

MINUTES OF THE SMITHVILLE TOWN BOARD  
JANUARY 31, 2012

A special meeting of the Smithville Town Board was called to order at 7pm by Supervisor Fred Heisler Jr. Present in addition to Supervisor Heisler were Board members Elizabeth Vanderweyde, Bob Whitmore and John Cammarata. Also present was Town Clerk Owens and Townsperson Jane Whitmore.

The purpose of the meeting was to accept a letter of resignation from Town Board member Charles Schultes. There was not a date of resignation indicated in the letter, therefore the resignation is effective immediately, January 31, 2012.

**RESOLUTION # 5 (2012): ACCEPT RESIGNATION OF BOARD MEMBER CHARLES SCHULTES**

On a motion by Councilwoman Vanderweyde, 2<sup>nd</sup> by Councilman Cammarata, the following Resolution was ADOPTED.

Ayes: Vanderweyde, Whitmore, Cammarata, Heisler  
Nays: 0

RESOLVED to accept the resignation of Board member Charles Schultes, effective immediately.

A letter accepting the resignation will be written to Mr. Schultes from Supervisor Heisler and signed by all the Town Board members.

Board member Schultes' term would not have expired until 12/31/2013. According to Election Law, a new Board member may be appointed until 12/31/2012 and the remainder of the term (until 12/31/2013) would be determined by election in November 2012.

Supervisor Heisler asked how would the Board like to proceed? The Town Law manual indicates a Town Board may determine a qualified person to fill the vacancy. The position may also be advertised or the position may remain open until the November election. After discussion it was suggested to advertise the position and/or to ask a prior Board member if he/she would be interested in filling out the remainder of 2012. It was further decided to advertise the position in the Chenango American for a one week period.

**RESOLUTION # 6 (2012): ADVERTISE VACANCY IN CHENANGO AMERICAN**

On a motion by Councilman Whitmore, 2<sup>nd</sup> by Councilwoman Vanderweyde, the following Resolution was ADOPTED.

Ayes: Vanderweyde, Whitmore, Cammarata, Heisler  
Nays: 0

RESOLVED to advertise the Town Board member vacancy in the Chenango American for one week and to ask for a letter of intent from interested persons. RESOLVED also

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that the letter of intent be turned in to the Town Clerk's office, either by mail or in person, by noon Thursday Feb. 16<sup>th</sup>. The envelope should specifically say "letter of intent" on the outside.

Supervisor Heisler will then choose a time for a short Town Board meeting to discuss these "letters of intent"; the time for such meeting will be posted on the Community Center door and on the bulletin board.

There was nothing else to come before the Board. A motion to adjourn was made by Councilman Whitmore, 2<sup>nd</sup> by Councilwoman Vanderweyde. All 4 in favor. Meeting adjourned at 7:25pm.

Alison B. Owens

Smithville Town Clerk