TOWN OF SMITHVILLE
**DRAFT PLANNING BOARD MEETING MINUTES
WEDNESDAY, SEPTEMBER 7, 2022

I.   CALL TO ORDER: Chair Deborah Lilley called the meeting to order at 6:39 p.m.

II.   ATTENDANCE:
Planning Board Members Present: Chair Deborah Lilley, Marie Kehl, and Dakota Warren, and Donna Marie Utter, Clerk.

Planning Board Members Absent: Fred Heisler, Jr. (was attending the Public Hearing downstairs), and Robert Brooks

Others in Attendance: none

III.   REVIEW/APPROVAL OF MINUTES:
-   A motion to approve the minutes from the meeting held on May 4, 2022, was made by Board member Warren, seconded by Board member Kehl. All members voted aye; motion carried.

IV.   NEW BUSINESS:
     No new business.

V.   OLD BUSINESS:
     1. Community Survey: Discussion regarding the best way to distribute the survey was had. It was suggested that a small note indicating where the survey can be obtained – on-line, at the Town Office, Post Office, General Store and the Fire Department – be typed up and included as a small slip of paper when the County taxes are mailed out. Board member Kehl will draft a note which the rest of the Board will review at the October meeting.
     2. Comprehensive Plan Review: Board member Marie Kehl attended a class regarding Comprehensive Planning & Zoning in Norwich. She commented that the Comprehensive Plan can be updated every year if there is something that needs to be changed rather than trying to do the entire Plan every 5 years. The class recommended including goals in the plan. Some suggested goals were protecting rural rights, sidewalks, location of cannabis stores, solar farm considerations. After discussion, it was suggested that Board member Kehl put together some goals to be included in our Comprehensive Plan for the entire Board to review at the next meeting.

VI.   ADJOURNMENT: There being no further business to be discussed, a motion was made by Board member Kehl, seconded by Board member Warren to adjourn the meeting at 7:10 p.m.

Next Planning Board Meeting is Wednesday, October 5, 2022 at 6:30 p.m.