The monthly meeting of the Smithville Town Board was called to order at 6PM Thursday May 21, 2009 by Supervisor Allan Johnson. This meeting was rescheduled from May 18<sup>th</sup>.

PRESENT Supervisor Allan Johnson BOARD MEMBERS: Vince Coletta Roger Connelly Holly Mohr Kay Borne

ALSO PRESENT Alison Owens, Town Clerk Bruce Kinney, Hwy Sup't (arrived late)

There were additional agenda items Supervisor Johnson would work into the meeting.

## **CORRESPONDENCE:**

C1: Letter from Beverly Eaton to go ahead with additional railings for Community Center C2: Thank you from Bonnie and Allan Johnson for the shrub sent by Boardmembers C3: Smithville Day Committee: request for 2<sup>nd</sup> port-a-john for June for Smithville Day

## RESOLUTION # 15 (2009): ALLOW REQUEST FOR 2<sup>ND</sup> PORT-A-JOHN DURING JUNE

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Borne, the following resolution was:

ADOPTED AYES: Borne, Mohr, Coletta, Connelly, Johnson NAYES: 0

RESOLVED to allow request by the Smithville Day Committee for a  $2^{nd}$  port-a-john on the Community Center grounds during the month of June for Smithville Day. The Town will cover the additional cost of the  $2^{nd}$  unit.

C4: A confirmation letter has been received re: Tony Zdobylak, BAR training completed.

## **NEW BUSINESS:**

## **NB1**: EAGLE SCOUT PROJECT

Logan Mowatt, Star Scout Troop 162 Greene, resident of the Town of Smithville was recognized and approached the Board concerning his proposed Eagle Scout project. Logan would like to put in some shade trees and benches in the Eagle Scout park around the walking track and a small grill beside the pavilion. The trees would possibly be maple. The benches would be steel and would be mounted in an inch or so of concrete. Different fund raising projects were discussed. Board members were appreciative of the proposed project. Their only request was that trees not be planted too close to the walking track. The following Resolution was brought forth:

## **RESOLUTION # 16 (2009):** APPROVE EAGLE SCOUT PROJECT

On a motion by Councilwoman Borne, 2<sup>nd</sup> by Councilwoman Mohr, the following resolution was:

## ADOPTED AYES: Borne, Mohr, Coletta, Connelly, Johnson NAYES: 0

RESOLVED to approve the Eagle Scout project of Logan Mowat: shade trees and benches near the walking track, and a barbecue grill near the pavilion.

#### **NB2: FUEL BIDS**

The fuel bids will need to be advertised in the Chenango American. Board members reviewed the 2008 legal notice as it appeared in the Chenango American. No changes were noted. The following resolution was brought forth:

## **RESOLUTION # 17 (2009):** ADVERTISE FUEL BIDS IN CHENANGO AMERICAN

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilman Connelly, the following resolution was:

ADOPTED	AYES: Borne, Mohr, Coletta, Connelly, Johnson
	NAYES: 0

RESOLVED to advertise for fuel bids for the June 15<sup>th</sup> meeting in the Chenango American for the following products: 1.) Low Sulfur Diesel Fuel; 2.) Unleaded regular gasoline 87 Octane; 3.) Kerosene for winter blend with diesel; and 4.) Kerosene for heat. The ad will appear 2 weeks.

## **OLD BUSINESS**

OB1: Local Law # 1 2009

Supervisor Johnson has spoken with Mr. Sinclair at the Norwich DEC office. He will send Mr. Sinclair copies of the material the Town of Smithville has received and the comments made concerning the material. Nothing is being done on the county level for a similar local law. A "named as co-insured" statement on the application of the proposed local law may work. No additional comments.

## OB2: Cincinnatus Lake update

Supervisor Johnson said a meeting of the remaining Cincinnatus Lake Advisory Board members (Carlin, Pilkington, Wrobel) has occurred. They indicated they would be taking more action now that previous paperwork has made clear their responsibilities. Two other Board members will need to be replaced by members chosen by the Chenango County Board of Supervisors. Roger Hatfield would be a good candidate. Inspection or the dam can be a joint inspection with Lauren Johnson. The Town Highway Dept. might be able to help with some of the heavier work.

## OB3: Counter signature:

Supervisor Johnson has received word that Bookkeeper Virginia Smith cannot counter sign checks. It must be someone who is eligible for the Crime Policy either the Deputy Supervisor or the Town Clerk. Councilman Connelly suggested establishing a policy for counter signature of checks over

\$3,000. It was also suggested the Deputy Supervisor and the Town Clerk be added to the policy of people with authority to counter sign checks over \$3,000. This was put to resolution.

# <u>RESOLUTION # 18 (2009):</u> TO ESTABLISH COUNTER SIGNATURE LIMIT AND TO AUTHORIZE DEPUTY SUPERVISOR OR TOWN CLERK TO COUNTER SIGN

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr, the following resolution was:

ADOPTED AYES: Borne, Mohr, Coletta, Connelly, Johnson NAYES: 0

WHEREAS the Town's Insurance underwriter has suggested a counter signature for large payments, and WHEREAS the Bookkeeper cannot be used as a counter signer, BE IT THEREFORE RESOLVED the Town Board establish \$3,000. as the lowest limit requiring a countersignature, and ALSO BE IT THEREFORE RESOLVED that the Deputy Supervisor or the Town Clerk be authorized to counter sign in the event one is needed for said limit.

## MINUTES

The minutes of the April 20<sup>th</sup> meeting were reviewed. A motion to accept these minutes was made by Councilwoman Mohr, 2<sup>nd</sup> by Councilman Coletta. All five Board members: Borne, Mohr, Coletta, Connelly and Johnson were in favor, motion carried.

## REPORTS

## **R1: Planning Board**

Board members reviewed the Planning Board's list of Town fees as they appear in the records and within the Local Laws for the Town of Smithville. The "mass gathering" fee and "sign permit" fee were removed as these are not part of the Town's requirements. Town Clerk Owens reported on her conversation with the Ithaca Deputy Town Clerk. Ithaca is considering removing their fees from a current "Fees Chapter" Local Law to being done by Resolution on an annual basis. If a change to a fee for a Local Law is needed, it would require a Public Hearing; if all the fees were in an annual Resolution, they could be changed by such Resolution at any time and not require a Public Hearing. Supervisor Johnson asked Board members what their desire was. Board members were in favor of moving the fees out of the Local Laws and into a Resolution fee list. It was suggested Att'y Monaco be contacted for correct procedure.

## R2: Assessor

No report. Supervisor Johnson had received a notice of tentative equalization of 66% for 2009, down from 74% last year.

## **R3:** Enforcement Officer

Reports from both the Town Enforcement Officer and the County Code Enforcement (for building permits) were received.

## **R4:** Justice

No report received

#### **EXECUTIVE SESSION**

A motion was made by Councilwoman Mohr, 2<sup>nd</sup> by Councilwoman Borne to go into Executive Session to discuss a personnel issue. All five Board members: Borne, Mohr, Coletta, Connelly and Johnson were in favor, motion carried. Into Executive Session at 7PM.

A motion was made by Councilwoman Mohr, 2<sup>nd</sup> by Councilman Coletta to come out of Executive Session. All five Board members: Borne, Mohr, Coletta, Connelly and Johnson were in favor, motion carried. Out of Executive Session at 7:05PM.

## R5: DCO

No report received **R6: Attorney** Report received and reviewed **R7: Mitigation** No report **R8: Community Center** No report **R9: Playground** No written report. The Playgro

No written report. The Playground Committee would like to talk to the Town Board about purchasing a shed for the lawn equipment with money from the Bottle Fund. The Committee is still gathering information.

## **R10: Town Clerk**

Report submitted. Alison Owens, Chair of the Bicentennial Committee, reported the Bicentennial Committee would like Town Board authorization to place the Bicentennial Plaque on the back of the Town Bicentennial Monument. Other placement areas were considered but this seems to be the best. Board members offered the following resolution:

## **RESOLUTION # 19 (2009):** AUTHORIZE PLACEMENT OF BICENTENNIAL PLAQUE

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr, the following resolution was:

ADOPTED AYES: Borne, Mohr, Coletta, Connelly, Johnson NAYES: 0

RESOLVED to allow placement of the Bicentennial Plaque on the back of the Town Bicentennial Monument.

## **R11: Highway**

The Highway Report is copied into the archival copy of the minutes. For reference, these items from the Highway Report were discussed:

- Truck and new equipment purchases are listed under 6—New Equipment
- Would like to convert the colors of the vehicles to orange and/or red
- Would like to get a water truck, either a cheap one or a homemade one. Last year one was borrowed.
- The 1987 Mack truck will be a good back up truck, but would like to sell the Ranger

- Paperwork for insurance for new vehicles has been completed
- The Highway Sup't will be attending Highway School in June.
- The permit for the fuel storage tanks at the Town Barn has been received.
- Still looking at Loaders

## R12: Supervisor's Report:

Submitted and reviewed by the Board. A motion to accept the Supervisor's report was made by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr. All five Board members present: Borne, Mohr, Coletta, Connelly, and Johnson were in favor, motion carried.

#### **GENERAL WARRANT**

General Warrant # 5, vouchers # 70-88, in the amount of \$5,228.63 was reviewed for payment. It was suggested to also pay the JRC, the amount to be paid now, with the voucher being added to the June 15<sup>th</sup> warrant. A motion to accept and pay these bills was made by Councilman Coletta, 2<sup>nd</sup> by Councilman Connelly. All five Board members present: Borne, Mohr, Coletta, Connelly, and Johnson were in favor, motion carried.

## **HIGHWAY WARRANT**

Highway Warrant # 5, vouchers # 69-84, in the amount of \$82,665.44, was presented for payment. Voucher # 69 for \$64,500 was for the vehicle purchases at the auction in Palmyra. A motion to accept and pay these bills was made by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr. All five Board members present: Borne, Mohr, Coletta, Connelly, and Johnson were in favor, motion carried. An additional RESOLUTION to transfer funds was also brought forth:

## **RESOLUTION # 21 (2009):** TRANSFER FUNDS TO PAY FOR VEHICLE PURCHASE

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr, the following resolution was:

ADOPTED: AYES: Borne, Mohr, Coletta, Connelly, Johnson NAYES: 0

RESOLVED to transfer \$64,500. From the Highway Equipment account # 4004474514 (Investment Clearing House) at Citizens Bank to Highway Checking at NBT to pay for the equipment purchases at the auction.

## **JRC VOUCHER**

Supervisor Johnson would like to pay the JRC. The following resolution was brought forth:

## **RESOLUTION # 22 (2009):** PAY THE JRC VOUCHER OF \$4,000.

On a motion by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr, the following resolution was:

ADOPTED:	AYES: Borne, Mohr, Coletta, Connelly, Johnson
	NAYES: 0

RESOLVED to pay the JRC voucher of \$4,000. now and to put it on Warrant # 6 June 15, 2009.

#### JRC WARRANT

One JRC voucher was noted to SPST for printing T-ball and softball shirts (\$1808.79) and equipment (\$982.15). A motion to accept and pay this bill was made by Councilman Coletta, 2<sup>nd</sup> by Councilwoman Mohr. All five Board members present: Borne, Mohr, Coletta, Connelly, and Johnson were in favor, motion carried.

There was no other business to come before the Board. Supervisor Johnson declared the meeting adjourned at 7:50PM. The next meeting will be June 15<sup>th</sup>.

Alison B. Owens

Smithville Town Clerk