

Minutes of the Smithville Town Board
February 15, 2016

OPENING by Supervisor Fred Heisler Jr. 6:30PM
ROLL CALL/PLEDGE:

Board members:

Karl Ludwig

Tom Pollard

John Cammarata

Bob Whitmore

Also Present: Alison Owens, Town Clerk
Jackie Centerwall, PB Chair

Tracy Oliver, Hwy Sup't
Keith Sabin, Tractor Club
Bruce Kinney, EO

LATE ADDITIONS/DELETIONS/REMARKS:

CORRESPONDENCE

6:35PM

C1) Time Warner Cable: notice of program and rate changes. TW bought out Haefle TV and has upgraded the service in Smithville but has not signed a contract. Board member Whitmore feels the Town should at least have a contract. There have been lawsuits from other Municipalities against TW for many reasons. Supervisor Heisler will contact the Town Att'y to see if a contract can be worked out with them.

C2) Census information request

C3) NYSDEC; re fishing access on the Genegantslet. Supervisor Heisler will contact the DEC to have a rep come to the Board meeting to further discuss the matter. The DEC would like to make additional space available for walking trails, etc along the Genegantslet

C4) correspondence from NYS Retirement regarding membership status and ROA failure notification. Town Clerk Owens is working with someone from the Retirement System to alleviate the problems

C5) Brisben Fire Dept. copy Organizational meeting of January 7, 2015 indicating the election results held in December 2015

NEW BUSINESS

6:40PM

NB1) Keith Sabin representing the Tractor Club was present and submitted a check for \$200. to the Town of Smithville as a donation for use of Town property for Tractor Pulls.

NB2) Consider Resolution to add Jenn Fleurry, Chairperson of the Smithville Day Committee, to the bank account for Smithville Day

RESOLUTION # 2 (2016): ADD JENN FLEURRY TO SMITHVILLE DAY ACCOUNT AT NBT BANK

On a motion by Councilman Pollard, 2nd by Councilman Cammarata, the following Resolution was ADOPTED.

AYES: Ludwig, Cammarata, Pollard, Whitmore, Heisler

NAYES: 0

RESOLVED to add Jenn Fleurry, Chairperson of the Smithville Day Committee, to the Town of Smithville "Smithville Day" account held at NBT.

Minutes of the Smithville Town Board
February 15, 2016

OLD BUSINESS (UPDATES)

6:50PM

OB1) lights on poles: lights were scheduled but due to weather the job was not completed, outside bathrooms are winterized for now.

OB2) JCAP Grant update: The total grant amount awarded to the Town of Smithville for 2016 is \$18,522.77.

Councilman Cammarata distributed proposals from:

- * Sentry alarms for additional alarms on pavilion and outdoor restrooms for \$4273.
- * NYS flag for a US and NYS flag for \$167.00 ea
- * a bullet proof vest from Safeguard clothing for the Judge, \$315.
- * 6 time controlled lampposts around the parking lot \$10,500. (Barnes Electric)
- * new heaters installed in the main meeting room (Court room) for \$4300. (Evans Plumbing/Heating)

The total of the proposed items is \$19722.00, and with the grant total being \$18,522.77., there is a shortage of \$1222.00. After some discussion Board member Pollard suggested approving the full proposal, working out the \$1200. Difference. This was put to Resolution.

RESOLUTION # 3 (2016): APPROVE THE 5 POINT PROPOSAL FOR WORK WITHIN THE JCAP GRANT

On a motion by Councilman Whitmore, 2nd by Councilman Ludwig, the following Resolution was ADOPTED.

AYES: Ludwig, Cammarata, Pollard, Whitmore, Heisler

NAYES: 0

RESOLVED approve the full 5 point proposal list of actions/repairs to be undertaken with JCAP grant \$ for 2016, and to work out the difference (\$1200.) between the costs and the amount of the grant.

Councilman Cammarata will contact Evans Plumbing about the propane heaters.

OB3) consider Resolution appointing Michael Evans to the Planning Board, term to expire 12/31/2019

RESOLUTION # 4 (2016): APPOINT MICHAEL EVANS TO THE PLANNING BOARD, TERM TO EXPIRE 12/31/2019

On a motion by Councilman Ludwig, 2nd by Councilman Pollard, the following Resolution was ADOPTED.

AYES: Ludwig, Cammarata, Pollard, Whitmore, Heisler

NAYES: 0

RESOLVED to appoint Michael Evans to the Town of Smithville Planning Board, term to expire 12/31/2019

OB4) Town Barn addition concerns: The "concern" list has been reviewed. The wall has been re-caulked, the bent door has been reset, 18" high cold spots on the inside are still in existence. It was suggested to contact the Architect and ask him to purchase 2' of foam for use against the north wall, to be installed by the Hwy employees.

Final bills have been submitted but Supervisor Heisler feels that until a Certificate of Occupancy is obtained, there will not be a final payment made. Councilman Cammarata suggested using a "pay-back" where most of the invoice is paid, holding back some for the final finishes. Board members discussed this and decided to move in this direction, paying \$15,597. To the contractor and holding back \$10,000 until the Certificate of Occupancy is received. This was put to Resolution.

RESOLUTION # 5 (2016): PAY CONTRACTOR \$15,597 AND HOLD \$10,000. IN RESERVE FOR FINAL CERTIFICATE OF OCCUPANCY

Minutes of the Smithville Town Board
February 15, 2016

On a motion by Councilman Cammarata, 2nd by Councilman Ludwig, the following Resolution was ADOPTED.

AYES: Ludwig, Cammarata, Pollard, Whitmore, Heisler

NAYES: 0

RESOLVED to pay Contractor Randy Hay \$15,597.00 of the final Town Barn payment and to withhold \$10,000. until the Certificate of Occupancy is received.

REPORTS

7:10PM

- R1.) Highway: no report submitted.
 - Hwy Sup't Oliver would like to purchase 2 bulk tanks for engine oil and hydraulic oil. Doing so and buying in bulk would save about .30-.60 p/quart. These can be portable tanks.
 - Greg Brewer has not heard anything about his health insurance.
 - Hwy Supt Oliver would like to have ceiling fans installed by an electrician. It was suggested to have a quote done for them.
 - There is an announcement from Chenango County with regard to summer youth employment/work program. Since most of these youth are under 18, they cannot operate equipment and most jobs for Smithville would not be something younger help could do.
 - 15 more Road signs will need to be replaced.

R2.) Assessor: report submitted. The Assessor has asked about having someone else take pictures of properties and tabulate them into computer in order to do the reval. Supervisor Heisler will talk to her on Saturday.

R3.) Enforcement Officer: no report submitted. He has had 3 or 4 different building permit app discussions and/or problems. Most people are confused about the Site Plan Review process, some are ignoring building permits or are not being honest about the intent of their project. A Saphouse on Tarbell Rd. was put up without a building permit. The Enforcement Officer has not signed any building permit apps this year.

It was recommended to the Enforcement Officer to direct people to the Town website or to have them stop at the Clerk's Office to obtain a copy of the Site Plan Review Law and the newly developed Simplified Site Plan Review questionnaire. If there are questions, have the person call the Planning Board for clarification. Town Clerk Owens will notify the EO if the app needs/or does not need a Site Plan review.

County: no report submitted

R4.) unassigned

R5.) DCO: no report submitted

R6.) Attorney: no report submitted

R7.) Smithville Day: no report submitted

R8.) Custodian: no report submitted

R9.) Playground Committee: no report submitted

R10) Town Clerk: monthly report submitted. Town Clerk Owens also asked about attending the Town Clerk Conference in Saratoga Springs NY in April 2016.

R11) Planning Board: report submitted. Should the Planning Board continue with a Road Use Local Law or have just an agreement? How does the Board feel? The question was asked if the Town can piggyback onto the permit issued by Chenango County to use County Roads. Supervisor Heisler indicated he will find out what County has done.

Planning Board Chair Centerwall also referred to the draft Simplified Site Plan Review questionnaire which has been previously discussed and may receive approval at the next Planning Board meeting.

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February 15, 2016

R12) Supervisor's Report: report submitted. Fire District checks have been written and will be mailed. The 1st sales tax check from Chenango county received this year was over \$36,000.

A motion to accept the Supervisor's report was made by Councilman Cammarata, 2nd by Councilman Ludwig. All five Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.
Cammarata/Ludwig all 5

MINUTES APPROVAL for January 18, 2016

8:40PM

The minutes of the January 18, 2016 meeting were reviewed. A motion to approve the minutes of the January 18th meeting was made by Councilman Whitmore, 2nd by Councilman Pollard. All five Board members: Ludwig, Cammarata, Pollard, Whitmore and Heisler were in favor, motion carried.

WARRANTS

8:45PM

General Warrant # 2, Vouchers # 11-22 in the amount of \$4,621.27 was reviewed for payment. A motion was made by Supervisor Heisler, 2nd by Councilman Ludwig to accept and pay these claims. All 5 Board members: Heisler, Ludwig, Cammarata, Pollard and Whitmore were in favor, motion carried.

Highway Warrant # 2, Vouchers #9-25, in the amount \$11,052.05 was reviewed for payment. A motion was made by Councilman Pollard, 2nd by Councilman Ludwig to accept and pay these claims. All 5 Board members: Heisler, Ludwig, Cammarata, Pollard and Whitmore were in favor, motion carried.

OTHER/CLOSE

8:56PM

Alison B. Owens

Smithville Town Clerk