

Notes Minutes of the Smithville Town Board
September 16, 2013

OPENING Supervisor Fred Heisler 6:30PM

ROLL CALL ATTENDANCE:

Elizabeth Vanderweyde, Councilwoman
Bob Whitmore, Councilman
Karl Ludwig, Councilman
John Cammarata, Councilman

Also Present:

Town Clerk Alison Owens
Larry Sherwood
Mindy Eldred, Custodian/Playground Cmte
Bruce Kinney, Hwy Supt arrived at 7:26pm
Tom Pollard, Planning Board
Jackie Centerwall, Planning Board Chair
Christine Stark, DCO

LATE ADDITIONS/DELETIONS/REMARKS

CORRESPONDENCE

6:35PM

C1.) Rotella Grant Mgmt: JCAP grants are available, due Oct. 15th. The Town Board has to approve the submitting of the grant application. A Resolution to apply for the JCAP was brought forth:

RESOLUTION # 42: AUTHORIZE THE TOWN OF SMITHVILLE TO APPLY FOR A JCAP GRANT

On a motion by Councilman Ludwig, 2nd by Councilwoman Vanderweyde, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to authorize the Justice to apply for a JCAP grant for the 2013/2014 year for improvement to the Court Offices.

C2.) Selective Insurance: policy changes to several vehicles

C3.) Grant Awards to be made available to damaged homes from TS Lee. This communication is from Recreate NY and is an early notice of proposed activity. Chenango County has 31,000 acres of flood plain.

NEW BUSINESS

6:40PM

NB1: consider annual contract w/BOCES print shop for services. This is an annual contract running from July 1, 2013-June 30, 2014 and will serve to take care of any printing services the Town may need.

RESOLUTION # 43: AUTHORIZE THE TOWN OF SMITHVILLE TO CONTRACT WITH BOCES FOR PRINT SERVICES

On a motion by Councilman Cammarata, 2nd by Supervisor Heisler, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to authorize the Town of Smithville to contract with BOCES for printing services needed for the Town of Smithville.

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OLD BUSINESS

6:45PM

OB1: Mitigation update for FEMA due Sept. 25th. County wide mitigation for flood disaster is being re-instituted. It is to help mitigate potential problems such as stream re-routing or responding to natural disasters. The form will need to be filled out with contact information and a letter on Town letterhead submitted to the County Dept of Planning and Development.

OB2: NYSORPS: Assessor re-appointment by Sept. 30th. This is a 6 yr appointment. There was a consensus that the TB meetings should be attended and a report should be provided on a monthly basis. Board members decided to re-appoint Keith Klein for a period of 6 yrs. with some stipulations involved

RESOLUTION # 44: APPOINT KEITH KLEIN AS ASSESSOR FOR 6 YR TERM

On a motion by Councilman Ludwig, 2nd by Councilman Cammarata, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to Keith Klein as Assessor for the Town of Smithville for the period of 10/01/2013 to 9/30/2019. Such appointment will carry some stipulations to be agreed upon between the Assessor and the Town Board.

OB3: McDonough Food Bank request: The Presbyterian Church may be interested in making a donation to the Food Bank in McDonough; the Town of Smithville may or may not contribute depending on the outcome of the 2014 Budget.

OB4: copier: The Board considered options of buying a used copier or making the older one last for a while longer. Does the County have a contract? Toshiba has a copier for \$3200. or leased for \$87. per month with an additional \$20.00 for service/\$7.00 for wireless. Only 1 quote was obtained out of the 3 phone calls made by Councilman Cammarata. Before a decision can be made, 2 additional quotes will be needed if making a full purchase. Councilman Cammarata will make some additional phone calls for quotes. Board members expressed interest in leasing a copier due to technology changes over a 10 yr. period.

OB5: Time Clock policy: Supervisor Heisler read the re-written Time Clock Policy. Board members and Highway Sup't Kinney approved the re-written policy. The following Resolution was brought forth:

RESOLUTION # 45: ADOPT TOWN OF SMITHVILLE TIME CLOCK POLICY FOR HIGHWAY EMPLOYEES

On a motion by Councilman Cammarata, 2nd by Councilman Ludwig, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to accept the Time Clock Policy for the Town of Smithville Highway Dept. Resolved also to send the Time Clock Policy to Teamsters Local Union # 693 (Roberta Dunker).

OB6: Site Plan Review Law:

The proposed Local Law was reviewed by Board members. Questions/comments were made relating to training involved, making decisions, rural living, site qualifications, enforcement and applications. The Planning Board suggested having the Town Att'y review the proposed Local Law as well as the County Planning Board. In

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addition Road Use Laws were discussed briefly. It was suggested to look at Road Use laws from nearby Towns. A meeting with County Planning and Development Donna Jones is still being set up.

REPORTS

7:55PM

R1.) Planning Board: report submitted. A question had been submitted to the Planning Board on lot size restriction on Cincinnatus Lake for a property owner thinking about selling one of 2 lots. There was also a subdivision question. A clerk is needed for the Planning Board. @ \$8.00 p/h, approx 5 hrs. per month. This should be advertised in the Chenango American.

RESOLUTION # 46: ADVERTISE IN THE CHENANGO AMERICAN FOR PLANNING BOARD CLERK

On a motion by Councilwoman Vanderweyde, 2nd by Councilman Ludwig, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to advertise in the Chenango American for a Planning Board Clerk. Such position will pay \$8.00 p/h and will provide approx 4-5 hrs. per month.

R2.) Assessor: no report submitted

R3.) Enforcement Officer: report submitted County: report submitted

R4.)

R5.) DCO: no report submitted but the DCO was present to give a verbal report. A dog bite occurred on Co. Rd.3. The dog owner (renting property) was evicted by the property owner; dog owner and dogs have moved out.

R6.) Attorney: no report submitted

R7.) Smithville Day: no report submitted. The committee did meet last week to plan for 2014. Next year's Smithville Day occurs on Flag Day.

R8.) Custodian report: The Custodian is pleased with the organization of offices and addition of shelving for storage. There was some discussion of filing cabinets and a wooden cabinet that needs to have a final resting place. The items cannot stay out in the foyer or be placed in the storage area over the addition. It was suggested to call IMPACT to see if they can use any of the items.

Community Center: CC Inspection report-still outstanding:

- door handle on front door
- light post installation for side entrance

R9.) Playground Committee: no report submitted, but a letter to Town Clerk Owens was received of reminders of Playground/Park items. Mrs. Eldred would really like to see the bathrooms completed. Councilman Cammarata said the County requires things to be done in progression. There is a small amount of framing yet to complete, then plumbing; some insulation can be done. The alarm system still needs to be installed. Councilman Cammarata will work things into his schedule. Items such as water and other open issues were discussed. The Playground Committee is planning a work day Sept. 21st in the park. Supervisor Heisler indicated this might be a good chance to work on some of the open issues mentioned under the Community Center discussion.

R10) Town Clerk: report submitted.

R11) Highway: no report submitted. Highway Sup't Kinney gave a verbal report.

- Shin paving done, stone and oil work has been postponed, King, Windham, Buckley Hollow, working ditches, hauling sand.
- Working on trucks to prepare them for winter.

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- 1 load of salt ordered.
- A new employee was hired and will start 9/23. The temp employee will be kept another 2-3 weeks. The employee on sick leave returned today.
- A price is being obtained on sanders.
- Met twice w/FEMA over the last couple of weeks.

R12) Supervisor's Report: report submitted.

- the United Way gave information too late to the Board of Supervisors so it looks like they may not be able to work on the painting the Community Center this year.
- Ambit Energy: the Town needs to renew their electric supplier, or if nothing is done it will automatically renew. Board members responded with interest in continuing with Ambit Energy. It was decided to let the electric supplier automatically renew.
- Invoice from Randy Hay: This is for some additional items catch-up items ie: the carpet installed was more expensive, additional cost for electric service, less heating/air conditioning costs. Total of the invoice was \$860.82 Supervisor Heisler would like a Resolution to pay this invoice.

RESOLUTION # 47: PAY REMAINING RANDY HAY INVOICE OF \$860.82

On a motion by Councilwoman Vanderweyde, 2nd by Councilman Cammarata, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to pay the Randy Hay Construction invoice of \$860.62 for additional catch-up items.

- A communication from NBT has indicated the possibility of obtaining a higher interest amount in savings accounts if the Town has an investment policy. It was suggested the Supervisor give NBT a copy of the investment policy to see if it is compatible with what NBT is looking for.
- Town Barn project: Supervisor Heisler suggested an Interfund transfer of \$15,000. from DA9950.9 to Highway Investment Clearing Account @ NBT. This was made into the following Resolution

RESOLUTION # 48: INTERFUND TRANSFER FROM DA9950.9 TO HIGHWAY INVESTMENT CLEARING ACCOUNT @ NBT

On a motion by Councilman Ludwig, 2nd by Councilwoman Vanderweyde, the following Resolution was adopted.

AYES Vanderweyde, Whitmore, Ludwig, Cammarata, Heisler
NAYES 0

RESOLVED to approve an Interfund Transfer of \$15,000. from DA9950.9 to the Highway Investment Clearing Account @ NBT. Such Interfund Transfer will continue the savings for a new Town Barn.

A motion to accept the Supervisor's report was made by Councilwoman Vanderweyde, 2nd by Councilman Ludwig . All 5 Board members, Vanderweyde, Whitmore, Ludwig, Cammarata and Heisler were in favor, motion carried.

MINUTES APPROVAL FOR August 19, 2013

9:06PM

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A motion to approve the minutes of August 19, 2013 was made by Councilwoman Vanderweyde, 2nd by Councilman Whitmore . All 5 Board members, Vanderweyde, Whitmore, Ludwig, Cammarata and Heisler were in favor, motion carried.

WARRANTS

9:08PM

General Warrant # 9, Vouchers # 112-125 in the amount of \$ 19,994.41 was submitted for payment; #112-115 &118 have already been paid. A motion to pay Vouchers # 116, 117, and 119-125 was made by Councilman Whitmore, 2nd by Councilwoman Vanderweyde. All 5 Board members, Vanderweyde, Whitmore, Ludwig, Cammarata and Heisler were in favor, motion carried.

Highway Warrant # 8, Vouchers #101-111, in the amount of \$82,139.15 was submitted for payment. A motion to pay these claims was made by Councilman Ludwig, 2nd by Councilwoman Vanderweyde. All 5 Board members, Vanderweyde, Whitmore, Ludwig, Cammarata and Heisler were in favor, motion carried.

TENTATIVE BUDGET WORK: The Tentative Budget will fit within the tax cap limits; CHIPS was increased by \$25,000. The Supervisor would like to create another interfund transfer of \$15,000. The Tentative Budget needs to be approved by Sept. 30th.; another work session will likely be scheduled.

OTHER/CLOSE

9:00PM

The Genegantslet Fire Budget and the Smithville Center Fire Budgets were submitted by Fire Chief Bob Whitmore. The Budgets will remain the same as 2013 with an amount to be raised by tax of \$97,285.00

There was nothing else to come before the Board. The next monthly meeting will be October 21st. A motion to adjourn was made by Councilman Cammarata, 2nd by Councilman Whitmore. All 5 Board members, Vanderweyde, Whitmore, Ludwig, Cammarata and Heisler were in favor, motion carried. Meeting adjourned at 9:05pm.

Alison B. Owens

Smithville Town Clerk