

Minutes of the Smithville Town Board  
January 15 2018

OPENING of Town Board meeting

by Supervisor Heisler

6:30PM

ATTENDANCE in addition to Supervisor Heisler:

Councilman Mike Evans  
Councilman Karl Ludwig  
Councilman Bob Whitmore  
Councilman John Cammarata

ALSO:  
Alison Owens, Town Clerk  
Tracy Oliver, Hwy Sup't  
Jeff Lowe, Assessor  
Shane Butler, Planning Board  
Henry DeJager, Fire Chief  
Julie Hatfield, resident

ROLL CALL/PLEDGE:

PRESENTATION FROM TARA DONADIO: regarding grant options for converting street lights to LED lights. The program is sponsored by NYSERDA under the "Clean Energy Communities Program". Amounts are available by region for funding for clean energy projects to reduce the carbon footprint such as: solar, heating updates, LED street lights. Currently the Southern Tier has 7 grants left at \$50,000. Ea. The project must be completed in 3 years or less; there can be a \$20,000 advance. Four of the ten high Impact Action Items must be completed in order to qualify for the grant.

- Benchmarking (tracking energy use) by Resolution
- LED street lights (upgrading from cobra) approx \$40-50 per light, 1-3 years payback, NYSEG will only do 20% change outs per year; 50% proposed changes
- Clean Fleets: alternative fuel vehicles
- Community Choice Aggregation: CCA Aggregation/supply for lower rates
- Solarize campaign:
- Climate Smart Community Certification
- Clean Energy Upgrades
- Green pathways
- Charging Station

Members of the Town Board were very interested in pursuing this avenue and asked the Planning Board to help with the process. Of most interest was converting the current street lamp bulbs to LED lights.

CORRESPONDENCE

6:55PM

C1) letter from Frontier indicating the Town of Smithville does not pay State or Federal taxes

C2) letter from NYS Dept Homeland security asking for the name of the Town's IT manager. Currently the Town does not have one.

NEW BUSINESS

7PM

NB1) Information from Henry DeJager regarding Genegantslet Fire Co., Inc Officials for 2018

Current list of Officers for 2018 was presented to the Board

Supervisor Heisler asked about the Fire Company's proposed purchase of Town property adjacent to the Fire Station. Mr DeJager replied the Fire Company would like to add 300'x692' to their current space of the same size to be used for additional parking, training space.

Supervisor Heisler asked if the Fire Co. would be interested in a lesser amount of land. Fire Chief DeJager replied they would like to be able to put a driveway in but would to speak with the NYSDOT for their input before

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making a decision. Any final sale of property would still have to be voted on by Town of Smithville voters (Public Referendum ). Supervisor Heisler asked the Fire Dept to put the full request in writing again with a sketch, and noting the reasons the Fire Company would like to purchase the property.

NB2) report from Councilman John Cammarata:

Phone system proposal: a new phone system upgrade from a private company would use 1 phone line and # for Town Offices, Town Barn, Assessor and Justice. A 2<sup>nd</sup> line would still be utilized as a dedicated fax line. Copies of phone bills for the past year are needed. Supervisor Heisler will provide them.

Computer: Dave Evon of Cyber Tech is looking at main frame computers for the Town which would lessen the expense of upgrading each offices computers on a regular basis.

Back Up Generator: The Community Center is designated as a safety zone in case of a Town emergency. Councilman Cammarata has looked into a back-up generator which could provide electricity in case of outages and emergency situations. He was able to get 4 different quotes, 3 verbal and 1 written for a back up system for the Community Center.

\$7800.

Lowe's: \$7600-7800.

Generac: \$4100 + installation by Barnes Electric

Barnes Electric: \$5700. 11k generator in stock and ready for installation/inspection. Does not include the propane hook-up.

Board members felt it was in the best interest of the Town and Community to provide this emergency back up for the Community Center. The in-stock unit available from Barnes Electric was the most feasible, the least expensive and would provide the same back-up as the others mentioned. The following Resolution was brought forth

**RESOLUTION # 1 (2018): PURCHASE 11K GENERATOR BACK UP SYSTEM FOR \$5700.**

On a motion by Councilman Cammarata, 2<sup>nd</sup> by Councilman Whitmore, the following Resolution was ADOPTED

AYES: Ludwig, Cammarata, Evans, Whitmore, Heisler

NAYES: 0

RESOLVED to purchase an 11K Back-up generator system for \$5700. For the Community Center from Barnes Electric. The unit is in stock and will be delivered and installed for the price of \$5700.; does not include propane hook-up or inspection.

Councilman Cammarata also advised a Resolution was needed to authorize a financial audit of the Town Justice records which is due March 1, 2018.

**RESOLUTION # 2 (2018): AUTHORIZE AN AUDIT OF TOWN JUSTICE RECORDS**

On a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore, the following Resolution was ADOPTED

AYES: Ludwig, Cammarata, Evans, Whitmore, Heisler

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NAYES: 0

RESOLVED to authorize an audit of the Town Justice financial records as needed by the NYS Unified Court System.

**OLD BUSINESS (UPDATES IF ANY)**

7:15PM

OB1) The contract with the SPCA for 2018 was signed by Supervisor Heisler. There were no changes in the contract.

OB2) Resolution for sale of land to NYSDEC for fishing access. This was done last month. Town Clerk Owens will contact the NYSDEC rep to see if the Resolution meets the DEC's approval.

OB3) update on Sentry alarm system: original system proposed last month isn't going to work.

**REPORTS**

7:25PM

R1.) Highway: report submitted.

- maintenance on trucks
- solar signs had some function and repair issues
- more service on the old F-550
- a lot of plowing and sanding
- opening up frozen culvert pipes
- Christmas wreaths will be taken down shortly
- Shared services with the Town of Greene. This is still being worked on.

R2.) Assessor: no report submitted. Working mostly on exemptions

NYSRPS Syracuse office sent reps to Smithville who surveyed random properties. It is possible the exemption rate could vary again.

R3.) Enforcement Officer: no report submitted County: report not submitted.

R4.) Planning Board: report submitted. Comprehensive Plan has been approved at the County.

R5.) DCO: no report submitted

R6.) Attorney: no report submitted

R7.) vacant

R8.) Custodian: no report submitted

R9.) Playground Committee/Eagle Scout project: no report submitted

R10) Town Clerk: report submitted. The Town Clerk has had some difficulty with Value Payment Systems reports of taxes paid to BAS and payments credited to NBT.

R11) vacant

R12) Supervisor's Report: report submitted. 2017 ended up pretty smoothly financially. Some situations for 2018 were mentioned. A motion to accept the Supervisor's report was made by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore. All 5 Board members Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

It was also mentioned that during the last few months some of the Highway employees were carrying firearms to work and leaving them in their vehicle. Supervisor Heisler suggested it be made a condition of employment to **not** allow firearms or weapons to be brought to work in an employees vehicle. He asked the Board for their considerations at next month's meeting..

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MINUTES APPROVAL for December 18, 2017 \*

8:00PM

The minutes of the December 18<sup>th</sup> Board meeting were reviewed and approved in a motion by Councilman Whitmore, 2<sup>nd</sup> by Councilman Ludwig. All 5 Board members Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

WARRANTS

8:05PM

**General Warrant # 1**, Vouchers # 1-7, in the amount of \$ 5,923.63 were submitted for payment. After review of these claims, a motion to pay them was made by Councilman Ludwig, 2<sup>nd</sup> by Councilman Cammarata. All 5 Board members Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

**Highway Warrant # 1**, Vouchers # 1-7, in the amount of \$ 9,166.16 were submitted for payment. After review of these claims, a motion to pay them was made by Councilman Cammarata, 2<sup>nd</sup> by Councilman Whitmore. All 5 Board members Ludwig, Cammarata, Evans, Whitmore and Heisler were in favor, motion carried.

ORGANIZATION/APPOINTMENT OF TOWN OFFICIALS FOR 2018

8:15PM

A list of 2018 Officers and Officials for the Town of Smithville for 2018 was reviewed. This list includes the appointment of Shane Butler as the Planning Board chair; Pam Holcomb as a Planning Board member term to expire 12/31/2022; Julie Hatfield, Planning Board member term to expire 12/31/2019; Lori Eaton, Planning Board Clerk term to expire 12/31/2018.

**RESOLUTION # 3 (2018): APPROVE THE FOLLOWING LIST OF OFFICERS AND OFFICIALS FOR THE TOWN OF SMITHVILLE FOR 2018**

On a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Evans, the following Resolution was ADOPTED

AYES: Ludwig, Cammarata, Evans, Whitmore, Heisler

NAYES: 0

RESOLVED to approve the following list of Officers and Officials for the Town of Smithville for 2018.

The Town of Smithville Fee List for 2018 will be discussed at the February meeting.

CLOSE

8:35PM

Alison B. Owens

Smithville Town Clerk