

Minutes of the Organizational Meeting of the
Smithville Town Board
January 7, 2014

The Organizational meeting of the Smithville Town Board was called to order at 6:37pm. Present were the following

Councilmen

Karl Ludwig

Tom Pollard

Bob Whitmore

Supervisor Fred Heisler Jr.

John Cammarata, absent

Also

Town Clerk Alison Owens

Highway Supt Schultes

Highway employee Kevin Schultes

Elizabeth Vanderweyde

Association of Towns: school for Town Officials Feb. 16-19 in NYC. A list of proposed/supported Resolutions by the Association was read.

The **Organizational Roster for 2014** was discussed, with changes from 2013 proposed by Supervisor Heisler. Among the appointments were Shane Butler to a 5 yr. term on the Planning Board, and Christine Buck as the Deputy Registrar; also Tony Zdobylak was re-appointed to the Board of Assessment Review. Other changes were made to committees. The Organizational Roster appears attached to the last page of these minutes.

RESOLUTION # 1 (2014): ADOPT THE 2014 ORGANIZATIONAL ROSTER FOR THE TOWN OF SMITHVILLE

On a motion by Councilman Ludwig, 2nd by Councilman Pollard, the following RESOLUTION was adopted.

AYES Ludwig, Whitmore, Pollard, Heisler

NAYES 0

ABSENT Cammarata

RESOLVED to accept the proposed changes to the Organizational Roster for 2014 and to adopt the Roster for 2014

Hwy Sup't Schultes asked for a Deputy Highway Sup't position. According to the Highway manual, one has to be appointed within a week of the new term. There was some discussion as to whether there could be a Deputy Highway Sup't if all current employees were members of the Teamsters Union. Supervisor Heisler indicated there is only 1 Town in Chenango County that has a Deputy Hwy Sup't. A position with that title may need to be created by the Town Board. Councilman Pollard questioned the

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working availability of the Hwy Supt, Union acceptance of a Deputy Hwy Sup't w/or without compensation, and if there would be an employee relationship problem, ie: if there was a death in the family would it force 2 or 3 related employees to be gone at the same time? He suggested waiting for a year and see what happens.

Elizabeth Vanderweyde: no reliability is seen. Someone needs to be appointed to a Deputy Hwy Sup't position in case of lack of coverage.

Councilman Whitmore suggested the Town Board take a look at this again in 3 months or so and see where it stands. Fix the time clock issue with the Union.

Hwy Supt Schultes requested a statement in the minutes saying the TB did not wish to appoint a Deputy Highway Sup't at this time.

EXCESS EQUIPMENT

An Excess Equipment list prepared by Town Clerk Owens was read. This includes all of the obsolete NYSDEC computer equipment used to sell sporting licenses, (a new program was developed by the DEC to be installed on the Town's computer) and also some older computers, monitors, keyboards and a printer that are all not functioning properly. It was suggested by Board members and Justice Lilley that due to the age of the equipment, it would be better to recycle them at the landfill than to try and sell them for parts. A Resolution to that effect was so moved.

RESOLUTION # 2 (2014): RECYCLE THE EXCESS COMPUTER/PRINTER EQUIPMENT TO THE LANDFILL

On a motion by Councilman Pollard, 2nd by Councilman Ludwig, the following RESOLUTION was adopted.

RESOLVED to recycle at the landfill the excess and obsolete computer and printer equipment on the list prepared by Town Clerk Owens.

2014 Highway Maintenance plan: This was submitted by Hwy Supt. Schultes and reviewed and discussed by Boardmembers. The current Highway equipment was also discussed.

A Resolution is needed to convert some monies from an NBT checking account into a new Savings account at NBT. The previously co-mingled \$ was listed on the Supervisor's Report as Highway Equipment. It will now be identified as a Major Equipment Emergency Fund for Highway equipment repairs/purchases.

RESOLUTION # 3(2014): CONVERT EXISTING MAJOR EQUIPMENT EMERGENCY FUND ACCOUNT FROM A CHECKING ACCOUNT TO A SAVINGS ACCOUNT

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On a motion by Supervisor Heisler, 2nd by Councilman Pollard, the following RESOLUTION was adopted.

AYES Ludwig, Whitmore, Pollard, Heisler

NAYES 0

ABSENT Cammarata

RESOLVED to convert some monies from an NBT Checking account to a new savings account at NBT to be labeled as Major Equipment/Emergency Fund.

Highway Sup't Schultes reported he needs a new Highway employee to replace himself in the position he had worked in. An application has been approved by Chenango county Personnel Dept. so Hwy Supt. Schultes could hire the additional person.

There was nothing else to come before the Board. A motion to adjourn was made by Councilman Pollard, 2nd by Councilman Ludwig. All four Board members: Ludwig, Whitmore, Pollard and Heisler were in favor, motion carried. Cammaratta absent. Meeting adjourned until Jan. 20th.

Alison B. Owens

Smithville Town Clerk

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MEETING TIME/DATE/PLACE	6:30pm, 3 rd Monday of Month, Community Center 5285 State Hwy 41, Smithville Flats
OFFICIAL NEWSPAPER	Chenango American
POLLING PLACE, DISTRICTS 1& 2	Genegantslet Fire Station
DEPUTY SUPERVISOR	Bob Whitmore
BANKS/DEPOSITORIES	NBT
RECORDS MANAGEMENT OFFICER	Alison Owens
DEPUTY RECORDS MANAGEMENT OFFICER	Barbara Nowalk
HISTORIAN	Alison Owens
HOURS FOR TOWN CLERK/TAX COLLECTOR	M, T, Th: 9am-3pm; F 9am-1pm; Sat during Jan. 9-noon, other Sat.'s as posted on door or website
DEPUTY CLERKS/TAX COLLECTORS	Barbara Nowalk, Christine Buck
REGISTRAR	Alison Owens
DEPUTY REGISTRAR	Christine Buck
ASSESSOR	Keith Klein (term expires 9/30/2018)
BOARD OF ASSESSMENT REVIEW	George DeJager (term exp. 9/30/2014) Tony Zdobylak, Chair. (term exp. 9/30/2018) Karen Cammarata (term exp. 9/30/2015)
ENFORCEMENT OFFICER	Neal Root
CONSTABLE	Steve Dutcher
DOG CONTROL OFFICER	Christine Stark
DEPUTY DOG CONTROL OFFICER	vacant
TOWN ATT'Y	Roger Monaco

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CUSTODIAN	Mindy Eldred
GROUNDSKEEPER/LABORER	Keith Sabin
SUBSTITUTE LABORER	Vacant
HEALTH OFFICER	Dr. Martin Masarech
PLANNING BOARD CHAIR	Jackie Centerwall
PLANNING BOARD MEMBERS	Tim Hanna (term exp. 12/31/2014) Shane Butler (term exp. 12/31/2018) Jackie Centerwall (term exp. 12/31/2017) Robert Brooks (term exp. 12/31/2016) Doug Garnar (term exp. 12/31/2015)
PLANNING BOARD/BAR CLERK	vacant
BOOKKEEPER	Virginia Smith
TB HIGHWAY COMMITTEE	Tom Pollard, John Cammarata
TB JRC REPRESENTATIVES	Irene DeJager, Sandee Utter
TB AUDIT COMMITTEE	Karl Ludwig, Bob Whitmore
TB COMMUNITY CENTER COMMITTEE	Alison Owens, Fred Heisler
TB PLAYGROUND COMMITTEE	Karl Ludwig, Fred Heisler
TB PERSONNEL SEARCH COMMITTEE	Fred Heisler, Alison Owens, Bob Whitmore
TB RECORDS MANAGEMENT CONTACT	John Cammarata or Tom Pollard
COUNTY HAZARD MITIGATION CONTACT	Bob Whitmore
MILEAGE COMPENSATION	\$0.50 per/mile
By Resolution Jan. 07, 2014 at the Smithville Town Board Organizational Meeting By Councilman Ludwig, 2nd by Councilman Pollard	

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