

**TOWN OF SMITHVILLE
PLANNING BOARD MEETING MINUTES
WEDNESDAY, APRIL 5, 2023**

I. CALL TO ORDER: Board member Kehl called the meeting to order at 6:31 p.m.

II. ATTENDANCE:

Planning Board Members Present: Robert Brooks, Marie Kehl, Fred Heisler, Jr., and Donna Marie Utter, Clerk.

Planning Board Members Absent: Joshua Brigham, Dakota Warren

Others in Attendance: Larry and Mary Warner

III. REVIEW/APPROVAL OF MINUTES:

- A motion to approve the minutes from the meeting held on February 1, 2023, was made by Board member Brooks, seconded by Board member Heisler. All members voted aye; motion carried.

IV. NEW BUSINESS:

1. Warner Site Plan Review Tax Map #188.16-1-31 & 188.16-1-30: Larry and Mary Warner presented a Site Plan Review for a porch and a bathroom addition to a seasonal camp on Cincinnatus Lake. A Building Permit has been filled out, but not filed. Motion made by Board member Heisler, seconded by Board member Brooks, to approve the proposed site plan pending receipt of a County Building Permit and approval of needed septic system requirements by Bruce Kinney, Code Enforcer. All members voted aye; motion carried.

V. OLD BUSINESS:

1. Community Survey: Returned surveys are being compiled by the Clerk, Donna Utter, and will be accepted until April 18th. To-date, 749 surveys were mailed out on February 9th and as of the meeting, 119 surveys had been returned and tallied. Survey results will be presented to the Board at the May 3rd meeting. The results of the survey will then be used to update the Comprehensive Plan.

VI. ADJOURNMENT: There being no further business to be discussed, a motion was made by Board member Brooks, seconded by Board member Heisler, to adjourn the meeting at 7:04 p.m.

Next Planning Board Meeting is Wednesday, May 3, 2023 at 6:30 p.m.

Respectfully submitted,
Donna Marie Utter, Clerk
Smithville Planning Board