

**Town of Smithville
Planning Board Meeting Minutes
Wednesday, April 6, 2016**

Planning Board Members: Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks, Adam Whitbeck, and Mike Evans; Clerk, Suzette Valachovic

Planning Board Members in Attendance: Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks, Adam Whitbeck, Mike Evans and Suzette Valachovic.

Planning Board Members Absent/Excused: None

Others in Attendance: Tracy Oliver, Highway Superintendent; Charlie Brown, Bruce Kinney, Code Enforcement Officer

Jackie Centerwall called the Planning Board Meeting to order at 7:00 p.m.

1. Review and Approval of Minutes.

February 3, 2016 and March 2, 2016, Planning Board meeting minutes were presented for approval. Chairperson Jackie Centerwall asked for a motion to accept the February 3, 2016 and March 2, 2016 minutes as written; motion made by Robert Brooks, to accept the February 3, 2016 and March 2, 2016 minutes as written, 2nd by Mike Evans, vote unanimous, motion approved and accepted.

2. New Business.

- Stuart Opp's site plan was received and reviewed. Mr. Opp is proposing to erect a 10x14 shed and 24x36 garage with covered patio and bathroom with a toilet and sink. Board members reviewed the sketch plan. Robert Brooks made a motion to approve the placement of the shed and garage with covered patio as set forth on the sketch plan contingent upon approval by the Chenango County Planning and Development Board 239 Review Committee which will be meeting Tuesday, April 12, and receipt of the \$50 application fee payable to the Town of Smithville; motion 2nd by Shane Butler, vote unanimous, motion approved and accepted.
- Charlie Brown and his wife Sherry own property on Echo Lake. They are in the planning process of building a new structure on their property and Mr. Brown wants to make sure he follows the town requirements. Chairperson Jackie Centerwall thanked him for his inquiry and referred him to review the site plan law in its entirety, not only the "simplified" information sheet and also informed him that the Board does not address any construction concerns only site plans, set backs, etc. Mr. Brown was also advised to submit the sketch/site plan 10 days in advance of the Planning Board meeting, meetings are held on the 1st Wednesday of each month, and the next meeting is May 4.

3. Old Business.

- Road Preservation Law – Tracy Oliver, Highway Superintendent was present to join in the ongoing discussion/concern/issue of a road preservation law. Discussion was had between Board members, Mr. Oliver and Code Enforcement Officer Bruce Kinney addressing the following:
 - concerns of axle weight and weight of trucks, logging trucks, town plow trucks loaded with salt/sand, milk trucks, fuel trucks, garbage trucks;
 - pros and cons of issuing a seasonal weight limit on roads and the issue of policing the roads;
 - The difference of requiring a bond or permit and the cost, who would be responsible for obtaining the bond or permit, how such a cost would affect locals as opposed to big companies; roads must be inspected by Highway Superintendent upon completion to insure no damage.
 - Fees be refundable if, upon completion, the Highway Superintendent determines road is not damaged and restored to its original use.
 - Who would the permits go through? Answer: Highway Superintendent.
 - How long are permits good for?
 - Neighboring towns have seasonal weight limit laws which were discussed in addition to Agricultural exemptions.
 - The difference between making the road preservation a law or an ordinance, or the possibility of a proposition, in which case it would need to be presented and approved each year;

- If seasonal weight use, what would the dates be? Some Towns use November 1 to April 1.
- All agreed that it is not the intentions to place heavy restrictions on the people who use the roads, but those who damage the roads should be held accountable for repair, not the taxpayers.
- If seasonal weight use signs were erected, what would the cost be? To keep costs down, signs could be posted on those roads which are known “hot spots” to begin with because Tracy Oliver knows which are problematic.
- Use axle weight or load weight?

Chairperson Jackie Centerwall suggested that something be drawn up to discuss at the next meeting. Robert Brooks suggested something along the following wording “that any activity involving vehicles with “X” weight contact the Highway Superintendent; if over “X” weight, a bond/permit (refundable?) is required.” Further stating that “the road be left as found, and upon completion of the project, Highway Superintendent to sign off. However, if road is damaged, holder of bond/permit may be required to pay for repairs to the road and fee of permit will be forfeited.”

The costs of \$50 - \$100 was discussed, however this may not be of a concern to big money making companies.

- Community Survey – Chairperson Jackie Centerwall advised that this is still a work in progress and that she will **work hard at completing it.**

4. **Adjournment.** Jackie Centerwall asked for a motion to adjourn; motion made by Shane Butler, 2nd by Mike Evans. Vote unanimous, motion approved.

Meeting adjourned at 8:13

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, May 4, 2016 at 7:00 p.m.

PLANNING BOARD 2016 SCHEDULE:

January 6th	February 3rd
March 2nd	April 6th
May 4th	June 1st
July 6th	August 3rd
September 7th	October 5th
November 2nd	December 7th

Respectfully submitted,
 Suzette Valachovic
 Planning Board Clerk.