board members talked about a possible location on the north side of the parking lot with the electric line running to the pole by the Pavilion.

Councilman Whitmore said he had priced similar LED signs (6”) with a 5 line capability in the \$8-11,000. Price range.

It was mentioned the DOT might have brightness and size restrictions on a State Hwy. Hwy Sup’t Oliver will contact them; the Town of Smithville’s “Site Plan Review” also has restrictions. More discussion is needed next month.

OB8) update on CC door lock from Bennendum’s: Town Clerk Owens has received verbal information from Bennendum’s in Binghamton regarding re-keying the Community Center lock, or replacing the lock with a medium security or digital entry lock.

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Re-keying the lock would be the least expensive option, costing about \$200-300., not including keys. The 1st key is \$11.15 with subsequent keys costing \$5.50ea. Even though a Do Not Copy can be imprinted on the key, they can be reproduced anywhere.

The next option would be a medium security lock cylinder change costing in the \$400-\$450. range, not including keys. Keys could only be reproduced at Bennendum's.

The 3rd option would be a digital entry lock for \$712. + installation. Entry into the building would be by combination only and the combination # can be changed at any time or separate combo's for different departments. Combo's can be given for Community Center rentals then cleared after their event. There are no keys involved.

Board members felt the digital keyless lock was a better option, removing the need for continuously replacing keys. Board members asked Town Clerk Owens to obtain a written quote from Bennendum's for a digital entry lock.

OB9) options for continuation of Randy Hay contract for Town Barn. A new quote was received from Randy Hay, contractor for finishing work on the Town Barn. Alternate B is for siding, trim and gutters (\$14,806.); alternate C is for 6 overhead doors/operators and 2 exterior doors (\$44,910.) Councilman Cammarata asked if gutters were necessary
Hwy Sup't Oliver: new gutters are operating correctly
Councilman Whitmore: leave gutters off old part
Councilman Cammarata asked for a breakdown of no gutters on older section of Town Barn
6 overhead door and 2 other doors, break off gutters from other quote of \$ 14,806.
Deputy Supervisor Ludwig: go ahead with alternate C for the doors and requote alternate B without gutters.

RESOLUTION # 14 (2018): APPROVE HAY CONTRACT, ALTERNATE C FOR 6 OVERHEAD DOORS/2 EXTERIOR DOORS AT TOWN BARN

On a motion by Councilman Cammarata, 2nd by Councilman Whitmore the following Resolution was ADOPTED.

AYES	Cammarata, Ludwig, Whitmore, Evans
NAYES	0
ABSENT	Heisler

RESOLVED to approve Contractor Randy Hay's Alternate C quote of \$44,910. For 6 new overhead doors with operators and 2 exterior passage doors at the Town Barn. Resolved also to ask Randy Hay to quote Alternate B without the gutters for the Town Barn.

REPORTS

7:30PM

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R1.) Highway: report submitted:

- Servicing and repairs on trackers and Volvo
- Soft spot on Joscelyn Rd, tried to repair
- Tree limbing
- Met with FEMA, the result of which will be a reimbursement of between \$12-14,000 for last years storm. The paperwork will be sent to Albany for final review and reimbursement. This is only a 75% reimbursement.
- 6 loggers are working in the Town right now. Hwy Supt Oliver would like to make some adjustments in the Road Use Local Law application.
- The Grader is in the shop. Initially the quote to fix it was \$3,000., now it is closer to \$8,000. as there were some other items found that need fixing.

R2) Assessor: report submitted: most exemptions have been renewed though some are late. Will be making visits to properties. The Equalization rate will be close to what it was last year

R3.) Enforcement Officer: no report submitted County: report not submitted.

- Nothing new or permits to sign, though things will start up soon.
- Working on tabulating retirement hours worked for the Retirement system

R4.) Planning Board: no report submitted. 1 site plan coming in, 1 subdivision request which was a single split, so no application was needed.

R5.) DCO: no report submitted. There was 1 issue with a black dog belonging to resident on Round Pond Rd. that was not resolved.

R6.) Attorney: no report submitted

R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee/**Eagle Scout project**: no written report. Boy Scout Kyle Eldred was present to discuss his Eagle Scout project of replacing the playground equipment at the Town Park. The project is expected to cost about \$20,000 of which he has already collected \$5,500. There are many fundraisers scheduled throughout the year including bottle drives, dinners and bake sales. In addition letters have been written to other organizations for donations.

The Grange has set up an account for these accumulating funds but they do not have a tax exempt #. Mindy Eldred questioned if the Town's 501c3 # could be used. Town Board members were ok with this since the project was taking place on Town property. They recommended contacting the Baden Powell Council office to see what the proper procedure would be.

R10) Town Clerk: report submitted.

R11) vacant

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R12) Supervisor's Report: report submitted. A motion to accept the Supervisor's report was made by Councilman Whitmore, 2nd by Councilman Cammarata. All four Board members: Ludwig, Cammarata, Evans and Whitmore were in favor, motion carried.

MINUTES APPROVAL for February 19, 2017

8:05PM

After review of the minutes, it was noted on page 1 to change the # of overhead doors needing replacement from 5 to 6, and then to approve the minutes. This was so moved by Councilman Whitmore, 2nd by Councilman Evans. All four Board members: Ludwig, Cammarata, Evans and Whitmore were in favor, motion carried.

WARRANTS

8:10PM

General Warrant # 3, Vouchers # 22-29, in the amount of \$ 2,766.17 was submitted for payment. A motion to approve these claims was made by Councilman Whitmore, 2nd by Councilman Cammarata. All four Board members: Ludwig, Cammarata, Evans and Whitmore were in favor, motion carried.

Highway Warrant # 3, Vouchers # 19-33, in the amount of \$ 6,249.38 was submitted for payment. A motion to approve these claims was made by Councilman Cammarata, 2nd by Councilman Whitmore. All four Board members: Ludwig, Cammarata, Evans and Whitmore were in favor, motion carried.

OTHER BUSINESS: Executive Session to discuss personnel.

Into Executive Session 8:20pm

Out of Executive Session 8:32pm

There was no action taken in Executive Session and no other business to come before the Board. The next meeting is April 16th.

CLOSE by Deputy Supervisor Karl Ludwig

8:33PM

Submitted by
Smithville Town Clerk

Alison B. Owens