

Minutes of the Organizational Meeting and Regular Meeting of the Smithville Town Board  
January 16, 2017

ORGANIZATIONAL MEETING opened by Supervisor Fred Heisler @ 6:24pm

Present were the following:

Board members:

Supervisor Fred Heisler

Karl Ludwig

Bob Whitmore

ABSENT were Boardmembers

Tom Pollard and John Cammarata

Also Present: Alison Owens, Town Clerk

Tracy Oliver, Hwy Sup't

Christine Stark, DCO

Presented to the Board was a list of Officers and Officials proposed to serve in various capacities for 2017. While some have terms expiring 12/31/2017, others have longer terms. Board members reviewed the list and moved approval in the following Resolution:

**RESOLUTION # 1 (2017): SUSTAINING OF TOWN OFFICERS AND OFFICIALS FOR 2017**

On a motion by Councilman Ludwig, 2<sup>ND</sup> by Councilman Whitmore, the following Resolution was ADOPTED.

AYES: Ludwig, Whitmore, Heisler

NAYES: 0

ABSENT: Cammarata, Pollard

RESOLVED to sustain the 2017 List of Town Officers and Officials by Resolution

There was no other business for the Organizational Meeting.

\*\*\*\*\*

OPENING of Regular Town Board meeting by Supervisor Heisler @ 6:30PM

ADDITIONS: Correspondence C1) material from the Association of Towns to be read

CORRESPONDENCE 6:30PM

C1) Resolutions read for support of the Association of Towns

NEW BUSINESS 6:42PM

NB1) Mission Statement for the Comprehensive Plan: Board members reviewed the Mission Statement and made suggestions for changes in the paragraph. The statement will be returned to the Planning Board.

NB2) Toshiba Copier information: since the current Toshiba copier contract will be up in March of this year, new information was emailed to Town Clerk Owens from the Toshiba rep Brian Fiorello. Two quotes were given, one for a b/w copier with OCR option and a choice of 39 (\$112.00), 48 (\$95.00) or 63 (\$75.00) month lease, and the other for a color copier with a higher cost per month for the same durations. Town Clerk Owens indicated having a small 2<sup>nd</sup> copier with color capabilities for printing pictures located next to her desk was preferable. Additionally, if anything goes wrong with the large copier the small one can handle the work for a couple of days. Board members decided to preliminarily ok the B/W Toshiba Studio 3008A 39 months. A formal Resolution will be done next month.

Minutes of the Organizational Meeting and Regular Meeting of the Smithville Town Board  
January 16, 2017

NB3) bill from Mirabito for pumping out/removing propane tank @ CC; This invoice did not explain why the Town of Smithville was being charged for the pump out and removal. There was no similar charge when the service was provided to the Town Barn in October. Before paying the bill, Supervisor Heisler will contact Mirabito to ask for an explanation of the charge.

OLD BUSINESS (UPDATES IF ANY)

6:55PM

OB1) information on speed limit signs for hamlet: because of the Town's acquisition policy, there should be 2 other quotes for the equipment. Supervisor Heisler did contact 2 other companies in other states for a quote and in doing so, found out the units are made in NY and sold by these other companies. Since the price quotes are basically the same as the Elan City NY quote, and since the units are made in NY, Supervisor Heisler will go with the original quote of \$7,860 in Resolution # 42 (2016) from the December 2016 meeting.

OB2) status of the Communications Tower: The work on the Tower is progressing. The 1<sup>st</sup> cabinet was too small so another cabinet was procured which will be \$200 more. The final cost of the project will be \$6219.42 from Tri-County Communications AND \$1100 for Electrician Richard Croft to hook up the repeater. The Village of Greene is still providing/installing the pole. The finished product is not guaranteed to be 100% but communications will be better than what is available now.

**RESOLUTION # 2 (2017): AUTHORIZE CONTRACT WITH TRI-COUNTY COMMUNICATIONS AND RICHARD CROFT**

On a motion by Councilman Ludwig, 2<sup>ND</sup> by Councilman Whitmore, the following Resolution was ADOPTED.

AYES: Ludwig, Whitmore, Heisler  
NAYES: 0  
ABSENT: Cammarata, Pollard

RESOLVED to accept the 2 bids, totaling \$7329.42 (\$6219.42 from Tri-County Communications and \$1100 for Electrician Richard Croft) for construction and activation of the Communications Tower for the Hwy Dept in the Town of Smithville.

It was agreed last month the project would be paid for from Highway funds

OB3) Public Parking: Heisler met with Seeber's Tavern owner Chris Fiene to discuss the written and signed complaint from residents along Water St. presented at the October 2016 Town Board meeting. Supervisor Heisler was initially informed there was no rule that parking on both sides of the street would be an issue. The pictures taken and submitted with the complaint show the road nearly blocked. Some questions were asked: Can the old Alron parking lot be better utilized? Can parking be relegated to one side of the street? Can the area on Round Pond be re-shaped to avoid the ditch? Hwy Sup't Oliver says there is not enough space along Round Pond and even less so on Water St.. It was then mentioned the possibility for Mr. Fiene to buy property in back of the house on the corner (formerly Meddleton's). Supervisor Heisler will give Mr. Fiene some time to consider possibilities.

REPORTS

7:10PM

R1.) Highway: report submitted.

Minutes of the Organizational Meeting and Regular Meeting of the Smithville Town Board  
January 16, 2017

- The new p/u has not arrived but Hwy Supt. has an invoice of \$67,290. In hand. It was suggested to fund the truck purchase by transferring \$ 56,800. From Major Equipment Emergency Fund to Hwy Checking, the balance to be transferred from Hwy Savings to Hwy Checking. Discussion will take place later on how to reimburse the Major Equipment Emergency Fund account. This was put to Resolution.

**RESOLUTION # 3 (2017): AUTHORIZE PAYMENT OF NEW TOWN PICK-UP TRUCK**

On a motion by Councilman Ludwig, 2<sup>ND</sup> by Councilman Whitmore, the following Resolution was ADOPTED.

AYES: Ludwig, Whitmore, Heisler  
NAYES: 0  
ABSENT: Cammarata, Pollard

RESOLVED to authorize payment of the Town's new pick/up truck to Chenango Sales in the amount of \$67,290. Resolved also to fund the purchase by transferring \$56,800 from the Major Equipment Emergency Fund to Hwy Checking and the balance to be transferred from Highway Savings to Highway Checking. Resolved also to discuss at a later time how to reimburse the Major Equipment Emergency Fund account.

- New box is needed for the '97 Mack
- Wreaths will be taken down by the Town of Coventry as shared services. Hwy Sup't Oliver suggested a thank you or something similar.
- Would like to add water and air lines inside the Town Barn to wash trucks, etc. This could come from the General side of the budget. A5132.4 if the expense is not too great.

R2.) Assessor: report submitted. Property updating is still moving along.

R3.) Enforcement Officer: no report submitted County: report not submitted

R4.) Planning Board: no report submitted

R5.) DCO: no report submitted. DCO Stark was present to comment on 2 dogs recently picked up on Tarbell Rd. at the White/Giordano home

R6.) Attorney: no report submitted

R7.) Smithville Day: no report submitted.

R8.) Custodian: no report submitted

R9.) Playground Committee: no report submitted

R10) Town Clerk: monthly report submitted. The Town Clerk has had computer problems which have caused delays in entering information into the computer.

R11) vacant

R12) Supervisor's Report: an updated report for 2016 has been submitted from Bookkeeper Virginia Smith. The report was reviewed by the Town Board and accepted in a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore. All three Board members: Heisler, Ludwig, and Whitmore in favor, motion carried. Board members Pollard and Cammarata were absent.

MINUTES APPROVAL for December 19, 2016

7:40PM

Minutes of the Organizational Meeting and Regular Meeting of the Smithville Town Board  
January 16, 2017

The minutes of the December 19, 2016 Town Board meeting were reviewed and approved in a motion by Councilman Whitmore, 2<sup>nd</sup> by Councilman Ludwig. All three Board members: Heisler, Ludwig, and Whitmore in favor, motion carried. Board members Pollard and Cammarata were absent.

WARRANTS

7:45PM

GENERAL WARRANT # 1, Vouchers # 1-9, in the amount of \$4,757.68 was reviewed for payment. A question was asked concerning the use of electricity after the parking lot lights were installed. These claims were then authorized to be paid in a motion by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore. All three Board members: Heisler, Ludwig, and Whitmore in favor, motion carried. Board members Pollard and Cammarata were absent.

HIGHWAY WARRANT # 1, Vouchers # 1-19, in the amount \$31,106.90 was reviewed for payment. After review, a motion to pay these claims was made by Councilman Ludwig, 2<sup>nd</sup> by Councilman Whitmore. All three Board members: Heisler, Ludwig, and Whitmore in favor, motion carried. Board members Pollard and Cammarata were absent.

OTHER

Supervisor Heisler is trying to meet with a Mang Insurance rep to go over the Town Insurance before the March meeting. There was no other business to come before the Board. Supervisor Heisler declared the meeting adjourned at 8:28pm.

Smithville Town Clerk

Alison B. Owens