

# **TOWN OF SMITHVILLE**

## **Planning Board Meeting Minutes**

**Monday, April 9, 2012**

**Planning Board Members:** Chairperson Jackie Centerwall, Robert Brooks, Doug Garnar, Tim Hanna and Tom Pollard

**Those in attendance were;** Chairperson Jackie Centerwall, Doug Garnar, and Tim Hanna

**Excused:** Bob Brooks, and Tom Pollard

Chairperson Jackie Centerwall called the April Planning Board meeting to order at 7:25 PM.

Minutes from the March 12, 2012 Planning Board meeting were reviewed.

Motion was made by Doug Garnar to accept March 12, 2012 meeting minutes, Motion 2<sup>nd</sup> by Tim Hanna, all members voted to accept the minutes.

### **Old Business:**

OB1: Site Plan review Law was discussed. Alison Owens stopped in to provide information regarding Tim Hanna's request for information regarding Site Plan Review law and the associated Commentary that were uncovered dated 1987 that were presented at the March Planning Board meeting. Tim Hanna was able to locate former Town of Smithville legal counsel Steve Krna. Mr. Krna is going to review his files in an attempt to locate the copy of the Site Plan Review law that was developed in the '90's showing his recommended changes.

### **Correspondence:**

C1: Reviewed the response Jackie Centerwall drafted in response to the memo from Richard and Sally Crow dated July 11, 2012.

C2: Reviewed the response Jackie Centerwall drafted in response to the letter from Bob Whitmore dated February 25, 2012.

Jackie Centerwall will print and mail the response letters before the next meeting.

Motion to approve the response letters to the correspondences from Richard and Sally Crow and Bob Whitmore as edited was made by Doug Garnar; 2<sup>nd</sup> by Tim Hanna.

Motion was approved unanimously.

### **Comprehensive Plan**

CP1: To Do List

- Working to finalize edits to Comprehensive Plan. Planning Board members reviewed and revised the paragraph regarding hydraulic fracturing that Tom Pollard developed and sent to members via email. Jackie will send the revised draft via email to all PB members for their review and comment.
- Jackie Centerwall will contact Chenango County Planning and Development regarding the county review process for the Comp. Plan. Need to determine

whether or not to submit Comp Plan to county Planning before Town Board?  
Once submitted to Town Board 90 day window to hold Public Hearing.

- Doug Garnar is going to contact Town of Greene and Town of Oxford to see what their position is and if they have taken any action regarding the hydraulic fracturing concern in the towns.
- Develop memo to Town Board.
- Prepare for presentation to Town Board.

**New Business: NB1:** Jackie Centerwall reported that she and Alison Owens have interviewed a candidate Dylan Huff who is a resident of the Town, for the Planning Board Clerk position and will be making a recommendation to the Town Board at the next meeting to hire Dylan. Doug Garnar has Dylan in a class at BCC. Doug discussed with Alison if she could use a student to assist her in creating a digital library of Town records? He thinks that he can work with a student to create an Experiential Education project that allows a student to receive college credit.

**NB2:** Items presented at February Town Board Meeting - Supervisor Heisler's additional ideas:

- "Welcome to Smithville" signs
- Expanded lighting for Christmas wreaths
- Usage for the 11 acre property adjacent to the Town Park
- Town Barn improvements
- Municipal parking
- New Businesses in Smithville

Planning Board members would like to invite Supervisor Heisler and the Town Board to attend May 7<sup>th</sup> meeting to discuss these items in more detail. Jackie Centerwall will attend the Town Board Meeting and make this request with the Planning Board Report.

Proposal to adjourn was made by Doug Garnar; 2<sup>nd</sup> by Tim Hanna  
Meeting adjourned 8:30 P.M.

Town Planning Board meetings are held the second Monday of each month:

<del>May 7, 2012</del> May 14, 2012	September 10, 2012
June 11, 2012	October 8, 2012
July 9, 2012	November 12, 2012
August 13, 2012	December 10, 2012