

**Town of Smithville  
Planning Board Meeting Minutes  
Monday, July 13, 2015**

**Planning Board Members:** Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks and Neil Pease; Clerk, Suzette Valachovic

**Planning Board Members in Attendance:** Chairperson, Jackie Centerwall, Shane Butler, and Robert Brooks.

**Planning Board Members Absent/Excused:** Neil Pease

**Others in Attendance:** Alison Owens and Steve Erby

Jackie Centerwall called the Planning Board Meeting to order at 7:03.

**1. Review and Approval of Minutes.**

June 8, 2015 minutes were presented for approval. Discussion was had concerning amending minutes as written. Chairperson Jackie Centerwall asked for a motion to approve the June 8, 2015 meeting minutes, as amended, motion made by Shane Butler, 2<sup>nd</sup> by Robert Brooks, vote unanimous, motion approved.

**2. New Business.**

- Steve Erby of Monolith Sola Associates, LLC presented information concerning the potential development of a “solar farm” within the town. His company purchases 2 acre parcels and installs solar panels to generate power in residential and commercial areas. After completion, the area is maintained by Monolith, and they make the area pleasing to the eye. Discussion was had if this falls within the planning board guidelines. It was suggested that Mr. Erby make his presentation to the Board as this may be beneficial for the Town’s electrical use. Mr. Erby was advised to review the Planning Board Guidelines, specifically pages 6, 7, 8 and 9 and present to the Board detailed site plan for review.

**3. Old Business.**

- Community Survey update. Chairperson Jackie Centerwall is continuing to compile the comments that were not entered into the electronic Survey Monkey, but this is a time consuming task. It is anticipated that at the next board meeting results will be available.
- Road Preservation Law Review. Alison Owens has spoken with Chairperson Jackie Centerwall and informed that she is getting telephone calls from loggers concerning town laws on road use. The law has not been passed by the Town as of this date. It is the Chairperson’s position that the Planning Board will not move forward with the law until the Highway Superintendent has reviewed it and given his opinion to the Town Board.
- Fee Schedule. The Town Board has approved the fee schedule, however Chairperson Jackie Centerwall hasn’t seen anything yet. Public Hearings will need to be held to remove/add Town Fees for laws, as they come up.

**4. Other.**

- Robert Brooks has met with Michelle and Adam Whitbeck and discussed with them the Planning Board vacancy left by Doug Garner. Both were very receptive, and Robert Brooks told them that they could decide which of them would/could fill the position. Robert Brooks will contact them to advise that an application must be completed and submitted to the Town Board. It was

discussed that if application can be completed and submitted prior to the Town Board meeting, appointment may be able to be done at the July meeting. It is anticipated that should the appointment be made and accepted, that after the end of the term, Michelle/Adam would stay on for a 5 year term.

- It was also discussed that Matt and Trish Butler be contacted for possible position on the Board in the future.

- Discussion was had concerning changing the day the Planning Board meets, due to the availability of the Whitbecks. It was decided that beginning August 5, 2015, the Planning Board will meet on the first Wednesday of the month for the remainder of 2015. Chairperson Jackie Centerwall asked the Clerk to notify Town Clerk, Alison Owens to have the date changed on the website and to post a notice.

**5. Adjournment.** Chairperson Jackie Centerwall asked for a motion to adjourn; motion made by Robert Brooks, 2<sup>nd</sup> by Shane Butler. Vote unanimous, motion approved.

Meeting adjourned at 8:28

**Planning Board meetings will now be held on the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.**

**Next Planning Board Meeting is Wednesday, August 5, 2015 at 7:00 p.m.**

**PLANNING BOARD 2015 SCHEDULE:**

<del>January 12<sup>th</sup></del>	<del>February 9<sup>th</sup></del>
<del>March 9<sup>th</sup></del>	<del>April 13<sup>th</sup></del>
<del>May 11<sup>th</sup></del>	<del>June 8<sup>th</sup></del>
<del>July 13<sup>th</sup></del>	<del>August 5<sup>th</sup></del>
<del>September 5<sup>th</sup></del>	<del>October 7<sup>th</sup></del>
<del>November 4<sup>th</sup></del>	<del>December 2<sup>nd</sup></del>

Respectfully submitted,  
Suzette Valachovic  
Planning Board Clerk.