

**TOWN OF SMITHVILLE
PLANNING BOARD MEETING MINUTES
WEDNESDAY, JUNE 2, 2021**

Call to Order: Chair Shane Butler called the meeting to order at 7:00 p.m.

Planning Board Members Present: Chair Shane Butler, Dakota Warren, Fred Heisler, Jr., Bob Brooks, Marie Kehl, and Donna Marie Utter, Clerk.

Planning Board Members Absent:

Others in Attendance: John Cammarata, Supervisor, Alison Owens, Town Clerk

1. REVIEW/APPROVAL OF MINUTES:

- A motion to approve the minutes of the previous meetings held on March 3, 2021 and May 5, 2021 was made by Warren, seconded by Heisler. All members voted aye, motion carried.

2. NEW BUSINESS:

Subdivision Application:

- A subdivision application was received from Kathryn and Steven Piscitelli for a 31 acre property located on County Road 3 to subdivide the property into 3 parcels. After reviewing the application, there were no concerns. The County will do a 239 Review and a Public Hearing regarding the subdivision will be held on July 7, 2021.
- Motion made by Brooks, seconded by Heisler to accept the Piscitelli Application and the \$100 fee. All members voted aye, motion carried.

Site Plan Review:

- Concerns regarding the possibility of a residential area on Marvini Road turning into an entertainment venue were brought to Chair Butler's attention. Property owned by Cassandra Vance received a building permit to build a barn to hold a family wedding at. Subsequently, a website (Harvest Moon) promoting "glamping" sites and an entertainment venue at the same property. Neighbors are voicing concerns regarding parking and traffic on a narrow road, as well as excessive noise. In order to turn the property into an entertainment venue, a site plan review would need to take place. Chair Butler has tried to contact the individual, but has not received a response. He will keep trying to contact them regarding the needed site review, should they proceed to create an entertainment venue, which would also require a number of other permits and compliance issues.
- Motion made by Heisler, seconded by Brooks, to send a letter from the Planning Board stating that the proposed venue cannot proceed without a site plan review. The letter should be sent certified mail, return receipt requested. All members voted aye, motion passed.

Local Laws Review:

- Alison Owens, Town Clerk, stated that Public Hearings needed to be held on 6 different local laws which need to have fees removed and the fees added to a fee schedule which can be updated annually. The laws were previously reviewed however due to an oversight, they were not sent to Albany as a new local law so the process needs to be completed again. She requested that the Planning Board review 3 laws (Site Plan Review; Subdivision Regulations; Wireless Telecommunications) that are pertinent to the Planning Board for any changes prior to a Public Hearing and their resubmission to Albany.

- Motion made by Brooks, seconded by Warren, to approve the Dog, Sewage Treatment, and Junk Law as printed with no changes, other than the fees removed. All members voted aye, motion passed.

- Bob Brooks asked Supervisor Cammarata about enforcement of the junk law. Supervisor Cammarata stated that he has been in contact with the Association of Towns regarding what town officials are able to writing a summons. The Town does have the option of hiring the individual in Preston on a per diem basis (\$15/hr plus mileage) to write and serve summons on our behalf.

3. ADJOURNMENT:

- There being no other business to come before the Planning Board, Chair Butler adjourn the meeting at 7:41 p.m.

Next Planning Board Meeting is Wednesday, July 7, 2021 at 7:00 p.m.

Submitted by: Donna Marie Utter, Planning Board Clerk