

Town of Smithville
Planning Board Meeting Minutes
November 7, 2018

Planning Board Chair, Shane Butler, called the Planning Board Meeting to order at 7:00 p.m.

Planning Board Members: Chair, Shane Butler, Robert Brooks, Adam Whitbeck, Pamela Holcomb, and Julie Hatfield

Planning Board Members Absent/Excused:

Others in Attendance: Lori Eaton, Planning Board Clerk; Town Clerk, Alison Owens; Residents, JonPaul & Heather Alberti

Review and Approval of Minutes: 7:05 Chair Butler noted an amendment to the October minutes was necessary regarding Tuttle's being exempt, not *tax* exempt. A motion to accept the minutes was made by Adam Whitbeck and 2nd by Pamela Holcomb.

New Business:

Mr. & Mrs. Alberti were in attendance under the misconception that they needed to obtain a Site Plan Review before splitting one parcel into two. Chair Butler informed them that this was not necessary and that he would send them an official letter stating as such.

Old Business:

- Chair Butler asked that if there were any edits to the Road Use Agreement to let him know.
- He also stated that there have been no new Road Use Agreement forms submitted.
- Planning Board members reported knowledge of logging on roads County Route 3, King, and Pollard. All members expressed frustration over Road Use Agreement issue not being enforced.
- Town Clerk Alison Owens voiced a need for informing people of obtaining a Road Use Agreement and proposed to suggest this matter with the Town Board. She stated that there was a Town Board Public Hearing the following night.
- Chair Butler and Adam Whitbeck discussed the options of sending letters to known logging companies: (Baillie's, Austin, Decker, Hart, Bowman, and Gutches) and/or to all landowners. Landowners need to be made aware that if there is no permit, they are liable for any damages caused by the logging companies.
- Chair Butler suggested printing a letter in the Chenango American notifying all landowners that they are responsible for any damage logging companies cause. Julie Hatfield suggested posting in The Pennysaver as well, pointing out that not everyone receives the Chenango American.

- Town Clerk Owens suggested using the electronic message board to inform loggers and landowners.
- Planning Board members questioned whether informing loggers and landowners should fall under Code Enforcer Bruce Kinney's responsibilities.
- Town Clerk Owens questioned Board Members as to their receipt of the Weapons- Free Workplace Policy drafted by the Town's attorney at request of the Town Board.
- Chair Butler asked Town Clerk Owens for any Town Board updates. In addition to the monthly meeting on the 19th, there will be a Union Negotiations Meeting on the 13th of November.

Adjournment: 7:24 Chair Butler asked for a motion to adjourn. Bob Brooks 2nd motion.

Respectfully submitted,

Lori Eaton
Planning Board Clerk

Next Planning Board Meeting is December 5, 2018 at 7:00